



CRANLEIGH PARISH COUNCIL

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Village Way
Cranleigh
Surrey
GU6 8AF

15 July 2024

NOTICE OF A MEETING OF THE PERSONNEL COMMITTEE

Members of the Personnel Committee are respectfully summoned to a Meeting to be held on
Monday 22 July 2024 at 6.00p.m. at the Council Chamber

Members of the public and press are entitled to attend this meeting in person
but are encouraged to join the meeting via zoom using this link:

To join this meeting online:

Topic: Personnel Committee
Time: Jul 22, 2024 06:00 PM London

Join Zoom Meeting
<https://us06web.zoom.us/j/88218905907?pwd=ZuFdUQ03voq0cQVGGo2fyhxkah5Xam.1>

Meeting ID: 882 1890 5907
Passcode: 730346

One tap mobile
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- +44 131 460 1196 United Kingdom

Meeting ID: 882 1890 5907
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Beverley Bell FSLCC
PARISH CLERK

To:- The Personnel Committee

Cllr R Burbridge Vice Chairman
Cllr N Sanctuary
Cllr M Scully
Cllr R Tyler
Cllr M West Chairman

AGENDA

1. APOLOGIES FOR ABSENCE
Recommendation: To accept apologies and reasons for absence.
2. DECLARATION OF INTERESTS
Recommendation: To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.
3. PERSONNEL COMMITTEE MINUTES
Recommendation: The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Personnel Committee Meeting held on 02 May 2024.
4. CHAIRMAN'S REPORT
Recommendation: To note the report.
5. PUBLIC SESSION
Recommendation: To note any comments by members of the public.
6. STAFF MATTERS
Recommendation:-
 - To exclude members of the press and public – reason staff in confidence.
 - To receive an update on staffing matters from the Clerk.
 - To receive an update on the NALC/SLCC National Salary Award.
 - To receive a report on staff appraisals from the Clerk.
 - To receive a report on the Clerk's appraisal from Cllrs M Scully and M West.
 - To make a recommendation to the Council.
7. DATE OF NEXT MEETING
Thursday 14 November 2024.

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.