



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
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Village Way
Cranleigh
Surrey
GU6 8AF

21 April 2022.

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00 pm on Thursday 28 April 2022 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person but are encouraged to join the meeting via zoom using this link:

To Join the Meeting:

Topic: Parish Council Meeting
Time: Apr 28, 2022 07:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/82449408037?pwd=SDBVZ3Q3TEloL2xyYUswancya1JiUT09>

Meeting ID: 824 4940 8037
Passcode: 574929
One tap mobile
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+44 203 901 7895 United Kingdom

Meeting ID: 824 4940 8037
Passcode: 574929

Beverley Bell FSLCC
Parish Clerk
To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- To receive apologies and reasons for absence.

2. GUEST SPEAKER: CLLR RICHARD SEABOURNE CHAIRMAN OF BRAMLEY PARISH COUNCIL, COMMUNITY GOVERNANCE REVIEW

Recommendation:

- To consider the inclusion of the area around Smithbrook Kilns within the electoral boundary for the borough and parish of Cranleigh.

3. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

4. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

5. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 24 March 2022.

6. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

7. CLERK'S REPORT

Recommendation:

- To note the report.

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- To note the reports.

9. MINUTES OF COMMITTEES

- To receive and approve as a correct record the Finance Committee Minutes of 03 February 2022.
- To receive and approve as a correct record the Personnel Committee Minutes of 18 October 2021.
- To receive and approve as a correct record the Planning Committee Minutes of 14 March and 04 April 2022.
- To receive and approve as a correct record the Property & Asset Committee Minutes of 03 February 2022.

Recommendation:

- To receive the minutes listed above.

10. FINANCIAL MATTERS

1. The expenditure list to 28 April 2022 to follow.
2. Bank Reconciliation for 31 March 2022 to follow.
3. Cashbook Reconciliation for 31 March 2022 to follow.
4. Grant Application.
5. General Reserve Policy.

Recommendations:

1. **To agree the expenditure list to 28 April 2022.**
2. **To approve the bank reconciliation to 31 March 2022.**
3. **To approve the cashbook reconciliation to 31 March 2022.**
4. **To consider the grant request from the Kent, Surrey and Sussex Air Ambulance Trust.**
5. **To adopt a General Reserve Policy.**

11. SOLAR STREETS SUPPORT REQUEST

Recommendation:

- **To agree a statement of support for the Solar Streets Project.**

12. JUBILEE

(This item may be held in confidential session – reason: commercial in confidence)

Recommendation:

- **To appoint a caterer for the Dinner Dance at the Village Hall.**
- **To note the update on the celebrations.**

13. WBC LICENSING APPLICATION

IRepair Vape Shop and Off Licence

Closing Date: 03 May 2022

Recommendation:

- **To submit a response to this application.**

14. WBC FLEXIBLE TENANCY CONSULTATION

www.waverley.gov.uk/tenancyreview

Closing Date: 29 May 2022

Recommendation:

- **To submit a response to the consultation.**

15. UK GIGABIT PROGRAMME: SURREY PUBLIC REVIEW

Closing Date: 29 April 2022

Recommendation:

- **To consider submitting a response.**

16. PROPERTY COMMITTEE RECOMMENDATIONS

- The burial of cremated remains is no longer permitted in the Garden of Remembrance.
- The scattering of ashes in the Dewlands Lane cemetery is not permitted.
- To lay flat 90 memorials which have failed the safety inspection, to be funded from the general reserve.
- To appoint Waverley Borough Council to undertake the two yearly basic tree survey to be funded from the recreation tree management revenue budget.
- To repair, sand and seal the Sports Hall floor to be funded from the general reserve.
- To replace the four Village Hall boilers with two gas boilers to be funded from the Village Hall Boilers reserve and general reserve.

Recommendation:

- To update the Rules and Regulations for the cemetery and remove the option for the interment of cremated remains in the Garden of Remembrance.
- To update the Rules and Regulations for the cemetery and confirm the scattering of ashes is not permitted anywhere in the cemetery.
- Appoint Haven Memorials to lay flat 90 memorials which have failed the safety inspection, to be funded from the general reserve.
- Appoint Waverley Borough Council to undertake the two yearly basic tree survey to be funded from the recreation tree management revenue budget.
- Appoint Sport & Play to repair, sand and seal the Sports Hall floor to be funded from the general reserve.
- Appoint Goodwins to replace the Village Hall boilers to be funded from the Village Hall Boilers reserve and general reserve.

17. COMMUNITY BUILDINGS

(This item may be held in confidential session – reason: commercial in confidence)

Recommendation:

- To receive an update from Cllrs N Sanctuary and P Chapman.

18. STAFF MATTERS

(This item may be held in confidential session – reason: staff in confidence)

Recommendation:

- The Personnel Committee recommend the Grounds Maintenance Association recommendation of a 3% salary increase for grounds staff from 01 April 2022 to the Council.

19. DATE OF NEXT MEETING:

Thursday 26 May 2022

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.