



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
Website: www.cranleigh-pc.gov.uk

Village Way
Cranleigh
Surrey
GU6 8AF

14 July 2022.

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00pm on Thursday 21 July 2022 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person but are encouraged to join the meeting via zoom using this link:

To Join the Meeting:

Topic: Parish Council Meeting
Time: Jul 21, 2022 07:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/86798087918?pwd=ZlQxRTgzWHM3REZGd1E0R282c2RtUT09>

Meeting ID: 867 9808 7918
Passcode: 792994
One tap mobile
+442080806591,,86798087918#,,,,*792994# United Kingdom
+442080806592,,86798087918#,,,,*792994# United Kingdom

Dial by your location
+44 208 080 6591 United Kingdom
+44 208 080 6592 United Kingdom
+44 330 088 5830 United Kingdom
+44 131 460 1196 United Kingdom
+44 203 481 5237 United Kingdom
+44 203 481 5240 United Kingdom
+44 203 901 7895 United Kingdom

Meeting ID: 867 9808 7918
Passcode: 792994

Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- **To receive apologies and reasons for absence.**

2. DECLARATIONS OF INTEREST

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. TOWN TWINNING

Presentation from Cllr R Denton on visit to Semur-en-Auxois

Recommendation:

- **To note the presentation.**

4. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

5. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- **The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 23 June 2022 and the Minutes of the Extraordinary Parish Council Meeting held on 07 July 2022.**

6. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

7. CLERK'S REPORT

Recommendation:

- **To note the report.**

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- **To note the reports.**

9. MINUTES OF COMMITTEES

- To receive and approve as a correct record the Finance Committee Minutes of 05 May 2022.
- To receive and approve as a correct record the Personnel Committee Minutes of 11 April 2022.
- To receive and approve as a correct record the Planning Committee Minutes of 06 and 27 June 2022.
- To receive and approve as a correct record the Property & Asset Committee Minutes of 11 April 2022.

Recommendation:

- **To receive the minutes listed above.**

10. FINANCIAL MATTERS
1. The expenditure list for 21 July 2022 to follow.
 2. Bank Reconciliation for 30 June 2022 to follow.
 3. Cashbook Reconciliation for 30 June 2022 to follow.
 4. Fixed Term Investments.
 5. Accounts for Payment August 2022.
- Recommendations:**
1. **To agree the expenditure list to 21 July 2022.**
 2. **To approve the bank reconciliation to 30 June 2022.**
 3. **To approve the cashbook reconciliation to 30 June 2022.**
 4. **To approve Fixed Term Investments.**
 5. **To delegate authority to two cheque signatories and the Clerk to approve the August 2022 accounts for payment.**
11. COMMITTEE STRUCTURE
- Request from Cllr R Denton to be removed from the Planning Committee.
 - Request from WBC to nominate a representative to attend meetings with Economic Growth Management Limited to discuss the WBC Economic Development Strategy.
- Recommendation:**
- **To remove Cllr R Denton from the Planning Committee.**
 - **To nominate a representative to attend meetings with Economic Growth Management Limited to discuss the WBC Economic Development Strategy.**
12. POLICIES REVIEW
- Update on Policies Review by Committees
 - Update on outstanding policies to review
- Recommendation:**
- **To nominate Councillors to review outstanding policies**
13. SNOXHALL FIELDS CHARITY SERVICE LEVEL AGREEMENT
To review of the Service Level agreement due for renewal 01 April 2023.
Recommendation: To review the Service Level Agreement.
14. THAMES WATER
Recommendation: To discuss writing to Thames Water about Cranleigh water issues.
15. WBC SHARE OF THE UK SHARED PROSPERITY FUND
To approve the Council's submission for improvements in Cranleigh
Recommendation: To approve the Council's submission for improvements in Cranleigh
16. BUSINESS PLAN 2023 – 2027
Consider Survey Monkey Poll for New Projects
Recommendation:
- **To run Survey Monkey Poll during August 2022**
17. WBC CLIMATE CHANGE AND SUSTAINABILITY SUPPLEMENTARY PLANNING DOCUMENT
waverley.gov.uk/ClimateSPD
Closing Date: 29 July 2022
Recommendation: To submit a response.
18. GATWICK AIRPORT NORTHERN RUNWAY PROPOSALS
gatwickairport.com/futureplans
Closing Date: 27 July 2022
Recommendation: To submit a response.

19. CHARITY COMMISSION ANNUAL RETURN CHANGES CONSULTATION

[Charity Commission: revisions to the Annual Return 2023-25 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/charity-commission-revisions-to-the-annual-return-2023-25)

Closing Date 01 September 2022

Recommendation: To submit a response.

20. PROPERTY & ASSET COMMITTEE RECOMMENDATIONS

(This item may be held in confidential session – reason: commercial in confidence)

- Water bottle refilling station
- Cemetery Toilets CIL application and 50% matched funding
- Replace rotten timbers around the multi-play unit and blocks from the Snoxhall Fields Charity Reserve
- Replacement goal posts for bottom and middle pitches and Bruce McKenzie Field
- Additional dog litter bin at Snoxhall Fields.
- Snoxhall Fields public toilet drainage improvements.
- To update the allotments licence agreement to include shed OR polyunnels and to prohibit bonfires.
- To increase the allotment licence fee by 4% from 01 October 2023.
- Cemetery oak tree 0065

Recommendation:

- **To purchase a water bottle refilling station for the Snoxhall Community Centre and Snoxhall Pavilion to be funded from the Snoxhall Fields Charity Reserve.**
- **To submit a CIL application for new toilets at the cemetery with 50% matched funding from the General Reserve.**
- **To release funds from the Snoxhall Fields Charity Reserve to replace the timbers around the multi-play unit and blocks.**
- **To provide 25% match funding from the General Reserve for the Football Club's application for goalposts for funding from the Football Foundation.**
- **To provide an additional dog litter bin at Snoxhall Fields to be funded from the Snoxhall Fields Charity Reserve.**
- **To provide drainage improvements to the Snoxhall Fields public toilet to be funded from the Snoxhall Pavilion Reserve.**
- **To update the allotments licence agreement to include shed OR polytunnels and to prohibit bonfires.**
- **To increase the allotment licence fee by 4% from 01 October 2023.**
- **To fell the cemetery oak tree to a monolith under the supervision of the Surrey Wildlife Trust, to investigate a wood carver and to plant a replacement tree.**

21. VILLAGE HALL WALL HANGINGS

Recommendation: To appoint a contractor to affix the wall hangings.

22. SNOXHALL PAVILION

- New Hirers Licence Agreements
- New Altro Flooring in the Club Room

(This item may be held in confidential session – reason: commercial in confidence)

Recommendation:

- **To discuss the new licence agreements for Cranes Bar and Little Hearts Nursery.**
- **To consider replacing the carpet with altro flooring.**

23. DATE OF NEXT MEETING:

Thursday 15 September 2022

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.