



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
Website: www.cranleigh-pc.gov.uk

Village Way
Cranleigh
Surrey
GU6 8AF

06 July 2023.

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00pm on Thursday 20 July 2023 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

To Join the Meeting:

Topic: Parish Council Meeting
Time: Jul 20, 2023 07:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/85978062953?pwd=T3hQbFFXeUtyYWlwSXdwYis1VzhxQT09>

Meeting ID: 859 7806 2953
Passcode: 191535

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Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

4. GUEST SPEAKER: MR JEREMY WATTS, CHAIRMAN, TOWN TWINNING ASSOCIATION

Recommendation:

- To note the presentation.

5. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 22 June 2023.

6. CHAIRMAN'S REPORT

Recommendation: To note the report.

7. CLERK'S REPORT

Recommendation: To note the report.

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation: To note the reports.

9. MINUTES OF COMMITTEES

To receive and approve as a correct record the Planning Committee Minutes of 12 June 2023.

To receive and approve as a correct record the Property & Asset Committee Minutes of 23 February 2023.

Recommendation: To receive the minutes listed above.

10. FINANCIAL MATTERS

1. The expenditure list for 20 July 2023 to follow.
2. Bank Reconciliation for 30 June 2023 to follow.
3. Cashbook Reconciliation and earmarked reserves for 30 June 2023 to follow.
4. Investment
5. Accounts for payment August 2023.

Recommendations:

1. To agree the expenditure list to 20 July 2023.
2. To approve the bank reconciliation to 30 June 2023.
3. To approve the cashbook reconciliation and earmarked reserves allocation to 30 June 2023.
4. Delegate authority to the Finance Committee to re-invest.
5. Delegate authority to the Clerk and two bank signatories to approve the August 2023 accounts for payment.

11. COMMUNITY SAFETY
Report from the Chairman on Cranleigh Community Safety.
Recommendation:
 - **To appoint a Working Party to investigate further.**
12. CRANLEIGH NEIGHBOURHOOD PLAN
To receive an update on the Regulation 16 consultation
Recommendation:
 - **To note the update.**
13. TREES
To consider an offer of further free trees from SCC and planting locations.
Recommendation:
 - **To consider an offer of further free trees from SCC and planting locations.**
14. 80th ANNIVERSARY OF D-DAY
To appoint a Working Party to organize the village commemoration.
Recommendation:
 - **To appoint a Working Party to organize the village commemoration.**
15. WBC STANDARDS AND GENERAL PURPOSES COMMITTEE
To consider the request from WBC to nominate two Parish Council representatives to sit on the Standards and General Purposes Committee. Closing date: 12 noon Friday 28 July 2023.
Recommendation:
 - **To consider any nominations.**
16. ASSETS OF COMMUNITY VALUE
Presentation by the Clerk.
Recommendation:
 - **To nominate a Working Party to prepare nominations.**
 - **To agree nominations.**
17. INSURANCE
To consider quotations for insurance renewal from 01 August 2023.
(This item may be considered in private and confidential session: reason – commercial in confidence).
Recommendation:
 - **To select a broker and renew the insurance from 01 August 2023.**
18. PROJECT INITIATION DOCUMENT
 - Update on report.*(This item may be held in private and confidential session – reason: commercial in confidence)*
 - Consultation.**Recommendation:**
 - **To prioritise Council projects.**
19. DATE OF NEXT MEETING:
Thursday 21 September 2023.

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.