



CRANLEIGH PARISH COUNCIL

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GU6 8AF

22 April 2021

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

Members of the Finance Committee are respectfully summoned to a Meeting to be held on
Thursday 29 April 2021 at 7.00pm via Zoom

To join the meeting:

Topic: Finance Committee
Time: Apr 29, 2021 07:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://zoom.us/j/91471954631>

Meeting ID: 914 7195 4631
One tap mobile
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Dial by your location
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+44 208 080 6592 United Kingdom

Meeting ID: 914 7195 4631

Beverley Bell FSLCC
PARISH CLERK

To:- The Finance Committee

Cllr P Chapman
Cllr R Denton Vice Chairman
Cllr D Nicholas
Cllr N Sanctuary Chairman
Cllr E Townsend
Cllr R Tyler
Cllr G Worthington

AGENDA

1. APOLOGIES FOR ABSENCE

Recommendation:

- **To accept apologies and reasons for absence.**

2. DECLARATIONS OF INTEREST

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. PUBLIC SESSION

Recommendation:

- **To note comments by members of the public.**

4. MINUTES OF THE FINANCE COMMITTEE

Recommendation:

- **The Committee to approve the Minutes of the Meeting of the Finance Committee held on 15 March 2021 as a correct record and the Committee Chairman to sign.**

5. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

6. CLERK'S REPORT

Recommendation:

- **To note the report.**

7. BUDGET REPORT

Review income and expenditure budget report to 31 March 2021 and to approve cost centre overspends in accordance with Financial Regulation 4.2.

Recommendation:

- **To review the income and expenditure budget report to 31 March 2021 and to approve the cost centre overspends.**

8. BUDGET REPORT 01/04/20 – 31/03/21

Recommendation:

- **To note the report from the Clerk.**

9. FINANCE DATABASE PRESENTATION

Recommendation:

- **To note the presentation from the Chairman of the Committee.**

10. INTERNAL AUDIT

- Report from the Internal Auditor on the year-end Internal Audit for financial year 01/04/20 – 31/03/21.
- Report from Councillors on the effectiveness of the Internal Audit.

Recommendation:

- **To recommend the approval of the recommendations in the year-end Internal Audit report for financial year 01/04/20 – 31/03/21 to the full Council.**
- **To recommend the report from Councillors in attendance at the Internal audit on the effectiveness of the Internal Audit to the full Council.**

11. ANNUAL RETURN 01/04/20 – 31/03/21

Recommendation:

- **To recommend the approval of the annual return for financial year 01/04/20 – 31/03/21 to the full Council:**
 - **Annual Governance Statement**
 - **The Accounting Statements**

12. INVESTMENT PLAN

(This item may be held in private and confidential session: reason – commercial in confidence).

Recommendation:

- **To receive a report from the Chairman of the Committee on the Investment Plan and make a recommendation to full Council.**

13. DATE OF NEXT MEETING

To be arranged.

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.