



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE PROPERTY & ASSET COMMITTEE

Thursday 13 March 2025 at 7.00pm
Council Chamber

To ALL MEMBERS OF THE PROPERTY & ASSET COMMITTEE

Rosemary Burbridge

Alan Morrison

Dave Nicholas

Chairman

Marc Scully

Clive Walker

George Worthington

Vice Chairman

Councillors are respectfully summoned to attend a meeting of the Property & Asset Committee to be held at **7.00pm on Thursday 13 March 2025 at the Council Chamber.**

Beverley Bell FSLCC

Parish Clerk

06 March 2025.

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

Join Zoom Meeting

<https://us06web.zoom.us/j/89151493265?pwd=j0Cpz6UAAAtDLLD2MNB2Ss6awBTw3PV.1>

Meeting ID: 891 5149 3265

Passcode: 930505

One tap mobile

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Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

1. APOLOGIES FOR ABSENCE

Recommendation:

- **To accept apologies and reasons for absence.**

2. DECLARATION OF INTERESTS

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

3. PROPERTY & ASSET COMMITTEE MINUTES

Distributed separately.

Recommendation:

- **The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Property & Asset Committee Meeting held on 09 January 2025.**

4. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

5. CLERK'S REPORT

Recommendation:

- **To note the report**

6. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

7. COMMUNITY ASSET TRANSFER

To consider if the Parish Council wishes to apply for community asset transfer of land or property within the ownership of Waverley Borough Council.

Recommendation:

- **To make a recommendation to full Council to consider community asset transfer of land or property within the ownership of Waverley Borough Council.**

8. BRUCE MCKENZIE FIELD

- **To consider a proposal for the installation of a pump track at the Bruce McKenzie Field.**

Recommendation:

- **To make a recommendation to full Council on the installation of a pump track at the Bruce McKenzie Field.**

9. PROJECTS

Update on:

- Snoxhall Machine Shed Planning Application
- Snoxhall MUGA s106 funding
- Snoxhall Pavilion Questionnaire Results
- Snoxhall Fields entrance gates

Recommendation:

- **To receive an update on the submission of the planning application for the machine shed and recommendation for an ecological survey to support biodiversity net gain.**
- **To make a recommendation to the Council on alternative recreational use of the s106 funding for the MUGA.**
- **To make a recommendation to full Council on the next steps on the refurbishment of Snoxhall Pavilion.**
- **To make a recommendation to full Council on the style of entrance gates to Snoxhall Fields.**

10. ELMBRIDGE ALLOTMENTS

- To consider the dumping of materials on the southern border of the allotment site and reinstatement costs.
- To consider a parking area.

Recommendation:

- **To make a recommendation to full Council on reinstatement works on the southern boundary of the allotments.**
- **To make a recommendation to full Council on a parking area.**

11. HORSHAM ROAD BENCH

- To accept the offer from Surrey County Council to provide the funding for the Parish Council to remove the old bench and supply a new bench to serve the re-located bus stop in Horsham Road.

Recommendation:

- **To accept the offer from Surrey County Council to provide the funding for the Parish Council to remove the old bench and supply a new bench to serve the re-located bus stop in Horsham Road.**

12. BERYL HARVEY CONSERVATION FIELD

- To consider the recommendation of the Grounds Manager on the review of the Conservation Plan.
- To consider a quotation for an ecological survey for the Beryl Harvey Field.
- To discuss the pile of logs left on the advice of the ecologist following tree surgery.

(This item may be considered in private and confidential session: reason – commercial in confidence).

Recommendation:

- **To accept the Grounds Manager's advice on the review of the Conservation Plan for the Beryl Harvey Field and make a recommendation to full Council.**
- **To make a recommendation to full Council on the appointment of an ecologist to undertake an ecological survey of the Beryl Harvey Field.**
- **To make a recommendation to full Council regarding the log pile.**

13. LEISURE CENTRE BRIDGE

To consider a quotation to repair the Leisure Centre bridge.

(This item may be considered in private and confidential session: reason – commercial in confidence).

Recommendation:

- **To make a recommendation to full Council to appoint a contractor to repair the Leisure Centre bridge.**

14. KNOWLE LANE DITCHES

- To consider a quotation for the five yearly clearance of the Knowle Lane ditches.
- To consider the impact of ditch clearance on the western side of Knowle Lane to pitch drainage at the Bruce McKenzie Field.

(This item may be considered in private and confidential session: reason – commercial in confidence).

Recommendation:

- **To make a recommendation to full Council to appoint a contractor to undertake ditch clearance along Knowle Lane as soon as possible.**
- **To make a recommendation to full Council to write to the land owner adjacent to the Bruce McKenzie Field to ask them to clear their ditches at the same time as the Council with a view to sharing traffic management costs.**

15. CRANLEIGH VILLAGE HALL

- To consider a quotation for two additional CCTV cameras in the main hall and café.
- To consider a quotation for automatic door closers.
- To consider quotations for raked seating.
- To consider quotations for air conditioning.

(This item may be considered in private and confidential session: reason – commercial in confidence).

Recommendation:

- **To make a recommendation to full Council on the addition of two new CCTV cameras.**
- **To make a recommendation to full Council on automatic fire door closers.**
- **To make a recommendation to full Council on raked seating.**
- **To make a recommendation to full Council on air conditioning.**

16. SNOXHALL FIELDS FLOODLIGHTS

To receive an update on the floodlights.

(This item may be considered in private and confidential session: reason – commercial in confidence).

Recommendation:

- **To agree the next steps to replace the floodlights and sources of funding.**

17. DATE OF NEXT MEETING

To be arranged.

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.