



CRANLEIGH PARISH COUNCIL

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Village Way
Cranleigh
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GU6 8AF

01 February 2021.

NOTICE OF A MEETING OF THE PROPERTY & ASSET COMMITTEE

Members of the Property & Asset Committee are respectfully summoned to a Meeting to be held on
Monday 08 February 2021 at 7.00p.m. via Goto Meeting

To join the meeting:

Property & Asset Committee
Mon, Feb 8, 2021 7:00 PM - 9:00 PM (GMT)

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Beverley Bell FSLCC
PARISH CLERK

To:- The Property & Asset Committee

<i>James Betts</i>	Chairman
<i>Rosemary Burbridge</i>	
<i>Rob Denton</i>	
<i>Steve Jeacock</i>	Vice Chairman
<i>Dave Nicholas</i>	
<i>Marc Scully</i>	
<i>George Worthington</i>	

AGENDA

1. APOLOGIES FOR ABSENCE

Recommendation:

- **To accept apologies and reasons for absence.**

2. DECLARATION OF INTERESTS

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. PROPERTY & ASSET COMMITTEE MINUTES

Distributed separately.

Recommendation:

- **The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Property & Asset Committee Meeting held on 02 November 2020.**

4. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

5. CLERK'S REPORT

Recommendation:

- **To note the report**

6. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

7. SNOXHALL FIELDS

- Littlemead Brook Fencing
- Shade Shelter

Recommendation:

- **To appoint a contractor to install fencing along Littlemead Brook funded from s106 funding**
- **To submit an application for s106 funding for new surface under the shade shelter**

8. CRANLEIGH CEMETERY

- To discuss composting bay replacement
- To discuss re-routing footpath around cemetery machine shed and consider quotation
- To discuss memorial safety inspection

Recommendation:

- **To consider a quotation for the replacement of the composting bays to be funded from the 2021/22 Forward Maintenance Plan reserve.**
- **To discuss re-routing footpath around cemetery machine shed and consider quotation to be funded from the 2021/22 Forward Maintenance Plan reserve.**
- **To consider seeking quotations for memorial safety inspection**

9. TREES

- To consider a quotation for an ecologist to supervise the medium priority tree works commencing 22 February 2021
- To consider a quotation for further tree survey work once the vegetation and ivy has cleared during the medium priority tree works.

Recommendation:

- **To consider a quotation for an ecologist to supervise the medium priority tree works commencing 22 February 2021.**
- **To appoint an arboriculturalist to update the tree survey.**

10. PUBLIC CONVENIENCES

- To consider a quotation to remove the moss from the roof of the Village Way Public Conveniences and to inspect roof for source of leak
- To approve the installation of an AED on the exterior of the Common Public Conveniences, to fund the electrical installation cost and insure the AED

Recommendation:

- **To appoint a contractor to remove the moss from the roof of the Village Way Public Conveniences and to inspect roof for source of leak to be funded from the property maintenance revenue budget.**
- **To approve the installation of an AED on the exterior of the Common Public Conveniences, to fund the electrical installation cost and insure the AED to be funded from the property maintenance revenue budget.**

11. TELEPHONE BOX

Junction of Elmbridge Road and Alfold Road

Recommendation:

- **To consider a quotation for restoration of the telephone box to be funded from the Forward Maintenance Plan reserve.**
- **To consider future uses for the telephone box.**

12. DATE OF NEXT MEETING

To be arranged in April

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.