



## CRANLEIGH PARISH COUNCIL

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Village Way  
Cranleigh  
Surrey  
GU6 8AF

28 April 2022.

### NOTICE OF A MEETING OF THE FINANCE COMMITTEE

Members of the Finance Committee are respectfully summoned to a Meeting to be held on  
**Thursday 05 May 2022 at 7.00pm** in the Council Chamber.

Members of the public and press are entitled to attend this meeting in person  
but are encouraged to join the meeting via zoom using this link:

To join the meeting:

Topic: Finance Committee  
Time: May 5, 2022 07:00 PM Greenwich Mean Time

Join Zoom Meeting  
<https://us06web.zoom.us/j/89073530687?pwd=a29XNGFrcnFxZWxsWlUxZDZpZW81UT09>

Meeting ID: 890 7353 0687  
Passcode: 112900  
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Meeting ID: 890 7353 0687  
Passcode: 112900

Beverley Bell FSLCC  
**PARISH CLERK**

To:- The Finance Committee

Cllr P Chapman      Chairman  
Cllr R Denton      Vice Chairman  
Cllr D Nicholas  
Cllr N Sanctuary  
Cllr E Townsend  
Cllr R Tyler  
Cllr C Walker

AGENDA

1. APOLOGIES FOR ABSENCE  
**Recommendation:**
  - **To accept apologies and reasons for absence.**
2. DECLARATIONS OF INTEREST  
**Recommendation:**
  - **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**
3. PUBLIC SESSION  
**Recommendation:**
  - **To note comments by members of the public.**
4. MINUTES OF THE FINANCE COMMITTEE  
**Recommendation:**
  - **The Committee to approve the Minutes of the Meeting of the Finance Committee held on 03 February 2022 as a correct record and the Committee Chairman to sign.**
5. CHAIRMAN'S REPORT  
**Recommendation:**
  - **To note the report.**
6. CLERK'S REPORT  
**Recommendation:**
  - **To note the report.**
7. BUDGET REPORT  
Review income and expenditure budget report to 31 March 2022 and to approve virements to cost centre overspends in accordance with Financial Regulation 4.2.  
**Recommendation:**
  - **To review the income and expenditure budget report to 31 March 2022 and to approve the virements to cost centre overspends.**
8. BUDGET REPORT 01/04/21 – 31/03/22  
**Recommendation:**
  - **To note the report from the Clerk.**

9. INTERNAL AUDIT
- Report from the Internal Auditor on the year-end Internal Audit for financial year 01/04/21 – 31/03/22.
  - Report from Councillors on the effectiveness of the Internal Audit.
- Recommendation:**
- **To recommend the approval of the recommendations in the year-end Internal Audit report for financial year 01/04/21 – 31/03/22 to the full Council.**
  - **To recommend the report from Councillors in attendance at the Internal audit on the effectiveness of the Internal Audit to the full Council.**
10. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 01/04/21 – 31/03/22
- Recommendation:**
- **To recommend the approval of the annual return for financial year 01/04/21 – 31/03/22 to the full Council:**
    - **Annual Governance Statement**
    - **The Accounting Statements**
    - **To note the period of public rights to inspect the AGAR from Monday 13 June 2022 to Friday 22 July 2022.**
11. EARMARKED RESERVES AND CIL
- Recommendation:**
- **To review future expenditure from Earmarked Reserves and Neighbourhood CIL and to make a recommendation to Council.**
12. LONG TERM INVESTMENT PLAN AND FUTURE PROJECTS  
Update from Cllrs P Chapman and C Walker
- Recommendation:**
- **To review potential vehicles for investment.**
  - **To consider options for borrowing funds from the Public Works Loan Board for future projects.**
  - **To make a recommendation to full Council for the investment process.**
13. POLICIES REVIEW
- Grants and Donations Policy
  - Investment Policy
  - Risk Management Policy
- Recommendation:**
- **Review the policies listed and make a recommendation to Council.**
14. DEBTORS  
Report on debtors to 31 March 2022.  
*(This item may be considered in private and confidential session: Reason - commercial in confidence).*
- Recommendation:**
- **To note the report.**
15. DATE OF NEXT MEETING  
To be arranged.

Please note that the agenda and all associated papers can be found on the Parish Council website [www.cranleigh-pc.gov.uk](http://www.cranleigh-pc.gov.uk)

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.