



CRANLEIGH PARISH COUNCIL

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12 November 2021

NOTICE OF A MEETING OF THE PROPERTY & ASSET COMMITTEE

Members of the Property & Asset Committee are respectfully summoned to a Meeting to be held on
Monday 22 November at 7.00p.m. at Cranleigh Village Hall

Members of the public and press are entitled to attend this meeting in person
but are encouraged to join the meeting via zoom using this link:

To join the meeting:

Topic: Property & Asset Committee
Time: Nov 22, 2021 07:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/86324182240?pwd=d3E3WVpPcGtxVG1hZVkwY1lGbEZtQT09>

Meeting ID: 863 2418 2240
Passcode: 313377
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Meeting ID: 863 2418 2240
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Beverley Bell FSLCC
PARISH CLERK

To:- The Property & Asset Committee

Rosemary Burbridge

Rob Denton

Cathy Gould

Dave Nicholas Chairman

Marc Scully

Clive Walker

George Worthington Vice Chairman

AGENDA

1. APOLOGIES FOR ABSENCE

Recommendation:

- **To accept apologies and reasons for absence.**

2. DECLARATION OF INTERESTS

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. GUEST SPEAKER: MR JAMES AUCKLAND, PREMIER TENNIS

Recommendation:

- **To note the presentation**

4. PROPERTY & ASSET COMMITTEE MINUTES

Distributed separately.

Recommendation:

- **The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Property & Asset Committee Meeting held on 20 September 2021.**

5. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

6. CLERK'S REPORT

Recommendation:

- **To note the report**

7. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

8. CONSULTATION ON AMENDMENTS TO THE ENVIRONMENTAL PERMITTING (ENGLAND AND WALES) REGULATIONS 2016

[Consultation on Amendments to the Environmental Permitting \(England and Wales\) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities - Defra - Citizen Space](#)

Closing Date: 22 December 2021

Recommendation:

- **To DELEGATE AUTHORITY to nominated Councillors and the Clerk to submit a response on behalf of the Council and provide a copy to NALC.**

9. SNOXHALL FIELDS

- Licence Agreement for Eastern Boundary of Snoxhall Fields
- Tree surgery for trees at 29 Hitherwood
- Reasonable adjustment to Hitherwood Footpath
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/3695/inclusive-mobility.pdf
(*This item may be held in confidential session – reason: commercial in confidence*)
- Replacement CCTV camera
- Request for use by Cranleigh Cricket Club

Recommendation to Council:

- **To consider appointing a solicitor to update the licence agreement for properties 29, 31, 33, 35, 36, 37, 39, 41 and 43 Hitherwood and 9, 10, 11 and 12 Aven Close to licence an area of Snoxhall Fields enclosed within their garden boundary**
- **To appoint a tree surgeon to carry out tree surgery to tree numbers and a climbing inspection at 29 Hitherwood.**
- **To consider the necessity to inspect trees with the licenced land at 31, 33, 35, 36, 37, 39, 41 and 43 Hitherwood and 9, 10, 11 and 12 Aven Close**
- **To consider a request for a reasonable adjustment to footpath from Hitherwood to Snoxhall Fields in the joint ownership of Cranleigh Parish Council and 31 Hitherwood and quotations for the adjustment works to be funded from the General Reserve.**
- **To replace a faulty CCTV camera with an additional ANPR camera funded from the Snoxhall Fields Charity EMR**
- **To discuss the request for use by Cranleigh Cricket Club and maintenance implications**

10. ELMBRIDGE NOTICEBOARD

To consider a request from Cllr C Gould for a noticeboard at Elmbridge Road
(*This item may be held in confidential session – reason: commercial in confidence*)

Recommendation:

- **To consider the request.**
- **To seek land owner permission.**
- **To ask the Council for funding from the General Reserve.**

11. ELMBRIDGE ROAD DOG LITTER BIN

To consider a request from Cllr C Gould for a dog litter bin at Elmbridge Road

Recommendation:

- **To consider the request.**
- **To seek land owner permission.**
- **To ask the Council for funding from the General Reserve.**

12. TELEPHONE BOX

- To consider a request from Cllr C Gould to discuss whether this project is financially viable for the restoration of the Alfold Road phone box.
- To consider a request from a member of the public for the Parish Council to adopt the phone box on the corner of Horsham Road and Avenue Road for use as a defibrillator station

(*This item may be held in confidential session – reason: commercial in confidence*)

Recommendation to Council:

- **To discuss whether this project is financially viable**
- **To consider the request for the phone box adoption**

13. PUBLIC CONVENIENCES – THE COMMON

Replacement Wallgate handwash units

(This item may be held in confidential session – reason: commercial in confidence)

Recommendation:

- **To appoint a contractor to replace the handwash units.**
- **To ask the Council for funding from the General Reserve.**

14. CRANLEIGH VILLAGE HALL

- To consider upgrading the CCTV system
- To install an intruder alarm

(This item may be held in confidential session – reason: commercial in confidence)

Recommendation to Council:

- **To upgrade the CCTV system and ask the Council for funding from the General Reserve**
- **To install an intruder alarm to be funded from the Property Maintenance revenue budget**

15. PARTY BOOKINGS

To decide which buildings to offer party bookings, fees and damage waiver deposit

Recommendation:

- **To decide which buildings to offer party bookings, party fees and damage waiver deposit**

16. DATE OF NEXT MEETING

Monday 07 February 2022

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.