



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
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Village Way
Cranleigh
Surrey
GU6 8AF

13 January 2022

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00 pm on THURSDAY 20 January 2022 at Snoxhall Community Centre.**

Members of the public and press are entitled to attend this meeting in person but are encouraged to join the meeting via zoom using this link:

To Join the Meeting:

Topic: Parish Council Meeting
Time: Jan 20, 2022 07:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/81953759754?pwd=U24wMzVmSEJuVFkwSU1oVy82anZJZz09>

Meeting ID: 819 5375 9754
Passcode: 280652
One tap mobile
+442034815237,,81953759754#,,,,*280652# United Kingdom
+442034815240,,81953759754#,,,,*280652# United Kingdom

Dial by your location
+44 203 481 5237 United Kingdom
+44 203 481 5240 United Kingdom
+44 203 901 7895 United Kingdom
+44 208 080 6591 United Kingdom
+44 208 080 6592 United Kingdom
+44 330 088 5830 United Kingdom
+44 131 460 1196 United Kingdom

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Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- To receive apologies and reasons for absence.

2. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

3. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

4. GUEST SPEAKER: MR KELVIN MILLS, HEAD OF COMMERCIAL SERVICES, WBC

Recommendation:

- To note the report.

5. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 09 December 2021 and the extraordinary Parish Council meeting on 13 January 2022.

6. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

7. CLERK'S REPORT

Recommendation:

- To note the report.

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- To note the reports.

9. MINUTES OF COMMITTEES

- To receive and approve as a correct record the Planning Committee Minutes of 06 & 13 December 2021.

Recommendation:

- To receive the minutes listed above.

10. FINANCIAL MATTERS

1. The expenditure list to 20 January 2022 to follow.
2. Bank Reconciliation for 30 November 2021 and 31 December 2021.
3. Cashbook Reconciliation for 30 November 2021 and 31 December 2021.
4. Appointment of Internal Auditor for financial year 01/04/22 – 31/03/23.
5. Grant Request from Park Mead School.

Recommendations:

1. To agree the expenditure list to 20 January 2022.
2. To approve the bank reconciliation to 30 November 2021 and 31 December 2021.
3. To approve the cashbook reconciliation to 30 November 2021 and 31 December 2021.
4. To appoint an Internal Auditor for financial year 01/04/22 – 31/03/23.
5. To consider the grant request.

11. CORONAVIRUS COVID-19

Recommendation:

- To write to our local MP and the Minister for Levelling Up Communities to lobby for virtual and hybrid Council meetings

12. QUEEN'S PLATINUM JUBILEE

Recommendation:

- To receive an update from the Working Party

13. RURAL MARKET TOWNS GROUP SUBSCRIPTION

Recommendation:

- To consider the extension of the free membership until 31 March 2022.

14. WBC COMMUNITY GOVERNANCE REVIEW

[Waverley Borough Council - Community Governance Reviews](#)

Closing Date: 25 February 2022

Recommendation:

- To appoint a Working Party to prepare a response for the full Council to consider at its February meeting

15. WBC BIODIVERSITY POLICY AND ACTION PLAN

Closing Date: 31 January 2022.

Recommendation:

- To submit comments on the policy and action plan.

16. SURREY COUNTY COUNCIL MINERALS AND WASTE LOCAL PLAN - ISSUES & OPTIONS PUBLIC CONSULTATION

[Minerals and waste local plan - Surrey County Council \(surreycc.gov.uk\)](#)

Closing Date: 07 March 2022.

Recommendation:

- To consider the draft response from the Working Party for submission to the consultation.

17. GUILDFORD BOROUGH COUNCIL LOCAL PLAN

Development Management Policies Consultation

<https://www.guildford.gov.uk/article/25707/Part-2-of-our-Local-Plan>

Closing Date: 18 February 2022

Recommendation:

- To delegate authority to a Working Party to prepare a draft response for the Council to consider at its February meeting.

18. WBC STREET NAMING CONSULTATION SNN/2021/0056 - LAND SOUTH OF HIGH STREET BETWEEN ALFOLD ROAD AND KNOWLE LANE, CRANLEIGH

Closing date: 25 January 2022

Recommendation:

- To submit a response

19. SURREY HILLS BOARD REVIEW OF THE AONB
To review the draft submission of evidence prepared by the Council's Planning Consultant
<https://www.gov.uk/government/news/surrey-hills-area-of-outstanding-natural-beauty-needs-you>
Closing Date: 31 January 2022
Recommendation:
- **To approve the submission of evidence.**
20. RECOMMENDATIONS FROM THE PROPERTY AND ASSET COMMITTEE
To receive an update on the consultation with the Recreation Users Group about the return of cricket to the cricket field side of Snoxhall Fields.
Recommendation:
- **To consider the return of cricket on the cricket field side of Snoxhall Fields and agree the charges.**
21. RURAL COMMUNITY ENERGY FUND GRANT
(This item may be held in confidential session – reason: commercial in confidence)
To consider the tenders for consultancy to undertake a Feasibility Study to investigate locally owned renewable energy to support public buildings and help to meet the government's targets for renewable energy and carbon reduction.
Recommendation:
- **To select and appoint a contractor upon successful grant application.**
22. DATE OF NEXT MEETING:
Thursday 17 February 2022

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.