



CRANLEIGH PARISH COUNCIL

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GU6 8AF

27 January 2022

NOTICE OF A MEETING OF THE PROPERTY & ASSET COMMITTEE

Members of the Property & Asset Committee are respectfully summoned to a Meeting to be held on
Thursday 03 February 2022 at 6.30p.m. at Snoxhall Community Centre

Members of the public and press are entitled to attend this meeting in person
but are encouraged to join the meeting via zoom using this link:

To join the meeting:

Topic: Property and Asset Committee
Time: Feb 3, 2022 06:30 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/83381738316?pwd=eVI2VnBIUm0vcIkxVENCZzNGbDI0dz09>

Meeting ID: 833 8173 8316
Passcode: 944458
One tap mobile
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+44 203 481 5240 United Kingdom
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+44 208 080 6591 United Kingdom

Meeting ID: 833 8173 8316
Passcode: 944458

Beverley Bell FSLCC
PARISH CLERK

To:- The Property & Asset Committee

Rosemary Burbridge

Rob Denton

Cathy Gould

Steve Jeacock

Dave Nicholas Chairman

Marc Scully

Clive Walker

George Worthington Vice Chairman

AGENDA

1. APOLOGIES FOR ABSENCE

Recommendation:

- **To accept apologies and reasons for absence.**

2. DECLARATION OF INTERESTS

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. GUEST SPEAKER: MR JOSH PISTORIUS, PADEL TENNIS

Recommendation:

- **To note the presentation**

4. PROPERTY & ASSET COMMITTEE MINUTES

Distributed separately.

Recommendation:

- **The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Property & Asset Committee Meeting held on 22 November 2021.**

5. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

6. CLERK'S REPORT

Recommendation:

- **To note the report**

7. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

8. CEMETERY MACHINE SHED

- Proposal by Cllr G Worthington to investigate a new machine shed in former compost bay area.
- Cemetery material bays

Recommendation:

- **To recommend to the Business Plan Working Party to include in Business Plan consultation.**
- **To install two small material bays to be funded from the Cemetery property maintenance revenue budget 2022/23**

9. EARMARKED RESERVES UPDATE

Update on Earmarked Reserves from the Clerk

Recommendation: To note the report.10. SNOXHALL FIELDS

- New John Deere machine
- Front loader for tractor for moving materials and composting
- Storage container
- Storage compound
- Fuel bund
- Main pitch drainage
- Football Club Advertising Banners
- Designing Out Crime Report
- Green Flag Award

(These items may be considered in private and confidential session: reason – commercial in confidence)

Recommendation to Finance Committee and Council:

- To order a new John Deere machine to be funded from the Snoxhall Fields Charity Reserve
- To order a front loader for the tractor to be funded from the Snoxhall Fields Charity Reserve
- To order a new storage container to be funded from the 2022/23 Forward Maintenance Plan reserve.
- To order groundworks and fencing for storage compound to be funded from the 2022/23 Forward Maintenance Plan.
- To order a new fuel bund for the storage compound to be funded from the 2022/23 Forward Maintenance Plan.
- To order drainage works in the summer to be funded from the 2022/23 Forward Maintenance Plan.
- To permit the installation of advertising banners on the spectator rail fencing.
- To note the report.
- To delegate authority to a Working Party of Councillors and the Clerk to submit an application for Green Flag status for Snoxhall Fields.

11. SNOXHALL PAVILION

- Electrical safety work

(This item may be considered in private and confidential session: reason – commercial in confidence)

- Toilets upgrade

Recommendation:

- To proceed with the electrical safety work in the summer holidays and to ask the Council to release the funding from the Snoxhall Fields Charity Reserve.
- To produce a specification for the upgrade of the pavilion toilets including converting a redundant store room to ladies toilets adjacent to the changing rooms, to consult with the Recreation Users Group and to seek three quotations for the work and ask the Council to release funding from the Snoxhall Pavilion earmarked reserve.

12. BINS

Parish Council Bin Map

Recycling Bins at Snoxhall Fields

Dog litter bin requests

Recommendation:

- To note the map.
- To note the update.
- To note the response from WBC.

13. CRANLEIGH VILLAGE HALL
Update on the ceiling lights project from the Clerk
Recommendation:
 - **To note the update.**

14. DATE OF NEXT MEETING
Monday 11 April 2022

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.