



**CRANLEIGH PARISH COUNCIL**

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Village Way  
Cranleigh  
Surrey  
GU6 8AF

04 April 2022

**NOTICE OF A MEETING OF THE PROPERTY & ASSET COMMITTEE**

Members of the Property & Asset Committee are respectfully summoned to a Meeting to be held on **Monday 11 April 2022 at 7.00p.m.** at the Council Chamber.

Members of the public and press are entitled to attend this meeting in person but are encouraged to join the meeting via zoom using this link:

To join the meeting:

Beverley Bell is inviting you to a scheduled Zoom meeting.

Topic: Property & Asset Committee  
Time: Apr 11, 2022 07:00 PM Greenwich Mean Time

Join Zoom Meeting  
<https://us06web.zoom.us/j/85838735601?pwd=YVh5ZUtBOGIRWTZndklrbIFGc2dJdz09>

Meeting ID: 858 3873 5601  
Passcode: 876730  
One tap mobile  
+442080806591,,85838735601#,,,,\*876730# United Kingdom  
+442080806592,,85838735601#,,,,\*876730# United Kingdom

Dial by your location  
+44 208 080 6591 United Kingdom  
+44 208 080 6592 United Kingdom  
+44 330 088 5830 United Kingdom  
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+44 203 481 5240 United Kingdom  
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Meeting ID: 858 3873 5601  
Passcode: 876730

Beverley Bell FSLCC  
**PARISH CLERK**

To:- The Property & Asset Committee

*Rosemary Burbridge*

*Rob Denton*

*Cathy Gould*

*Steve Jeacock*

*Dave Nicholas* Chairman

*Marc Scully*

*Clive Walker*

*George Worthington* Vice Chairman

AGENDA

1. APOLOGIES FOR ABSENCE

**Recommendation:**

- **To accept apologies and reasons for absence.**

2. DECLARATION OF INTERESTS

**Recommendation:**

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. PROPERTY & ASSET COMMITTEE MINUTES

Distributed separately.

**Recommendation:**

- **The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Property & Asset Committee Meeting held on 03 February 2022.**

4. CHAIRMAN'S REPORT

**Recommendation:**

- **To note the report.**

5. CLERK'S REPORT

**Recommendation:**

- **To note the report**

6. PUBLIC SESSION

**Recommendation:**

- **To note any comments from parishioners.**

7. SNOXHALL PAVILION BAR

To consider the request to hire the Pavilion and Bar and provide six-a-side football tournaments in the summer.

**Recommendation:**

- **To consider the request to hire the Pavilion and Bar and provide six-a-side football tournaments.**

8. POLICIES REVIEW

- AED Policy
- Allotment Sheds Policy
- Allotments Waiting List Policy
- Asbestos Policy
- Bee Keeping Policy
- Legionella Policy

- Memorial Benches in Cemetery
- Memorial Safety Policy
- Memorial Wall Policy
- PAT Testing Policy
- Tree Work Policy

**Recommendation:**

- **Review the policies listed and make a recommendation to Council.**

9. DEWLANDS LANE CEMETERY

- Garden of Remembrance
- Memorial Safety Inspection

**Recommendation:**

- **To update the Rules and Regulations for the Garden of Remembrance.**
- **To proceed with the making safe of memorials.**

10. DEFIBRILLATOR REQUEST

To consider the request for a defibrillator in the Wanborough Lane area and possible location

**Recommendation:**

- **To consider the request.**

11. RED TELEPHONE BOX ALFOLD ROAD

Update on the consultation and offers of help.

**Recommendation:**

- **To consider whether to retain the red telephone box.**
- **To consider re-locating the door away from the highway.**
- **To consider the restoration costs and budget.**
- **To consider future uses for the telephone box.**

12. YOUR FUND SURREY APPLICATIONS

Update from Cllr N Sanctuary on the following applications:

- MUGA including quotation for clearance of hedgerow and fencing of Littlemead Brook and CCTV proposal.
- Tennis Club

**Recommendation:**

- **To consider the next steps for each application.**

13. FOOTBALL PITCH DRAINAGE IMPROVEMENTS**Recommendation:**

- **To consider quotation for drainage improvements.**

14. SNOXHALL FIELDS

- Update on storage compound
- Play Park Railings
- Bins on football field side of Snoxhall
- To consider sensory planting

**Recommendation:**

- **To note the update and await the outcome of the planning application.**
- **To ask the Council to release funding from the Snoxhall Fields charity reserve to replace the play park railings.**
- **To consider whether additional bins are required on the football field side and style of bins.**
- **To consider location of sensory planting.**

15. SNOXHALL PAVILION

- To consider a request from a hirer for storage within the pavilion.
- To consider storage fees for the Football Club.
- To consider upgrading the pavilion showers and toilets to league requirements.

**Recommendation:**

- **To consider a request from a hirer for storage within the pavilion.**
- **To consider storage fees for the Football Club.**
- **To consider upgrading the pavilion showers and toilets to league requirements.**

16. TREE SURVEY

To consider quotations for the two yearly basic tree survey of the Council's trees.

*(This item may be considered in private and confidential session: reason – commercial in confidence)*

**Recommendation:**

- **To appoint an arboriculturist.**

17. SNOXHALL COMMUNITY CENTRE

To consider a quotation to repair the damage to the Sports Hall floor and to sand and re-seal the floor

*(This item may be considered in private and confidential session: reason – commercial in confidence)*

**Recommendation:**

- **To consider the quotation for Sports Hall floor repair, sanding and re-sealing and to ask the Council for funding from the General Reserve.**

18. CRANLEIGH VILLAGE HALL

- Village Hall Pop-Up Craft Event
- Collaboration with the Arts Centre.
- Replacement of Gas Heating Boilers

*(This item may be considered in private and confidential session: reason – commercial in confidence)*

**Recommendation:**

- **To consider hosting a Pop Up Craft Event**
- **To discuss how the Parish Council can work with the Arts Centre**
- **To consider quotations for replacement gas heating boilers and to ask the Council for funding from the General Reserve.**

19. DATE OF NEXT MEETING

**To be arranged.**

Please note that the agenda and all associated papers can be found on the Parish Council website [www.cranleigh-pc.gov.uk](http://www.cranleigh-pc.gov.uk)

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.