



CRANLEIGH PARISH COUNCIL

Memorial Wall Dewlands Lane Cemetery

Introduction

The Parish Council is providing a memorial wall in the Garden of Remembrance at the Dewlands Lane cemetery for the bereaved to have a place for remembrance of their loved ones. The Council is providing a memorial wall with space for 24 plaques.

The purchaser may purchase a plaque within the Garden of Remembrance.

Memorial Wall Fees 2021 - 2022

Plaque on memorial wall	£110
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Operating Principles:

1. Plaques will be added to the memorial wall in rotation.
2. Only text may be included on the plaque.
3. To ensure installation is undertaken safely to the required standards, the Council will provide and install the memorial plaque in all cases.
4. Publicity on the Council website will provide information and an enquiry form for those interested in purchasing memorial wall plaques. The enquiry form is shown in Annex 2.

May 2022

Review: April 2023

Annex 1
Council standard for the Memorial Wall Plaques

Memorial Plaques

Size 150 x 50mm

Stainless steel with text engraving. (Brass is not acceptable due to theft of brass plaques).

All text must be approved by the Council. Three lines of text, maximum 75 characters in total.

Annex 2
Memorial Wall Plaque Purchase Enquiry Form

Please complete, print and return to: Cranleigh Parish Council, Council Office, Village Way, Cranleigh, Surrey GU6 8AF

Section A
Your Contact Details

Name

Address

Telephone

E-mail

Section B
Memorial Plaque

All plaques will be provided by the Council and attached to the memorial wall.

Please print your memorial message for the plaque below (for Council approval) A maximum of 75 characters can be included.

Line 1

Line 2

Line 3

Cranleigh Parish Council cares to ensure the security of personal data. This is done through appropriate technical measures and relevant policies. Data is kept for the purpose it was collected for and only for as long as is necessary. (See our Privacy Notice & Retention Policy online at: www.cranleigh-pc.gov.uk for further information)

Annex 3

Form of Agreement for a Memorial Wall Plaque to be placed on the Memorial Wall

Memorial Plaque Agreement between Cranleigh Parish Council and (name & address)

Name.....

Address.....

.....

This letter sets out the agreement regarding the purchase of a memorial plaque to be placed on the memorial wall within the Cemetery.

Your plaque is in memory of

Name of Deceased:

Your memorial message will read

Line 1

Line 2

Line 3

(name)will pay the sum of £110 being the full cost of the installation on site of the plaque.

The Council will place the memorial plaque on the memorial wall within two months of receiving the cheque.

- The Council cannot guarantee against theft or vandalism and may not be able to replace the plaque in this event.
- The scattering of ashes is not permitted with the Dewlands Lane cemetery.

I understand and agree to all the conditions above and enclose my cheque for £110

Signed..... Date.....

Contact telephone number.....

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