



CRANLEIGH PARISH COUNCIL

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Cranleigh
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GU6 8AF

21 February 2024

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

Members of the Finance Committee are respectfully summoned to a Meeting to be held on
Thursday 29 February 2024 at 7.00pm in the Council Chamber

Members of the public and press are entitled to attend this meeting in person
but are encouraged to join the meeting via zoom using this link:

Join Zoom Meeting

Topic: Finance Committee
Time: Feb 21, 2024 07:00 PM London

Join Zoom Meeting
<https://us06web.zoom.us/j/89434695659?pwd=8Nd1YdgnuzRSiX55uBfOpn0Lszs2Kj.1>

Meeting ID: 894 3469 5659
Passcode: 460042

One tap mobile
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- +44 208 080 6592 United Kingdom

Meeting ID: 894 3469 5659
Passcode: 460042

Beverley Bell FSLCC
PARISH CLERK

To:- The Finance Committee

Cllr D Nicholas

Cllr N Sanctuary

Cllr M Scully

Cllr E Townsend

Cllr R Tyler

Cllr C Walker

Cllr G Worthington

AGENDA

1. APOLOGIES FOR ABSENCE

Recommendation:

- To accept apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PUBLIC SESSION

Recommendation:

- To note comments by members of the public.

4. MINUTES OF THE FINANCE COMMITTEE

Recommendation:

- The Committee to approve the Minutes of the Meeting of the Finance Committee held on 13 November 2023 as a correct record and the Committee Chairman to sign.

5. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

6. CLERK'S REPORT

Recommendation:

- To note the report.

7. BUDGET REPORT

Review income and expenditure budget report to 31 December 2023 and to approve cost centre overspends in accordance with Financial Regulation 4.2.

Recommendation:

- To review the income and expenditure budget report to 31 December 2023 and to approve the cost centre overspends.

8. UPDATE ON EARMARKED RESERVES, S106 AND CIL

- Report on earmarked reserves and s106 and CIL expenditure deadlines.

Recommendation:

- To note the report.

9. VARIABLE DIRECT DEBITS

Details of variable direct debits for financial year 2024 – 25 to be authorized by the Council in accordance with Financial Regulation 6.7, as attached.

Recommendation:

- **To approve the variable direct debits for financial year 2024 – 2025.**

10. PRE-APPROVAL OF CONTRACTORS

To review the list of pre-approved contractors for the supply of routine services and essential maintenance.

(This item may be considered in private and confidential session: Reason - commercial in confidence).

Recommendation:

- **To recommend to full Council to adopt the reviewed list of pre-approved contractors.**

11. DEBTORS

Report on debtors to 31 December 2023.

(This item may be considered in private and confidential session: Reason - commercial in confidence).

Recommendation:

- **To note the report.**

12. DATE OF NEXT MEETING

02 May 2024.

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.