



**CRANLEIGH PARISH COUNCIL**

Tel: 01483 272311  
Website: www.cranleigh-pc.gov.uk

Village Way  
Cranleigh  
Surrey  
GU6 8AF

22 September 2022.

**NOTICE OF AN EXTRAORDINARY MEETING OF THE PARISH COUNCIL**

Councillors are respectfully summoned to attend an extraordinary meeting of the Parish Council to be held at **7.00pm on Thursday 29 September 2022 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

To Join the Meeting:

Topic: Extraordinary Parish Council Meeting  
Time: Sep 29, 2022 07:00 PM Greenwich Mean Time

Join Zoom Meeting  
<https://us06web.zoom.us/j/89216291618?pwd=blpOV0drUGtpRVNlNG9FV3EzdjZyQT09>

Meeting ID: 892 1629 1618  
Passcode: 297200  
One tap mobile  
+442034815237,,89216291618#,,,,\*297200# United Kingdom  
+442034815240,,89216291618#,,,,\*297200# United Kingdom

Dial by your location  
+44 203 481 5237 United Kingdom  
+44 203 481 5240 United Kingdom  
+44 203 901 7895 United Kingdom  
+44 208 080 6591 United Kingdom  
+44 208 080 6592 United Kingdom  
+44 330 088 5830 United Kingdom  
+44 131 460 1196 United Kingdom

Meeting ID: 892 1629 1618  
Passcode: 297200

Beverley Bell FSLCC  
**Parish Clerk**

To all Members

AGENDA FOR THE EXTRAORDINARY PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.  
**Recommendation:**
  - **To receive apologies and reasons for absence.**
2. DECLARATIONS OF INTEREST  
**Recommendation:**
  - **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**
3. PUBLIC SESSION  
**Recommendation:** **To note any comments from parishioners.**
4. CHAIRMAN'S REPORT  
**Recommendation:** **To note the report.**
5. CLERK'S REPORT  
**Recommendation:** **To note the report.**
6. FINANCIAL MATTERS
  1. The expenditure list for 29 September 2022 to follow.
  2. Online Banking and Financial Regulations
7. TOWN TWINNING  
**Recommendation:**
  - **To discuss town twinning policy.**
8. THAMES WATER  
**Recommendation:**
  - **To approve draft letter to Thames Water about Cranleigh water issues.**
9. YOUR FUND SURREY

To appoint a contractor to prepare drawings and submit a planning application for the Youth Hub which includes Multi-Use Games Area (MUGA), youth shelter and trim trail.

**Recommendation:**
  - **To appoint a contractor to prepare drawings and submit a planning application for the Youth Hub.**
  - **To consider three quotations for the Youth Hub.**
10. CIL APPLICATION FOR CEMETERY TOILET

Closing Date: 14 October 2022

**Recommendation:**
  - **To consider submitting an application for CIL funding for a cemetery toilet and consider matched funding available.**
11. CRANLEIGH ARTS CENTRE  
**Recommendation:**
  - **To consider a request from The Arts Centre to support their plans to extend their facilities in order to support a CIL funding application.**

12. BUILDINGS INSURANCE VALUATION  
To consider the report from the surveyor and update insurance cover  
**Recommendation:**
- **To update the buildings insurance cover in alignment with the valuation.**
13. WBC STREET TRADING RENEWAL  
Il Forno Volante  
Closing Date 07 October 2022  
**Recommendation:**
- **To submit a response.**
14. YOUTH MUSIC CLUB CONCERT VISIT  
**Recommendation:**
- **To release funds from the Youth Music Reserve to fund an outing to a concert at Cranleigh Arts Centre for volunteers and young people.**
15. WAR MEMORIAL LIGHTING  
Consider a request from the Royal British Legion to illuminate the War Memorial  
*(This item may be held in confidential session – reason: commercial in confidence)*  
**Recommendation:**
- **To appoint an architect to design a lighting scheme to illuminate the War Memorial.**
16. SNOXHALL PAVILION
- To receive an update from the Clerk on pavilion hirers.  
*(This item may be held in confidential session – reason: commercial in confidence)*
- Recommendation:**
- **To note the update.**
  - **To decide on TENS permission.**
  - **To consider any further action.**
17. STAFF MATTERS  
*(This item may be held in confidential session – reason: staff in confidence)*  
**Recommendation:**
- **To consider provision of staff IT equipment.**
18. DATE OF NEXT MEETING:  
**Thursday 20 October 2022**

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.