



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

Thursday 16 January 2025 at 7.00pm
Council Chamber

To ALL MEMBERS OF THE COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at 7.00pm on Thursday 16 January 2025 at the Council Chamber.

Beverley Bell FSLCC
Parish Clerk

09 January 2025.

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

Topic: Parish Council
Time: Jan 16, 2025 07:00 PM London
Join Zoom Meeting
<https://us06web.zoom.us/j/84311958596?pwd=A1m0lb6PmRhINHbjBjPchYb2nb0vvQ.1>

Meeting ID: 843 1195 8596
Passcode: 324650

One tap mobile
+442034815240,,84311958596#,,,,*324650# United Kingdom
+442039017895,,84311958596#,,,,*324650# United Kingdom

Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE

Recommendation:

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. CO-OPTION OF NEW PARISH COUNCILLOR FOR CRANLEIGH EAST WARD

Recommendation:

- To receive application letters from prospective new members and to decide on the co-option to fill the Parish Councillor vacancy for the Cranleigh east ward.

4. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

5. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 12 December 2024.

6. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

7. CLERK'S REPORT

Recommendation:

- To note the report.

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- To note the reports.

9. MINUTES OF COMMITTEES

- To receive and approve as a correct record the Planning Committee on 02 and 16 December 2024.

Recommendation: To receive the minutes listed above.

10. FINANCIAL MATTERS

1. The expenditure list for 16 January 2025 to follow.
2. Bank Reconciliation for 31 December 2024 to follow.
3. Cashbook Reconciliation and earmarked reserves for 31 December 2024.
4. To review cashflow and investment with CCLA PSDF.

Recommendation:

1. To agree the expenditure list to 16 January 2025.
2. To approve the bank reconciliation to 31 December 2024.
3. To approve the cashbook reconciliation and earmarked reserves allocation to 31 December 2024.
4. To review cashflow and investment with CCLA PSDF.

11. OUTSIDE BODIES
To receive reports from outside bodies:
- Beryl Harvey Conservation Field
 - Centenary Garden
 - Community Speedwatch
 - Recreation Users
 - Youth Council
 - VE Day
- Recommendation:**
- **To note the reports.**
12. PLANNING COMMITTEE CHAIRMAN AND VICE CHAIRMAN
Recommendation:
- **To appoint Chairman and Vice Chairman**
13. CRANLEIGH VILLAGES HEALTH AND WELLBEING MEETING
To nominate representatives to attend the meeting.
Recommendation:
- **To nominate representatives to attend the meeting.**
14. SCHEME OF DELEGATION
To form a Working Party to review the Council's Scheme of Delegation in conjunction with Standing Orders and Financial Regulations and to bring a report back to the Council.
Recommendation:
- **To form a Working Party to review the Council's Scheme of Delegation in conjunction with Standing Orders and Financial Regulations and to bring a report back to the Council.**
15. RISK ASSESSMENT 2025
To review the Council's generic Risk Assessment 2025.
Recommendation:
- **To approve the Risk Assessment.**
16. FIXED ASSET REGISTER 01/04/25 – 31/03/26
To review the Fixed Asset Register 01/04/25 – 31/03/26.
Recommendation:
- **To adopt the Fixed Asset Register 01/04/25 – 31/03/26.**
17. INSURANCE
To review the General Insurance Policy cover.
Recommendation:
- **To review the insurance cover.**
18. ADVERTISEMENT BANNERS FOR COMMUNITY EVENTS
To consider locations and to apply for planning permission for banners for community events in the village.
Recommendation:
- **To consider locations and to apply for planning permission for banners for community events in the village.**
19. WASTE CRIME CONSULTATION
[Environment Agency charge proposals for waste crime and hourly rates - GOV.UK](#)
Closing Date: 20 January 2025.
Recommendation:
- **To consider submitting a response.**

