



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
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Village Way
Cranleigh
Surrey
GU6 8AF

11 April 2024.

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00pm on Thursday 18 April 2024 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

To Join the Meeting:

Topic: Parish Council Meeting
Time: Apr 18, 2024 07:00 PM London

Join Zoom Meeting
<https://us06web.zoom.us/j/88692278397?pwd=XvahqQqXNgolXJx6cwLvgbhEMG0nak.1>

Meeting ID: 886 9227 8397
Passcode: 272719

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Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- **To receive apologies and reasons for absence.**

2. DECLARATIONS OF INTEREST

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

4. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- **The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 21 March 2024.**

5. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

6. CLERK'S REPORT

Recommendation:

- **To note the report.**

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- **To note the reports.**

8. MINUTES OF COMMITTEES

To receive and approve as a correct record the Property & Asset Committee Minutes of 01 February 2024.

Recommendation:

- **To receive the minutes listed above.**

9. FINANCIAL MATTERS

1. The expenditure list for 18 April 2024 to follow.
2. Bank Reconciliation for 31 March 2024 to follow.
3. Cashbook Reconciliation and earmarked reserves for 31 March 2024.
4. Review income and expenditure budget report to 31 December 2023 and to approve cost centre overspends in accordance with Financial Regulation 4.2.
5. To review cashflow and investment with CCLA PSDF.
6. To move Football Foundation Grant to Grounds Maintenance EMR and approval of payment for first programme of works.

Recommendations:

1. **To agree the expenditure list to 18 April 2024.**
2. **To approve the bank reconciliation to 31 March 2024.**
3. **To approve the cashbook reconciliation and earmarked reserves allocation to 31 March 2024.**
4. **To review the income and expenditure budget report to 31 December 2023 and to approve the cost centre overspends.**
5. **To review cashflow and investment with CCLA PSDF.**
6. **To move Football Foundation Grant to Grounds Maintenance EMR and approval of payment for first programme of works.**

10. OUTSIDE BODIES

To receive reports from outside bodies:

- Beryl Harvey Conservation Field
- Centenary Garden
- Community Speedwatch
- Recreation Users
- Youth Council
- Youth Music Club
- D-Day

Recommendation:

- **To note the reports.**

11. CRANLEIGH HERITAGE TRUST

- Request for a Parish Council representative.
- Request for a museum display at Cranleigh Village Hall.

Recommendation:

- **To nominate a Parish Council representative.**
- **To consider a museum display at Cranleigh Village Hall.**

12. SCC HIGH STREET IMPROVEMENTS

To receive an update on the High Street improvements.

Recommendation:

- **To receive an update on the High Street improvements.**

13. CRANLEIGH NEIGHBOURHOOD PLAN

To receive an update on Cranleigh Neighbourhood Plan.

Recommendation:

- **To receive an update on Cranleigh Neighbourhood Plan.**

14. LEISURE CENTRE

To nominate representatives to meet with WBC to discuss the temporary use of the tennis courts for the Leisure Centre build

Recommendation:

- **To nominate representatives to meet with WBC to discuss the temporary use of the tennis courts for the Leisure Centre build**

15. WBC STREET TRADING CONSENT

Bodrum Kebab

Closing Date: 03 May 2024

Recommendation:

- **To submit a response.**

16. SCC TREE OFFER
To consider the offer for free trees
Recommendation:
- **To consider locations for free trees and volunteers to plant the trees**
17. SOCIAL MEDIA
Update from Cllrs D Nicholas and L Talmage
Recommendation:
- **To note the update**
18. BRUCE MCKENZIE FIELD
Security Gate
(This item may be held in private and confidential session – reason: commercial in confidence)
Recommendation:
- **To install a security gate funded from the Forward Maintenance Plan Reserve**
19. PROJECTS
Update on:
- Snoxhall Machine Shed Planning Application – update on new application
 - Snoxhall MUGA Planning Application – update on planning application
 - Snoxhall Pavilion Community Ownership Fund – application update
 - Village Hall Community Ownership Fund – approve tender documents for building and theatrical works
- (This item may be held in private and confidential session – reason: commercial in confidence)*
Recommendation:
- **To note the updates.**
 - **To approve the tender documents for building and theatrical works.**
20. PROPERTY & ASSET COMMITTEE RECOMMENDATIONS
(This item may be held in private and confidential session – reason: commercial in confidence)
- **To recommend possible locations for new tennis courts to Council for consultation.**
 - **To make a recommendation to the Council on the future usage of the Bruce McKenzie Field.**
 - **To recommend to Council to consider the offer by Centurian Services to upgrade the floodlights at their cost and to carry out a LUX level test.**
 - **To consider an application from Roam and Relish to trade at Snoxhall Fields and make a recommendation to Council.**
 - **To make a recommendation to Council for a contractor to undertake the Council's Tree Survey**
21. DATE OF NEXT MEETING
Thursday 16 May 2024.

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.