



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
Website: www.cranleigh-pc.gov.uk

Village Way
Cranleigh
Surrey
GU6 8AF

13 April 2023.

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00pm on Thursday 20 April 2023 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

To Join the Meeting:

Topic: Parish Council Meeting
Time: Apr 20, 2023 07:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/89753414582?pwd=TFFDVW9IUUVZNUzNlaWZod3Z6cjVsUT09>

Meeting ID: 897 5341 4582
Passcode: 686263
One tap mobile
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Dial by your location
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+44 131 460 1196 United Kingdom

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Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

4. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 16 March 2023.

5. CHAIRMAN'S REPORT

Recommendation: To note the report.

6. CLERK'S REPORT

Recommendation: To note the report.

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation: To note the reports.

8. MINUTES OF COMMITTEES

To receive and approve as a correct record the Planning Committee Minutes of 13 March 2023.

Recommendation:

- To receive the minutes listed above.

9. FINANCIAL MATTERS

1. The expenditure list for 20 April 2023 to follow.
2. Bank Reconciliation for 31 March 2023 to follow.
3. Cashbook Reconciliation and earmarked reserves for 31 March 2023 to follow.
4. To update the bank mandate to add two new signatories.
5. To consider grant applications from Chamber of Commerce, Kent, Sussex and Surrey Air Ambulance and Stoolball.

Recommendations:

1. To agree the expenditure list to 20 April 2023.
2. To approve the bank reconciliation to 31 March 2023.
3. To approve the cashbook reconciliation and earmarked reserves allocation to 31 March 2023.
4. To update the bank mandate to add two new signatories.
5. To consider grant applications from Chamber of Commerce, Kent, Sussex and Surrey Air Ambulance and Stoolball.

10. CORONATION WORKING PARTY
To provide feedback from the Working Party meeting.
Recommendation:
 - **To note the feedback**
11. YOUTH COUNCIL
To appoint additional Councillors to support the Youth Council
Recommendation:
 - **To appoint additional Councillors to support the Youth Council**
12. INTERNAL AUDIT
To appoint a Councillor to attend the Internal Audit and report on the scope and effectiveness.
Recommendation:
 - **To appoint a Councillor to attend the Internal Audit and report on the scope and effectiveness.**
13. DEPT FOR LEVELLING, HOUSING AND COMMUNITIES CONSULTATION ON THE INFRASTRUCTURE LEVY
<https://www.gov.uk/government/consultations/technical-consultation-on-the-infrastructure-levy>
Closing Date: 09 June 2023
Recommendation:
 - **To submit a response.**
14. LGBCE REVIEW OF SURREY COUNTY COUNCIL CONSULTATION ON DIVISION PATTERN
Closing Date: 08 May 2023
Recommendation:
 - **To submit a response.**
15. WBC STREET TRADING APPLICATION
Bodrum Kebab. Closing Date 21 April 2023
Recommendation:
 - **To submit a response.**
16. WBC LICENSING POLICY CONSULTATION
Closing Date: 19 May 2023
Recommendation:
 - **To submit a response.**
17. SALC CIL SURVEY
Closing Date: 28 April 2023
Recommendation:
 - **To submit a response.**
18. DUNSFOLD GARDEN VILLAGE
Update from the Council's Nominated Representative Cllr N Sanctuary
Recommendation:
 - **To note the report.**
19. RCEF COMMUNITY ENERGY FUND
Presentation from Cllr N Sanctuary on the Renewable Energy Feasibility Study.
Recommendation:
 - **To discuss the Feasibility Study and consider next steps.**

20. SURREY HILLS AONB REVIEW

To receive an update on the consultation response preparation from the Clerk.

Closing date: 13 June 2023.

Recommendation:

- **To receive an update on the consultation response preparation from the Clerk.**

21. YOUTH MUSIC CLUB

To adopt a Youth Music Club Policy

Recommendation:

- **To adopt the Youth Music Club Policy.**

22. TREE SURGERY REQUEST

To consider a request from a householder for surgery to the following trees at their cost adjacent to the tennis courts:

- Tree number 337 - Oak - reduce back the lateral spread back from the garden by up to 2.5m
- 2 larger trees 335 and 336 Ash & 1 smaller tree 338 Ash - reduce and reshape the trees by up to 3m in height and 2/2.5m laterally.

Recommendation:

- **To consider the request.**

23. WAVERLEY CITIZENS ADVICE BUREAU

To consider a request to vary the lease.

(This item may be held in confidential session – reason: commercial in confidence)

Recommendation:

- **To consider the request to vary the lease.**

24. COUNCILLOR TRAINING

Recommendation:

- **To host a joint Councillor training session for Cranleigh and Dunsfold Parish Council.**

25. DATE OF NEXT MEETING: Annual Council Meeting Thursday 18 May 2023.

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.