



CRANLEIGH YOUTH COUNCIL CONSTITUTION

1. The name of the organisation shall be Cranleigh Youth Council

AIMS AND OBJECTIVES

2. The main aims and objectives of the Youth Council are to:
 - i) Provide a voice for all young people across Cranleigh.
 - ii) Provide young people with the opportunity to convey their ideas and priorities to the Parish Council and other partners.
 - iii) Provide an opportunity for Young People to be involved in important decision making processes that assist with the development of local services that affect them.
 - iv) Provide the opportunity to contribute and Comment on Parish Council policies that may affect the quality of life and opportunities for young people.
 - v) Develop links with schools and outside organisations such as the Surrey Youth Collective, British Youth Council, UK Youth Parliament, Surrey Police, Surrey Youth Services and Waverley Borough Council.
 - vi) Celebrate the achievements of young people.
 - vii) Research and access funding opportunities to benefit youth projects and ideas.
 - viii) Encourage a culture of participation in the democratic process and to develop an awareness of citizenship.

STRUCTURE AND MEMBERSHIP

3. To be nominated, members must, live in Cranleigh or go to school within the Parish of Cranleigh. They must be from Year 7 up to the age of 18.
4. The agenda will be drawn up by the YC officers and agreed by the Parish Council YC committee. It will be published on the PC's website at least 5 days prior to the meeting.
5. The Annual General Meeting (AGM), will aim to take place in May each year.
6. Officers will hold their position on the Youth Council for 1 year, with re-elections taking place at each AGM. Officers can be re-elected to the same role for a maximum of 3 consecutive years.
7. Meetings will be held at least once a month during term time.
8. Everyone must respect each other and their views/opinions. Members attending meetings must put their questions and discussions through the Chairman.
9. Additional meetings may take place as and when required to support the work of the youth council.
10. Minutes of the meeting will be taken and signed at the next meeting and will be held as public record.
11. Members should send their apologies if they are unable to attend a meeting of the Youth Council.
12. Members, who do not attend three or more youth council meetings without sending their apologies, will cease to be part of the youth council.
13. Any Parish Councillor can attend Youth Council meetings and take part in discussions but cannot vote
14. The Youth Council may appoint sub-committees to look at specific projects

15. The meeting will not take place unless a quorum is present. A quorum will consist of one third of the membership.
16. Voting on items under discussion will be by a show of hands of those present and eligible to vote, unless it is agreed that a secret ballot would be appropriate.
17. In the event of a vote being equal, the Chairman will have the casting vote.
18. Changes to the Constitution will be agreed at a meeting of the Youth Council following consultation with the Parish Council. A majority of those present and eligible to vote must agree any changes to the constitution.
19. Members of the Youth Council will have the opportunity to present their activities and decisions to the Parish Council.
20. The Parish Council may provide a start-up budget but the Youth Council will be expected to explore the possibility of grant funding from other organisations.

January 2017