

## Appendix 2.2 Workshop Event Village Hall

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Event	<b>Public Consultation &amp; Community Event Workshop</b>
Date	26 March 2015
Venue	Village Hall
Purpose	To launch Survey 2 as part of the consultation for the local community in order to develop a Neighbourhood Plan
Evidence Report by	Peter Seaton

The workshop was arranged in the Village Hall to continue the process of consultation with the public by explaining progress with the Plan, answering questions and to launch Survey 2. Members of the public were given the opportunity to study the results of Survey 1 and to attempt to complete Survey 2. The original intention had been to ask people to complete the Survey in the Village Hall but this was not practicable and people were allowed to take away copies and return them to the Village Library where they would be collected. Stands displayed various posters explaining the neighbourhood plan and the progress made to date. Also a map of Cranleigh with residents asked to stick a pin where they lived and a white board entitled 'Have Your Say' enabled people to write their comments and was very popular.

### **Script for Volunteers**

**Purpose of event** – to engage with the local community to develop a Neighbourhood Plan

#### **What to do when they first walk in**

- 1) Welcome people and ask them to put a pin on the map where they live. Aim is to photo the map with pins at the end of the day get pictorial view of where people coming along live.
- 2) Explain what we are trying to achieve today and in the Plan – summarised in this note.
- 3) Direct people to the results from Survey 1 so they can see how their responses are analysed.
- 4) Ask people to complete Survey 2. If time limited start with the section they are most interested in.
- 5) Remind people to tick only one response per question or leave blank.
- 6) Survey 2 should take about 10 minutes to complete.

#### **What is the Neighbourhood Plan?**

- 1) A plan for WHERE future housing should go and what improvements can be made in the village.
- 2) Covers a time period of 15 years.
- 3) Describe the logo – Your Cranleigh, Your Future

#### **What is Community Engagement?**

- 1) Asking people what their wishes are for Cranleigh's future and RECORDING those wishes in a way best suited for inclusion in the Plan.
- 2) Part of ongoing consultation to make sure that Plan is what community wants. Today, we are asking people to complete Survey 2 with text box at end for comments.
- 3) Ask if completed Survey 1.
- 4) Also talking to people to explain what we are doing.

#### **What are the benefits of a Neighbourhood Plan?**

- 1) Cranleigh residents have a say in where future development should be located.
- 2) More money will come to Cranleigh from Waverley Borough Council as a result of the Plan.
- 3) When completed, the Plan will have legal authority and, even in draft form, will be taken into consideration by Planning Authority.