



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
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Village Way
Cranleigh
Surrey
GU6 8AF

11 July 2024.

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at **7.00pm on Thursday 18 July 2024 at the Council Chamber.**

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

To Join the Meeting:

Topic: Parish Council Meeting
Time: Jul 18, 2024 07:00 PM London

Join Zoom Meeting
<https://us06web.zoom.us/j/89680121178?pwd=b4yDbD7yGq1Htc2gPBQ2faRe1cfygL.1>

Meeting ID: 896 8012 1178
Passcode: 982380

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Meeting ID: 896 8012 1178
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Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- **To receive apologies and reasons for absence.**

2. DECLARATIONS OF INTEREST

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

4. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- **The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 02 July 2024.**

5. CHAIRMAN'S REPORT

Recommendation: To note the report.

6. CLERK'S REPORT

Recommendation: To note the report.

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation: To note the reports.

8. MINUTES OF COMMITTEES

To receive and approve as a correct record the Planning Committee Minutes of 03 June and 01 July 2024.

To receive and approve as a correct record the Property & Asset Committee Minutes of 11 April 2024.

Recommendation:

- **To receive the minutes listed above.**

9. FINANCIAL MATTERS

1. The expenditure list for 18 July 2024 to follow.
2. Bank Reconciliation for 30 June 2024 to follow.
3. Cashbook Reconciliation and earmarked reserves for 30 June 2024.
4. To review cashflow and investment with CCLA PSDF.
5. To delegate authority to the Chairman, Vice Chairman and the Clerk to approve and pay the August accounts for payment.

Recommendations:

1. **To agree the expenditure list to 18 July 2024.**
2. **To approve the bank reconciliation to 30 June 2024.**
3. **To approve the cashbook reconciliation and earmarked reserves allocation to 30 June 2024.**
4. **To review cashflow and investment with CCLA PSDF.**
5. **To delegate authority to the Chairman, Vice Chairman and the Clerk to approve and pay the August accounts for payment.**

10. OUTSIDE BODIES
To receive reports from outside bodies:
- Beryl Harvey Conservation Field
 - Centenary Garden
 - Community Speedwatch
 - Recreation Users
 - Youth Council
 - Youth Music Club
- Recommendation:**
- **To note the reports.**
11. SCC HIGH STREET IMPROVEMENTS
To receive an update on the High Street improvements.
- Recommendation:**
- **To receive an update on the High Street improvements.**
12. CRANLEIGH NEIGHBOURHOOD PLAN
To receive an update on Cranleigh Neighbourhood Plan.
- Recommendation:**
- **To receive an update on Cranleigh Neighbourhood Plan.**
13. SOCIAL MEDIA
To receive an update from Cllrs D Nicholas and L Talmage
- Recommendation:**
- **To receive an update from Cllrs D Nicholas and L Talmage**
14. WBC STATEMENT OF GAMBLING POLICY
Closing Date 25 October 2024.
- Recommendation:**
- **To nominate a Working Party to prepare a draft response for the Council to consider at its September meeting.**
15. WBC HERITAGE FEATURES CONSULTATION
Closing Date 04 September 2024
- Recommendation:**
- **To delegate authority to the Clerk and nominated Councillors to prepare the Council's response.**
16. 80th ANNIVERSARY OF VE DAY 08 MAY 2025
To nominate a Working Party to organize the village event.
- Recommendation:**
- **To nominate a Working Party to organize the village event.**
17. COMMUNITY YOUTH WORK
Report from Cllr M Scully on the meeting with Godalming Town Council.
- Recommendation:**
- **To consider the report from Cllr M Scully and any further action.**
18. DOWNS LINK INFORMATION BOARD
To consider request from Surrey County Council to install an information board on WBC owned land at the Downs Link adjacent to Snoxhall Fields.
- Recommendation:**
- **To consider request from Surrey County Council to install an information board on WBC owned land at the Downs Link.**

19. LEISURE CENTRE

To receive an update on the temporary use of the tennis courts for the Leisure Centre build.
(*This item may be held in private and confidential session – reason: commercial in confidence*)

Recommendation:

- **To receive an update on the temporary use of the tennis courts for the Leisure Centre build.**
- **To nominate a Working Party to explore the permanent use of the tennis courts area, subject to an alternative space being provided.**

20. PROPERTY SECURITY

To consider quotations for property security

(*This item may be held in private and confidential session – reason: commercial in confidence*)

Recommendation:

- **To approve property security improvements to be funded from the Forward Maintenance Plan.**

21. RECOMMENDATIONS FROM THE PROPERTY & ASSET COMMITTEE

- **To delegate authority to the Clerk and Grounds Manager to purchase a used grounds maintenance machine to be funded from the Grounds Maintenance Reserve.**
- **To consider the Committee’s recommendation for tree T0250 at the Bruce McKenzie Field**
- **To appoint a contractor to undertake remedial electrical repairs at the Snoxhall Community Centre to be funded from the Snoxhall Fields Charity Reserve.**

22. PROJECTS

Update on:

- Snoxhall Machine Shed Planning Application – update on the meeting with WBC Case Officer
- MUGA – update from meeting with Sport England
- Village Hall Community Ownership Fund – progress on the refurbishment work
- Village Hall – update on the Community Café meeting
- Village Hall – phase two sources of funding

(*This item may be held in private and confidential session – reason: commercial in confidence*)

Recommendation:

- **To note the updates.**

23. SURREY HILLS REHAB LICENCE AGREEMENT

(*This item may be held in private and confidential session – reason: commercial in confidence*)

To consider a request from Surrey Hills Rehab Limited to vary their licence agreement.

Recommendation:

- **To consider a request from Surrey Hills Rehab Limited to vary their licence agreement.**

24. STAFF MATTERS

(*This item may be held in private and confidential session – reason: staff in confidence*)

Recommendation:

- **To consider the recommendations of the Personnel Committee.**

25. DATE OF NEXT MEETING

Thursday 19 September 2024

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.