



CRANLEIGH PARISH COUNCIL
MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE
ON THURSDAY 01 FEBRUARY 2018 AT 7.00PM
IN THE PARISH COUNCIL OFFICE, VILLAGE WAY, CRANLEIGH

Councillors

Cllr R Cole

Cllr B Freeston* (Vice Chairman of the Committee)

Cllr S Jeacock*

Cllr A Richardson

Cllr E Townsend* (Chairman of the Committee)

Non Councillors

Mr. P Townsend*

PRESENT*

ALSO PRESENT: Cllr J Betts, Parish Clerk B Bell FSLCC

1. APOLOGIES FOR ABSENCE

The prior commitment apology from Cllr A Richardson was AGREED.

2. DECLARATION OF INTERESTS

Cllr E Townsend declared that she is a Waverley Borough Councillor.

3. NEIGHBOURHOOD PLAN COMMITTEE MINUTES

The draft minutes of the Neighbourhood Plan Committee meeting held on 11 January 2018, having previously been circulated, were AGREED and signed by the Chairman as a true record.

4. PUBLIC SESSION - There were no members of the public present who wished to speak.

5. SCREENING PROCESS

- The Committee AGREED to request a new Screening Opinion from Waverley Borough Council as there has been a material change in Cranleigh Neighbourhood Plan as it is now allocating sites for housing development.
- The Clerk will circulate the draft Baseline Information Statement to all members for comments before submission to Waverley Borough Council with the Screening Opinion request form.

6. SCOPING REPORT

- Planning consultants Navigus are reviewing the draft Scoping Report created in 2016. Members noted that the section about the Local Plan will require updating with the news today that the Planning Inspector has issued his report on the Local Plan Part One and confirmed that it has passed the tests of soundness subject to the main modifications.
- Cllr E Townsend will circulate the Neighbourhood Plan objectives and asked members to look at the housing need objection and local connection policy, which has been included in the East Meon Neighbourhood Plan. Comments are required by Monday 05 February to the Clerk to forward to the planning consultant.

7. CALL FOR SITES

- Members met with Navigus earlier this month to tour the new sites. Navigus are working on the site assessments which includes a new site put forward this week.
- The Clerk will remind Navigus of the requirement to complete this piece of work by 31 March 2018 to satisfy the Locality grant conditions.

8. DRAFT NEIGHBOURHOOD PLAN

- Cllr E Townsend will circulate the work she has done so far. She reported that the ASVI report has been sent to Waverley Borough Council for comment.
- It was AGREED that Cllr B Freeston and Mr P Townsend would review the local green spaces report and bring their comments to the next meeting.

9. CHAIRMAN'S REPORT

- The Chairman said a stand has been booked for the Community Showcase on Saturday 28 April. The Clerk was asked to check with Waverley Borough Council whether we can include details of sites put forward in the call for sites. It was AGREED to invite neighbouring Parish Councils to attend the Community Showcase as part of the community engagement on the Cranleigh Neighbourhood Plan.
- The Chairman will circulate an updated Timeline to members.

10. CLERK'S REPORT

- The Clerk reported that she had contacted the CCG about their plans for Cranleigh Village Hospital but has not received a reply yet.
- Comments on the boundary review have been sent to Waverley Borough Council.

11. DATE OF NEXT MEETING – Thursday 01 March 2018. The meeting CLOSED at 7.48pm

Signed:_____

Date:_____