



CRANLEIGH PARISH COUNCIL

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Village Way
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GU6 8AF

27 September 2022

NOTICE OF A MEETING OF THE PROPERTY & ASSET COMMITTEE

Members of the Property & Asset Committee are respectfully summoned to a Meeting to be held on **Monday 03 October 2022 at 7.00p.m.** at the Council Chamber.

Members of the public and press are entitled to attend this meeting in person but are encouraged to join the meeting via zoom using this link:

To join the meeting:

Topic: Property & Asset Committee
Time: Oct 3, 2022 07:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/87803981403?pwd=bkp2ajBmNFJmRk9HN0tOc1hQcEtGUT09>

Meeting ID: 878 0398 1403
Passcode: 650373
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Meeting ID: 878 0398 1403
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Beverley Bell FSLCC
PARISH CLERK

To:- The Property & Asset Committee

Rosemary Burbridge

Rob Denton

Cathy Gould

Steve Jeacock

Dave Nicholas Chairman

Marc Scully

Clive Walker

George Worthington Vice Chairman

AGENDA

1. APOLOGIES FOR ABSENCE

Recommendation:

- **To accept apologies and reasons for absence.**

2. DECLARATION OF INTERESTS

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. PROPERTY & ASSET COMMITTEE MINUTES

Distributed separately.

Recommendation:

- **The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Property & Asset Committee Meeting held on 07 July 2022.**

4. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

5. CLERK'S REPORT

Recommendation:

- **To note the report**

6. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

7. UPDATE ON OUTSTANDING PROJECTS

- Water Bottle Filling Station
- Play Park Railings
- Play Park Timber Replacement
- Goal Posts
- Dog Litter Bins at Snoxhall
- Dog Litter Bin at North Downs
- Information Board s106 application
- Public Toilet Lock
- Storage Compound
- Cemetery Toilets CIL application
- Cemetery Benches and Bins
- Public Conveniences on the Common Replacement Door

- Car park re-surfacing – s106
- Downs Link re-surfacing – s106
- Footpaths replacement – s106
- Pavilion showers and toilets upgrade – s106

Recommendation:

- **To note the update.**

8. SNOXHALL FIELDS PLAY PARK

- To consider replacement of both nest swings, flat swings, sand pit equipment.

Recommendation:

- **To obtain quotations for a new nest swing, flat swing, sand pit equipment and inclusive roundabout and to discuss funding.**

9. SCC TREES AND HEDGES OFFER

To consider the offer of trees and hedges supplied and maintained by SCC.

Recommendation:

- **To consider locations for trees and hedges.**

10. TELEPHONE BOX ALFOLD ROAD

To receive an update on highways plans for Alfold Road.

Recommendation:

- **To consider next steps.**

11. DEFIBRILLATOR PARK MEAD

Update on the provision of a defibrillator at Londis

Recommendation:

- **To appoint a Councillor to work with the shop for the installation of a defibrillator.**

12. POLICIES REVIEW

- AED Policy
- Allotment Sheds Policy
- Allotments Waiting List Policy
- Asbestos Policy
- Bee Keeping Policy
- Legionella Policy
- Memorial Benches in Cemetery
- Memorial Safety Policy
- Memorial Wall Policy
- PAT Testing Policy
- Tree Work Policy

Recommendation:

- **Review the policies listed and make a recommendation to Council.**

13. SNOXHALL PAVILION

(This item may be considered in private and confidential session: reason – commercial in confidence).

- To consider charging for storage for the Football Club.

To review the Football Club licence agreement and fee.

Recommendation:

- **To make a recommendation to the Finance Committee on storage costs for the Football Club.**
- **To review the Football Club licence agreement and fee.**

14. FORWARD MAINTENANCE PLAN 01/04/23 – 31/03/24
(This item may be considered in private and confidential session: reason – commercial in confidence).
Recommendation:
 - **To recommend the draft Forward Maintenance Plan 01/04/23 – 31/03/24 to the Finance Committee for setting the 01/04/23 – 31/03/24 budget**
15. PROJECT INITIATION DOCUMENT (PID)
To decide on the Committee's Strategic Priorities and create a PID
Recommendation:
 - **To decide on strategic priorities and create a PID.**
16. DATE OF NEXT MEETING
23 February 2023.

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.