



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
Website: www.cranleigh-pc.gov.uk

Village Way
Cranleigh
Surrey
GU6 8AF

08 February 2024..

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00pm on Thursday 15 February 2024 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

To Join the Meeting:

Topic: Parish Council
Time: Feb 15, 2024 07:00 PM London

Join Zoom Meeting
<https://us06web.zoom.us/j/83548658150?pwd=G8c9MosW97DjTaNDFQy6oFwuaRWqc3.1>

Meeting ID: 835 4865 8150
Passcode: 817740

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Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

4. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 18 January 2024.

5. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

6. CLERK'S REPORT

Recommendation:

- To note the report.

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- To note the reports.
- To request an update on Member Allocation for financial year 01/04/24 – 31/03/25.

8. MINUTES OF COMMITTEES

- To receive and approve as a correct record the Planning Committee Minutes of 11 December 2023 and 08 January 2024.
- To receive and approve as a correct record the Property & Asset Committee Minutes of 26 October 2023.

Recommendation:

- To receive the minutes listed above.

9. FINANCIAL MATTERS

1. The expenditure list for 15 February 2024 to follow.
2. Bank Reconciliation for 31 January 2024 to follow.
3. Cashbook Reconciliation and earmarked reserves for 31 January 2024.
4. To review cashflow and investment with CCLA PSDF.
5. To increase Village Hall match funding from £68,850 to £76,938.50 from the General Reserve.
6. To allocate £5,000 from the Snoxhall Charity Reserve for matched funding for the replacement of the sandpit.
7. Appointment of Internal Auditor for financial year 01/04/24 – 31/03/25.

Recommendations:

1. **To agree the expenditure list to 15 February 2024.**
2. **To approve the bank reconciliation to 31 January 2024.**
3. **To approve the cashbook reconciliation and earmarked reserves allocation to 31 January 2024.**
4. **To review cashflow and investment with CCLA PSDF.**
5. **To increase Village Hall match funding from £68,850 to £76,938.50 from the General Reserve.**
6. **To allocate £5,000 from the Snoxhall Charity Reserve for matched funding for the replacement of the sandpit.**
7. **Appointment of Internal Auditor for financial year 01/04/24 – 31/03/25.**

10. OUTSIDE BODIES

To receive reports from outside bodies:

- Beryl Harvey Conservation Field
- Centenary Garden
- Community Speedwatch
- Recreation Users
- Youth Council
- Youth Music Club
- D-Day

Recommendation:

- **To note the reports.**
- **To appoint a contractor to install the union flags and provide craft activities for the D-Day Event.**
- **To request an increase of £1,000 to the D-Day Event EMR.**

11. SCC HIGH STREET IMPROVEMENTS

To request an update on the High Street improvements.

Recommendation:

- **To request an update on the High Street improvements.**

12. CYBER INSURANCE

To consider the report from Cllr N Sanctuary on cyber risk and to decide whether to purchase cyber insurance.

Recommendation:

- **To note the report from Cllr N Sanctuary on cyber risk and to decide whether to purchase cyber insurance.**

13. TERRORISM (PROTECTION OF PREMISES) DRAFT BILL

[Terrorism \(Protection of Premises\) Draft Bill \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/consultations/terrorism-protection-of-premises-draft-bill)

To submit a response. Closing Date: 18 March 2024

Recommendation:

- **To submit a response.**

14. SURREY ROAD SAFE VISION ZERO PUBLIC CONSULTATION

<https://www.surreycc.gov.uk/roads-and-transport/road-safety/strategy-2024-to-2035#section-1>

To submit a response to the consultation. Closing date: 24 March 2024.

Recommendation:

- **To submit a response.**

15. WBC ECONOMIC DEVELOPMENT STRATEGY CONSULTATION

To submit a response to the consultation. Closing Date: 08 March 2024

Recommendation: To submit a response.

16. WBC STREET TRADING CONSENT
ARTISAN MARKETS, HIGH STREET, CRANLEIGH
Closing Date: 04 March 2024
Recommendation:
- **To submit a response.**
17. WAVERLEY HOPPA COMMUNITY TRANSPORT
To consider a request for an EV charging point in Cranleigh
Recommendation:
- **To consider EV charging options on Parish Council land.**
18. CRANLEIGH CARNIVAL
To consider booking a stand for the Parish Council.
Recommendation:
- **To book a Parish Council stand for Cranleigh Carnival and to nominate members to a Working Party to prepare the stand display material.**
19. SOCIAL MEDIA
To receive a report from Cllrs D Nicholas and L Talmage
Recommendation:
- **To note the report.**
20. PROJECTS
Update on:
- Snoxhall Machine Shed Planning Application
 - Snoxhall MUGA Planning Application
 - Snoxhall Pavilion Community Ownership Fund
 - Village Hall Community Ownership Fund
- (This item may be held in private and confidential session – reason: commercial in confidence)*
Recommendation:
- **To note the updates.**
 - **To appoint an architect/surveyor for the Snoxhall Machine Shed.**
 - **To approve the Community Ownership Fund Funding Agreement.**
 - **To appoint Stage Electrics to write the specification for the sound and lighting system.**
21. RECOMMENDATIONS FROM THE PROPERTY COMMITTEE
- Your Fund Surrey – to consult on locations for tennis courts.
 - To advertise a lease opportunity for padel tennis courts in Village Way.
 - To appoint a contractor to install two lockable bollards on the Downs Link.
 - To appoint a contractor to supply and install fencing to the Bruce McKenzie Field composting bays.
 - To appoint a contractor to replace the John Deere engine.
- (This item may be held in private and confidential session – reason: commercial in confidence)*
Recommendation:
- **To consult on locations for tennis courts.**
 - **To advertise a lease opportunity for padel tennis courts in Village Way.**
 - **To appoint a contractor to install two lockable bollards on the Downs Link to be funded from the Snoxhall Parking Control and Capital Reserve.**
 - **To appoint a contractor to supply and install fencing to the Bruce McKenzie Field composting bays to be funded from the Forward Maintenance Reserve.**
 - **To appoint a contractor to replace the John Deere engine to be funded from the Grounds Maintenance Reserve.**

22. DATE OF NEXT MEETING
Thursday 14 March 2024.

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.