



**CRANLEIGH PARISH COUNCIL**

Tel: 01483 272311  
Website: www.cranleigh-pc.gov.uk

Village Way  
Cranleigh  
Surrey  
GU6 8AF

17 March 2022.

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00 pm on 24 March 2022 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person but are encouraged to join the meeting via zoom using this link:

To Join the Meeting:

Beverley Bell is inviting you to a scheduled Zoom meeting.

Topic: Parish Council Meeting  
Time: Mar 24, 2022 07:00 PM Greenwich Mean Time

Join Zoom Meeting  
<https://us06web.zoom.us/j/86230054619?pwd=d0FGK1pwRWE2QkRxVXE5bGNid1BaUT09>

Meeting ID: 862 3005 4619  
Passcode: 995075  
One tap mobile  
+442080806592,,86230054619#,,,,\*995075# United Kingdom  
+443300885830,,86230054619#,,,,\*995075# United Kingdom

Dial by your location  
+44 208 080 6592 United Kingdom  
+44 330 088 5830 United Kingdom  
+44 131 460 1196 United Kingdom  
+44 203 481 5237 United Kingdom  
+44 203 481 5240 United Kingdom  
+44 203 901 7895 United Kingdom  
+44 208 080 6591 United Kingdom

Meeting ID: 862 3005 4619  
Passcode: 995075

Beverley Bell FSLCC  
**Parish Clerk**

To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.  
**Recommendation:**
  - **To receive apologies and reasons for absence.**
  
2. GUEST SPEAKER: MS ALICE BREEVELD, CRANLEIGH CLIMATE ACTION GROUP TO DISCUSS SOLAR STREETS  
**Recommendation:**
  - **To note the presentation.**
  
3. GUEST SPEAKER: MR JOHN DENNISON TO DISCUSS SNOXHALL PAVILION BAR  
**Recommendation:**
  - **To note the presentation.**
  
4. PUBLIC SESSION  
**Recommendation:**
  - **To note any comments from parishioners.**
  
5. DECLARATIONS OF INTEREST  
**Recommendation:**
  - **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**
  
6. PARISH COUNCIL MINUTES  
Distributed separately.  
**Recommendation:**
  - **The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 17 February 2022.**
  
7. CHAIRMAN'S REPORT  
**Recommendation:**
  - **To note the report.**
  
8. CLERK'S REPORT  
**Recommendation:**
  - **To note the report.**
  
9. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS  
**Recommendation:**
  - **To note the reports.**
  
10. MINUTES OF COMMITTEES
  - **To receive and approve as a correct record the Planning Committee Minutes of 21 February 2022.****Recommendation:**
  - **To receive the minutes listed above.**

11. FINANCIAL MATTERS

1. The expenditure list to 24 March 2022 to follow.
2. Bank Reconciliation for 28 February 2022.
3. Cashbook Reconciliation for 28 February 2022.
4. To move BID shortfall funding of £4,333 from General Reserve to EMR until required.
5. To create a Storage Compound EMR as follows:
  - Forward Maintenance Plan 22/23 £20,135.01
  - Forward Maintenance Plan 21/22 £1,656
  - Cemetery EMR £8,309
  - Business Plan 21/22 EMR £232.16
6. To re-allocate Public Conveniences Non-Dom Rates to Village Hall Boilers EMR.

**Recommendations:**

1. **To agree the expenditure list to 24 March 2022.**
2. **To approve the bank reconciliation to 28 February 2022.**
3. **To approve the cashbook reconciliation to 28 February 2022.**
4. **To create EMR for BID shortfall funding.**
5. **To create the Storage Compound EMR.**
6. **To re-allocate Public Conveniences Non-Dom Rates to Village Hall Boilers EMR.**

12. UPDATE FROM THE ANNUAL PARISH MEETING OF 10 MARCH 2022

Report from the Chairman

**Recommendation:**

- **To note the report.**

13. UKRAINE REFUGEE SUPPORT

**Recommendation:**

- **To find out how support can be provided in Cranleigh for the refugees from Ukraine.**

14. DIVERSION OF FOOTPATH 70

**Recommendation:**

- **To submit an objection to the Secretary of State to the making of this order.**

15. CRANLEIGH NEIGHBOURHOOD PLAN

Update from the planning consultant

**Recommendation:**

- **To note the report.**

16. WBC STREET TRADING LICENCE APPLICATION

Mooch Ice Cream Vending at Fountain Square

Closing Date: 05 April 2022

**Recommendation:**

- **To submit a response to the consultation.**

17. DEFRA CONSULTATION ON THE GOVERNMENT RESPONSE TO THE LANDSCAPES REVIEW

Closing Date: 09 April 2022

**Recommendation:**

- **To delegate authority to the Clerk and nominated Councillors to submit a response to the review.**

18. SCC CONSULTATION ON DETERMINATION OF SURREY'S ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS – 2023  
[Determined admission arrangements - Surrey County Council \(surreycc.gov.uk\)](https://www.surreycc.gov.uk)  
Closing Date: 15 May 2022  
**Recommendation:**
- **To consider submitting a response.**
19. QUEEN'S PLATINUM JUBILEE  
Update from the Working Party on the Celebrations  
**Recommendation:**
- **To note the update.**
20. CRANLEIGH WATER SUPPLY ISSUES  
**Recommendation:**
- **To consider a formal letter to Thames Water.**
21. COUNCIL POLICIES REVIEW  
**Recommendation:**
- **To appoint a Working Party to review the Council's Policies and provide a report to the April Council meeting.**
22. COMPUTER WORKSTATIONS  
*(This item may be held in confidential session – reason: commercial in confidence)*  
**Recommendation:**
- **To consider quotations for IT upgrade.**
23. RURAL COMMUNITY ENERGY FUND GRANT  
*(This item may be held in confidential session – reason: commercial in confidence)*  
To consider the tenders for consultancy to undertake a Feasibility Study to investigate locally owned renewable energy to support public buildings and help to meet the government's targets for renewable energy and carbon reduction.  
**Recommendation:**
- **To select and appoint a contractor.**
24. COMMUNITY BUILDINGS  
*(This item may be held in confidential session – reason: commercial in confidence)*  
**Recommendation:**
- **To receive a report from Cllrs N Sanctuary and P Chapman.**
  - **To consider the request from a hirer.**
25. STAFF MATTERS  
National Salary Award 2021 for Clerks  
*(This item may be held in confidential session – reason: staff in confidence)*  
**Recommendation:**
- **To backdate the National Salary Award of 1.75% to 01 April 2021.**
26. DATE OF NEXT MEETING:  
**Thursday 28 April 2022**

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.