



## CRANLEIGH PARISH COUNCIL

Tel: 01483 272311  
Website: [www.cranleigh-pc.gov.uk](http://www.cranleigh-pc.gov.uk)

Village Way  
Cranleigh  
Surrey  
GU6 8AF

14 September 2023.

### **NOTICE OF A MEETING OF THE PARISH COUNCIL**

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00pm on Thursday 21 September 2023 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

To Join the Meeting:

Topic: Parish Council Meeting  
Time: Sep 21, 2023 07:00 PM Greenwich Mean Time

Join Zoom Meeting  
<https://us06web.zoom.us/j/88689212328?pwd=WkEzbTFZVW91dGNMSERpT09peFgvdz09>

Meeting ID: 886 8921 2328  
Passcode: 523600

One tap mobile  
+442080806591,,88689212328#,,, \*523600# United Kingdom  
+442080806592,,88689212328#,,, \*523600# United Kingdom

Dial by your location

- +44 208 080 6591 United Kingdom
- +44 208 080 6592 United Kingdom
- +44 330 088 5830 United Kingdom
- +44 131 460 1196 United Kingdom
- +44 203 481 5237 United Kingdom
- +44 203 481 5240 United Kingdom
- +44 203 901 7895 United Kingdom

Meeting ID: 886 8921 2328  
Passcode: 523600

**Beverley Bell FSLCC**  
**Parish Clerk**

To all Members

## AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

**Recommendation:**

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

**Recommendation:**

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PUBLIC SESSION

**Recommendation:**

- To note any comments from parishioners.

4. PARISH COUNCIL MINUTES

Distributed separately.

**Recommendation:**

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 20 July 2023 and the Minutes of the Extraordinary Parish Council Meeting held on 26 July 2023.

5. CHAIRMAN'S REPORT

**Recommendation:** To note the report.

6. CLERK'S REPORT

**Recommendation:** To note the report.

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

**Recommendation:** To note the reports.

8. MINUTES OF COMMITTEES

To receive and approve as a correct record the Finance Committee Minutes of 03 May 2023.

To receive and approve as a correct record the Personnel Committee Minutes of 03 May 2023.

To receive and approve as a correct record the Planning Committee Minutes of 03 July, 24 July and 14 August 2023.

**Recommendation:** To receive the minutes listed above.

9. FINANCIAL MATTERS

1. The expenditure list for 18 August 2023 and 21 September 2023 to follow.
2. Bank Reconciliation for 31 July 2023 and 31 August 2023 to follow.
3. Cashbook Reconciliation and earmarked reserves for 31 July 2023 and 31 August 2023 to follow.
4. CCLA Public Sector Deposit Fund (PSDF) signatories.
5. To review cashflow and investment with CCLA PSDF.
6. Recommendation from the Finance Committee to fund the planning consultancy fees for the AONB review from the General Reserve.
7. Conclusion of audit 01/04/22 – 31/03/23
8. Recommendation from the Finance Committee that the Council's current investments meet the terms of the Council's adopted Investment Strategy.

**Recommendations:**

1. To agree the expenditure list to 18 August 2023 and 21 September 2023.
2. To approve the bank reconciliation to 31 July 2023 and 31 August 2023.
3. To approve the cashbook reconciliation and earmarked reserves allocation to 31 July 2023 and 31 August 2023.
4. To add two further signatories to the CCLA Public Sector Deposit Fund.
5. To review cashflow and investment with CCLA PSDF.
6. To fund the planning consultancy fees for the AONB review from the General Reserve.
7. To note the conclusion of audit 01/04/22 – 31/03/23.
8. To accept the recommendation from the Finance Committee that the Council's current investments meet the terms of the Council's adopted Investment Strategy.

10. LGBCE BOUNDARY REVIEW OF SURREY COUNTY COUNCIL

Closing date: 16 October 2023.

**Recommendation:**

- To submit a response.

11. GATWICK AIRPORT NORTHERN RUNWAY

Pre-examination of Development Consent Order

**Recommendation:**

- To consider registration as an interested party.
- To consider request from CAGNE for financial support of £1-2,000 to fund their opposition to the second runway.

12. MEMBERS ALLOWANCES

To consider a request from Waverley Borough Council to confirm the Council's Members' Allowances Policy.

**Recommendation:**

- To review the Members' Allowances Policy.

13. 80<sup>th</sup> ANNIVERSARY OF D-DAY

To appoint a Working Party to organize the village commemoration on Thursday 06 June 2024.

