



CRANLEIGH PARISH COUNCIL

MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE ON THURSDAY 16 MARCH 2017 AT 7.00PM IN THE PARISH COUNCIL OFFICE, VILLAGE WAY, CRANLEIGH

INQUORATE MEETING

Councillors

Cllr R Bryant

Cllr R Cole

Cllr B Freeston (Vice Chairman of the Committee)

Cllr D Harris

Cllr S Jeacock*

Cllr E Townsend* (Chairman of the Committee)

Non Councillors

Mr P Townsend*

PRESENT*

ALSO PRESENT: Cllr R. Tyler, Parish Clerk B Bell FILCM.

1. APOLOGIES FOR ABSENCE

There were apologies for absence from Cllrs R Bryant prior commitment, Cllr R Cole work commitment, B Freeston prior commitment and Cllr D Harris unwell.

2. DECLARATION OF INTERESTS

There were no declarations of interest or changes notified to members' interests.

3. NEIGHBOURHOOD PLAN COMMITTEE MINUTES

4. PUBLIC SESSION

There were no members of the public present.

5. LOCAL PLAN PART 2 TIMELINE

Aug – Sept 2017: Consultation on preferred options and draft policies
(Regulation 18)

April 2018: Publication and Regulation 19 consultation

July 2018: Submission for examination

March 2019: Adoption

Concerns were raised about the consultation over the summer holidays and the impact of the decision of the Secretary of State to call in the Dunsfold planning application on this timescale. The Clerk will contact WBC for more information, and will ask the former Neighbourhood Plan Steering Group Chairman for the Neighbourhood Plan evidence base.

6. PLANNING CONSULTANCY

One quotation has been received but due to the scope of the work to include a Sustainability Environmental Appraisal, the Clerk advised that three quotations will be required.

7. PROJECT PLAN PROPOSAL

8. FUNDING OPPORTUNITIES

- The Clerk asked if the Neighbourhood Plan Steering Group had submitted the end of grant report to Locality and was advised that this has not been done, so the Clerk will prepare the report.
- Further funding is available from Locality but it must be spent within six months.

9. CRANLEIGH CARNIVAL AND REACHING OUT

It was AGREED to have a display at the Community Showcase.

10. CALL FOR SITES

11. CRANLEIGH INFRASTRUCTURE DELIVERY

12. TOWN CENTRE BOUNDARY REVIEW

13. RETAIL BOUNDARY REVIEW

14. AREA SIGNIFICANT VISUAL IMPACT REVIEW

15. CHAIRMAN'S REPORT

A report on the Neighbourhood Plan will be given to the Council at its next meeting.

16. CLERK'S REPORT

- The Clerk has arranged payment of the printing and website hosting costs, but has declined to pay the staff time on the website without further supporting documentation.
- The Clerk has asked the Parish Council's IT company to take over the hosting of the website.

17. DATE OF NEXT MEETING

Thursday 06 April 2017. The meeting closed at 8.00pm.