



CRANLEIGH PARISH COUNCIL

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Village Way
Cranleigh
Surrey
GU6 8AF

20 July 2023.

NOTICE OF A MEETING OF THE PERSONNEL COMMITTEE

Members of the Personnel Committee are respectfully summoned to a Meeting to be held on
Thursday 27 July 2023 at 6.00p.m. at the Council Chamber

Members of the public and press are entitled to attend this meeting in person
but are encouraged to join the meeting via zoom using this link:

To join this meeting online:

Topic: Personnel Committee
Time: Jul 27, 2023 06:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://us06web.zoom.us/j/89056659784?pwd=eWE1UjFhRnJHYlZlYc252cWhYMUNydz09>

Meeting ID: 890 5665 9784
Passcode: 735153

One tap mobile
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- +44 208 080 6592 United Kingdom

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Beverley Bell FSLCC
PARISH CLERK

To:- The Personnel Committee

Cllr R Burbridge *Vice Chairman*
Cllr N Sanctuary
Cllr M Scully
Cllr R Tyler *Chairman*
Cllr M West

AGENDA

1. APOLOGIES FOR ABSENCE
 Recommendation: To accept apologies and reasons for absence.
2. DECLARATION OF INTERESTS
 Recommendation: To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.
3. PERSONNEL COMMITTEE MINUTES
 Recommendation: The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Personnel Committee Meeting held on 03 May 2023.
4. CHAIRMAN'S REPORT
 Recommendation: To note the report.
5. PUBLIC SESSION
 Recommendation: To note any comments by members of the public.
6. STAFF MATTERS
 Recommendation:-
 - **To exclude members of the press and public – reason staff in confidence.**
 - **To receive an update on Council HR support.**
 - **To receive an update on staffing matters from the Clerk.**
 - **To receive an update on the NALC/SLCC National Salary Award.**
 - **To receive an update on the GMA National Salary Award.**
 - **To consider a report from the Clerk on Staff Appraisals.**
 - **To consider a report from Cllrs M Scully and R Tyler on the Clerk's Appraisal.**
 - **To make a recommendation to the Council.**
7. DATE OF NEXT MEETING
 13 November 2023.

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.