20. SCC RIGHTS OF WAY IMPROVEMENT PLAN
[Rights of Way Improvement Plan Statutory Consultation - Surrey County Council - Citizen Space](#)
Closing Date: 09 February 2025.
Recommendation:
- **To consider submitting a response.**
21. STRENGTHENING THE STANDARDS AND CONDUCT FRAMEWORK FOR LOCAL AUTHORITIES IN ENGLAND CONSULTATION
<https://www.gov.uk/government/consultations/strengthening-the-standards-and-conduct-framework-for-local-authorities-in-england>
Closing Date: 26 February 2025.
Recommendation:
- **To consider submitting a response.**
22. LOCAL AUDIT REFORM: A STRATEGY FOR OVERHAULING THE LOCAL AUDIT SYSTEM IN ENGLAND CONSULTATION
<https://www.gov.uk/government/consultations/local-audit-reform-a-strategy-for-overhauling-the-local-audit-system-in-england/local-audit-reform-a-strategy-for-overhauling-the-local-audit-system-in-england>
Closing Date: 29 January 2025.
Recommendation:
- **To consider submitting a response.**
23. KNOWLE LANE SPEED LIMIT ORDER CONSULTATION
SCC plan to:
- impose a 30 miles per hour speed limit in that length of D184 Knowle Lane, Cranleigh as extends from the lamp column numbered 5 situated to the south of D5543 Newlands and in a southerly direction to a point 10 metres north of its junction with the entrance to the property known as "Knowle Park Aira Care Home". and;
 - carry out legal drafting amendments to "The Surrey County Council (Various Roads in Cranleigh and Alfold in the Borough of Waverley) (30 MPH 40 MPH and 50 MPH Speed Limit) Order 2009" insofar as it affects D184 Knowle Lane.
 - The 40mph speed limit will remain the same from a point 10 metres north of the junction with the entrance to the property known as "Knowle Park Aira Care Home" to its junction with D185 Hogspudding Lane.
- Closing Date: 24 January 2025.
Recommendation:
- **To consider submitting a response.**
24. WBC LICENSING APPLICATION
Vine and Vale
Closing Date 03 February 2025.
Recommendation:
- **To submit a response.**
25. CIL PROTOCOL
To consider adoption of the amended CIL Protocol.
Recommendation:
- **To consider adoption of the amended CIL Protocol.**
26. GRANTS POLICY
To consider adoption of the amended Grants Policy.
Recommendation:
- **To consider adoption of the amended Grants Policy.**

27. RECOMMENDATIONS FROM THE PROPERTY COMMITTEE:

- Machine Shed – to receive an update on the planning application.
- Snoxhall Pavilion Refurbishment – to receive an update on the community consultation.
- MUGA s106 funding re-allocation.
- Village Hall – to note the completion of phase 1 refurbishment and work on phase 2.
- Beryl Harvey Field – to review the Conservation Plan.
- Centenary Garden – to review future maintenance.
- To consider next steps with Football Club.
- To consider replacement of the floodlights.

(This item may be held in private and confidential session – reason: commercial in confidence)

Recommendation:

- **Machine Shed – to receive an update on the planning application.**
- **Snoxhall Pavilion Refurbishment – to receive an update on the community consultation.**
- **To consider alternative recreational use of the s106 funding for the MUGA.**
- **Village Hall Phase – to note the completion of phase 1 refurbishment and work on phase 2.**
- **Beryl Harvey Field – to ask the Grounds Manager to review the Conservation Plan.**
- **Centenary Garden – to ask the Grounds Manager to review future maintenance.**
- **To consider next steps with the Football Club.**
- **To seek quotations for the replacement of the floodlights and to investigate funding sources.**

28. SNOXHALL FIELDS SECURITY

To consider quotations for additional security measures.

(This item may be held in private and confidential session – reason: commercial in confidence)

Recommendation:

- **To consider quotations for additional security measures.**

29. VILLAGE HALL PATRONAGE

(This item may be held in private and confidential session – reason: commercial in confidence)

Recommendation:

- **To discuss potential patrons for the Village Hall to raise its profile.**

30. DATE OF NEXT MEETING

Thursday 20 February 2025 at 7.00pm

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.