

**CRANLEIGH PARISH COUNCIL**

MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE
ON THURSDAY 27 JULY 2017 AT 7.00PM
IN THE PARISH COUNCIL OFFICE, VILLAGE WAY, CRANLEIGH

Councillors

Cllr R Cole*

Cllr B Freeston* (Vice Chairman of the Committee)

Cllr S Jeacock*

Cllr A Richardson*

Cllr E Townsend* (Chairman of the Committee)

Non Councillors

Mr M Bamford

Mr P Townsend*

PRESENT*

ALSO PRESENT: Parish Clerk B Bell FILCM.

There were no members of the public present.

1. APOLOGIES FOR ABSENCE

The apology from Mr M Bamford of prior commitment was ACCEPTED.

2. DECLARATION OF INTERESTS

Cllr E Townsend declared that she is a member of Cranleigh Civic Society and a Waverley Borough Councillor.

3. NEIGHBOURHOOD PLAN COMMITTEE MINUTES

The draft minutes of the Neighbourhood Plan Committee meeting held on 06 July 2017, having previously been circulated and adopted by the Council, were AGREED as a true record and duly signed by the Chairman.

4. PUBLIC SESSION

There were no members of the public present.

5. PROJECT PLAN

The Chairman reported that she had met with Gayle Wootton of Waverley Borough Council with Cllr B Freeston, the Clerk and Assistant Clerk to discuss the Project Plan. A revised Project Plan was AGREED to allow time for WBC to comment on the draft plan. The referendum will now be held in September/October next year.

6. OPEN MORNING 10 AUGUST 2017

The Assistant Clerk has sent an email to all stakeholders today to invite them and their members to the open morning. Cllrs R Cole, B Freeston, S Jeacock, A Richardson and E Townsend and Mr P Townsend to set up at 8.00am in Cranleigh Village Hall.

Cllr B Freeston had created a flyer for handing out in the market which was AGREED. Cllr A Richardson will hand out the flyer on the day inviting people to visit the open morning. The cheese and grocer stalls in the market have also agreed to circulate the flyers.

Three consultations at the open morning:

- Arts – Kary Backhouse from Cranleigh Arts Centre will be present. The questionnaire prepared by Cllr B Freeston was APPROVED.
- Leisure – Mr M Bamford is inviting the Leisure Centre. The questionnaire prepared by Cllr B Freeston was APPROVED. Cllr A Richardson will leave some questionnaires in the Leisure Centre reception.
- Map of community facilities for sticky dots for which facilities are valued.

Beverley will create name badges for Committee members.

Cllr B Freeston and Mr M Bamford will host the consultation at the Arts Centre As You Like It evening on 04 August 2017. Cllr B Freeston will display the Neighbourhood Plan banner on the Rectory wall and arrange questionnaires and a ballot box for their collection in the Arts Centre.

Cllr A Richardson suggested that a further survey may be needed on transport, which Cllr E Townsend said could be sent out to parents through the Schools' parent mail. Cllr A Richardson said the business survey had been sent to businesses to find out about their needs, but suggested a further survey should be undertaken to find out parishioners' views on businesses.

7. EMPLOYMENT LAND REVIEW

Cllr A Richardson and Mr M Bamford are reviewing the business surveys and will bring their comments to the Working Party meeting on Tuesday. The Committee will ask Mr M Bamford to survey the Chamber of Commerce members to collate a list of major employers in the parish, their number of employees and find out if they have any plans to expand.

Cllr E Townsend said she would circulate a copy of the Farnham Neighbourhood Plan.

The Committee asked the Clerk to contact Mr D Mann and request the log in details for the Survey Monkey business survey data.

It was AGREED to continue work on the Employment Land Review to be approved at a future meeting of this Committee.

8. CIL REGULATION 123 LIST

The Clerk suggested using the open morning to seek the views of the community stakeholders present on their plans for the future to inform the CIL regulation 123 list. It was AGREED to have a flipchart to capture future plans of community stakeholders. It was AGREED to feed in ideas from the Parish Council's Visioning Exercise, to review the WBC Infrastructure Delivery Plan and collate all ideas collected for approval at a future meeting of this Committee.

9. DRAFT NEIGHBOURHOOD PLAN v5.42

The Clerk will circulate the draft plan and comments from WBC, and the Working Party will start to review the draft plan. Mr P Townsend said he objected to the WBC comments on the affordable housing policy and said the Neighbourhood Plan should allocate affordable housing for Cranleigh parishioners first. Cllr E Townsend explained that this does not comply with national policy and said it had been challenged previously and advised looking at the St Ives Neighbourhood Plan.

10. CHAIRMAN'S REPORT – None.

11. CLERK'S REPORT – None.

12. DATE OF NEXT MEETING - To be arranged. The meeting closed at 8.05pm.

Signed: _____

Date: _____