



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

Thursday 19 June 2025 at 7.00pm
Council Chamber

To ALL MEMBERS OF THE COUNCIL

Councillors are respectfully summoned to attend the a meeting of the Parish Council to be held
at **7.00pm** on **Thursday 19 June 2025** at **the Council Chamber**.

Beverley Bell FSLCC
Parish Clerk

12 June 2025.

Members of the public and press are entitled to attend this meeting in person
and may also attend via zoom using this link:

Join Zoom Meeting

<https://us06web.zoom.us/j/82316571760?pwd=8UcNhCLH0ruuQ7bQkr0lCv3v5lCshy.1>

Meeting ID: 823 1657 1760

Passcode: 815024

One tap mobile

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Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE

Recommendation:

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. CO-OPTION OF NEW PARISH COUNCILLOR FOR CRANLEIGH WEST WARD

Recommendation:

- To receive application letters from prospective new members and to decide on the co-option to fill the Parish Councillor vacancy for the Cranleigh west ward.

4. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

5. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 15 May 2025 and the extraordinary Parish Council Meeting on 12 June 2025.

6. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

7. CLERK'S REPORT

Recommendation:

- To note the report.

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- To note the reports.

9. MINUTES OF COMMITTEES

- To receive and approve as a correct record the Planning Committee on 12 May 2025.

Recommendation: To receive the minutes listed above.

10. COUNCIL STRUCTURE

- To nominate Parish Councillors to Committees and Outside Bodies.
- To elect Vice Chairman of the Property & Asset Committee.

Recommendation:

- To nominate new Parish Councillor to Committees and Outside Bodies.
- To elect Vice Chairman of the Property & Asset Committee.

11. FINANCIAL MATTERS
1. The expenditure list for 19 June 2025 to follow.
 2. Bank Reconciliation for 31 May 2025 to follow.
 3. Cashbook Reconciliation and earmarked reserves for 31 May 2025.
 4. To review cashflow and investment with CCLA PSDF.
- Recommendation:**
1. **To agree the expenditure list to 19 June 2025.**
 2. **To approve the bank reconciliation to 31 May 2025.**
 3. **To approve the cashbook reconciliation and earmarked reserves allocation to 31 May 2025.**
 4. **To review cashflow and investment with CCLA PSDF.**
12. OUTSIDE BODIES
- To receive reports from outside bodies:
- Beryl Harvey Conservation Field
 - Centenary Garden
 - Community Speedwatch
 - Recreation Users
 - Youth Council
 - VJ Day
 - Carnival
- Recommendation:**
- **To note the reports.**
13. DEVOLUTION
- To receive an update on the local government reorganization for Surrey.
- Recommendation:**
- **To receive an update on the local government reorganization for Surrey.**
14. WBC LOCAL PLAN WORKSHOP
- To receive an update from two Councillors who attended the Local Plan Review Workshop
- Recommendation:**
- **To note the update from two Councillors who attended the Local Plan Review Workshop**
15. WBC AFFORDABLE HOMES DELIVERY STRATEGY
[Have Your Say Today - Affordable Homes Delivery Strategy 2025-28 Survey - Waverley Housing](#)
Closing Date: 21 July 2025
- Recommendation:**
- **To submit a response.**
16. MHCLG LOCAL GOVERNMENT PENSION SCHEME – ACCESS AND FAIRNESS CONSULTATION
[a consultation on a package of reforms to the Local Government Pension Scheme \(LGPS\)](#)
Closing Date: 07 August 2025
- Recommendation:**
- **To submit a response.**
17. SCC RURAL SPEED LIMIT PROJECT
[Rural Roads Area 3 Guildford and Waverley Speed Limit proposals - Surrey County Council - Citizen Space](#)
Closing Date: 04 July 2025.
- Recommendation:**
- **To submit a response.**

18. WBC STREET TRADING CONSENT

West Sussex Whippy – itinerant

Closing date: 25 June 2025.

Recommendation:

- **To submit a response.**

19. WAR MEMORIAL POLICY

- To agree a policy for the upkeep of the War Memorial

Recommendation:

- **To agree a policy for the upkeep of the War Memorial.**

20. LEISURE CENTRE BRIDGE

- To receive an update from the structural engineer on the bridge footings.
- To receive an update from Cllr E Townsend on SCC 106 funding and WBC LCWIP funding.

Recommendation:

- **To receive an update from the structural engineer on the bridge footings.**
- **To receive an update from Cllr E Townsend on SCC 106 funding and WBC LCWIP funding.**

21. TRACTOR REPLACEMENT

To consider quotations for replacement of the tractor

(This item may be held in private and confidential session – reason: commercial in confidence)

Recommendation:

- **To select a contractor for replacement of the tractor.**

22. STAFF MATTERS

(This item may be held in private and confidential session – reason: staff in confidence)

Admin Clerk staff vacancy

Recommendation:

- **To discuss staff vacancy.**

23. DATE OF NEXT MEETING

Thursday 17 July 2025 at 7.00pm

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.