



Members Allowances/ Expenses Policy

Members will not receive a parish basic allowance. The Chairman will receive an annual allowance set during the precept process. Round sum allowances will not be paid and the Chairman will be entitled to claim proper and reasonable expenses up to the amount set against supporting receipts.

The Council will pay elected and co-opted members allowances in respect of travelling and subsistence in connection with the performance of any duty within the following categories:

- The attendance at a meeting of the Council or of any committee or sub-committee of the council, or to any body to which the council makes appointments or nominations or of any committee or sub-committee of that body
- The attendance at a meeting of any association of authorities of which the council is a member
- The performance of duties in connection with a tender process
- The performance of any duty which requires the inspection of any premises
- The carrying out of any other duty approved by the council, or any duty of a class so approved, or in connection with, the discharge of any functions of the authority or of any of its committees or sub-committees.

The Council will have regard to the recommendation of the Waverley Independent Remuneration Panel when paying travelling and subsistence allowances to members.

The current Waverley travelling rate is: 0.55 pence per mile.

June 2026.

Policy Review Date: October 2026.