**Recommendation:**

- To appoint a Working Party to organize the village commemoration.

14. DUNSFOLD PARK ACCESS ROAD NAME

To indicate a preference for the access road name: Canada Avenue or The Approach

**Recommendation:**

- To submit a preference for the access road name.

15. BOOM COMMUNITY BANK

To consider proposal to lend capital to Boom Community Bank.

**Recommendation:**

- To consider proposal to lend capital to Boom Community Bank.

16. WBC STRATEGIC CIL

To submit an application for Strategic CIL for a Multi Use Games Area (MUGA)

Closing Date: 16 October 2023

**Recommendation:**

- To submit an application for Strategic CIL for a Multi Use Games Area (MUGA)

17. DEPARTMENT FOR LEVELLING UP, HOUSING AND COMMUNITIES COMMUNITY OWNERSHIP FUND

To consider submitting an application for funding for Cranleigh Village Hall

**Recommendation:**

- **To submit an application for funding for Cranleigh Village Hall**

18. SNOXHALL FIELDS PITCH POWER APPLICATION

- To submit an application to the Football Foundation for a Pitch Power Funding
- To complete the Pitch Maintenance Agreement
- To allocate £1,500 in an earmarked reserve for matched funding

**Recommendation:**

- **To submit an application to the Football Foundation for a Pitch Power Funding**
- **To complete the Pitch Maintenance Agreement**
- **To allocate £1,500 in an earmarked reserve for matched funding**

19. HIGH STREET IMPROVEMENTS

Feedback from the High Street Working Party

**Recommendation:**

- **To discuss the revised proposals for the High Street improvements.**

20. HIGH STREET BUS SHELTER

To consider adoption of the High Street bus shelter from Surrey County Council.

**Recommendation:**

**To consider adoption of the High Street bus shelter from Surrey County Council.**

21. CHRISTMAS LIGHTING

- To fund the installation of Christmas lighting to the Millennium Sculpture and Village Hall from the General Reserve at a cost of £1,000
- To include the three electrical distribution points on the Common in the Council's three yearly electrical safety inspection programme.
- To fund repairs to the electrical distribution point number 1.

**Recommendation:**

- **To fund the installation of Christmas lighting to the Millennium Sculpture and Village Hall from the General Reserve at a cost of £1,000**
- **To include the three electrical distribution points on the Common in the Council's three yearly electrical safety inspection programme.**
- **To fund repairs to the electrical distribution point number 1.**

22. ROWLEYS COMMUNITY CENTRE

To consider financial assistance for a replacement cooker.

**Recommendation:**

- **To consider financial assistance for a replacement cooker.**

23. CRANLEIGH NEIGHBOURHOOD PLAN

*(This item may be held in private and confidential session – reason: commercial in confidence)*

To appoint an independent examiner.

**Recommendation:**

- **To appoint an independent examiner.**

24. SNOXHALL CAR PARK AND DOWNS LINK

*(This item may be held in private and confidential session – reason: commercial in confidence)*

To consider pooling s106 funding with Surrey County Council for a joint project to re-surface the Downs Link between the car park entrance and end of the pavilion, and to re-surface Snoxhall Fields car park.

**Recommendation:**

- **To pool s106 funding with Surrey County Council for a joint project to re-surface the Downs Link between the car park entrance and end of the pavilion, and to re-surface Snoxhall Fields car park.**

25. WAR MEMORIAL LIGHTING

*(This item may be held in private and confidential session – reason: commercial in confidence)*

To consider a quotation for the purchase of temporary illumination for the War Memorial to be funded from the General Reserve.

**Recommendation:**

- **To consider a quotation for the purchase of temporary illumination for the War Memorial to be funded from the General Reserve.**

26. SNOXHALL FIELDS FLOOD LIGHTING

*(This item may be held in private and confidential session – reason: commercial in confidence)*

To consider a quotation for the purchase of floodlights to be funded from the General Reserve.

**Recommendation:**

- **To consider a quotation for the purchase of floodlights to be funded from the General Reserve.**

27. STAFF MATTERS

*(This item may be held in private and confidential session – reason: staff in confidence)*

**Recommendation:**

**To consider the following recommendations from the Personnel Committee:**

- **To increase Grounds Staff salaries backdated to 01 April 2023.**
- **To consider performance awards.**

28. DATE OF NEXT MEETING:

**Thursday 19 October 2023.**

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.