



## **Members Allowances/ Expenses Policy**

Members will not receive a parish basic allowance. The Chairman will receive an annual allowance set during the precept process. Round sum allowances will not be paid and the Chairman will be entitled to claim proper and reasonable expenses up to the amount set against supporting receipts.

Council members may claim the recommended rate for travel expenses laid down by NALC and car parking. The excess of any mileage allowances paid to Councillors over and above the prevailing HMRC rate should be taxed through the payroll and a P9D completed at the end of the year, to be compliant with legislation and any dispensations held by the Council.

The Parish Council holds a dispensation for tax for fees for professional bodies for staff members, which means that fees for professional bodies do not need to be reported on the P11D at the end of the year. (16<sup>th</sup> August 2011 ref LC/SEC/SO889/765/C302/AC)

The Parish Council also holds a dispensation for reporting travel by road (excluding mileage allowances), rail, air and sea, but excluding ordinary commuting and subsistence. (28<sup>th</sup> November 2011 ref LC/SEC/S0664/765/C302/GS)

October 2018.

**Policy Review Date: April 2019**