



## **War Memorial Policy**

1. The War Memorial is built on common land owned by Waverley Borough Council.
2. By letter to Waverley Borough Council on 22 March 1960, the Parish Council Chairman confirmed that the Parish Council would take over the maintenance of the War Memorial with immediate effect.
3. The Parish Council will set an annual budget for the maintenance of the War Memorial.
4. The War Memorial is routinely inspected on an annual basis before Remembrance Sunday and outcomes acted upon as soon as possible.
5. The War Memorial is cleaned annually by the Parish Council using a contractor.
6. The War Memorial will be checked for safety on a five-year basis as part of the memorial safety inspection, next due in June 2026.
7. The War Memorial is included on the Parish Council's insurance.
8. The rose bed around the War Memorial is maintained by volunteers.
9. The lawn around the War Memorial is maintained by Waverley Borough Council.
10. The War Memorial illumination is maintained and installed by the Parish Council for civic events.
11. Any wreaths or other items laid within the War Memorial curtilage will be removed by the Parish Council six weeks after laying to prevent water droplets forming to ice in the winter and damaging the lettering on the War Memorial.
12. Anything relating to the War Memorial should be directed to the Cranleigh Parish Clerk in the first instance – [clerk@cranleigh-pc.gov.uk](mailto:clerk@cranleigh-pc.gov.uk)

June 2025.

**Policy Review Date: October 2026**