



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

Thursday 19 March 2026 at 7.00pm
Council Chamber

To ALL MEMBERS OF THE COUNCIL

Councillors are respectfully summoned to attend the a meeting of the Parish Council to be held at **7.00pm** on **Thursday 19 March 2026** at **the Council Chamber**.

Beverley Bell FSLCC
Parish Clerk

12 March 2026

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

[Join Zoom Meeting](#)

Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE

Recommendation:

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

4. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 19 February 2026.

5. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

6. CLERK'S REPORT

Recommendation:

- To note the report.

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- To note the reports.

8. MINUTES OF COMMITTEES

- To receive and approve as a correct record the Planning Committee on 02 and 23 February 2026.

Recommendation: To receive the minutes listed above.

9. FINANCIAL MATTERS

1. The expenditure list for 19 March 2026 to follow.
2. Bank Reconciliation for 28 February 2026 to follow.
3. Cashbook Reconciliation and earmarked reserves for 28 February 2026 to follow.
4. To review cashflow and investment with CCLA PSDF.
5. To create an EMR for the village directory website.

Recommendation:

1. To agree the expenditure list to 19 March 2026.
2. To approve the bank reconciliation to 28 February 2026.
3. To approve the cashbook reconciliation and earmarked reserves allocation to 28 February 2026.
4. To review cashflow and investment with CCLA PSDF.
5. To create an EMR for the village directory website.

10. MATTERS ARISING FROM THE ANNUAL PARISH MEETING

Recommendation:

- **To note the matters arising and consider any further action.**

11. OUTSIDE BODIES

To receive reports from outside bodies:

- Beryl Harvey Conservation Field
- Centenary Garden
- Community Speedwatch
- Recreation Users
- Youth Council
- Village Hall Events
- Cranleigh Carnival and Parade

Recommendation:

- **To note the reports.**

12. DEVOLUTION

To receive an update on the local government reorganization for Surrey.

Recommendation:

- **To note the local government reorganization for Surrey.**

13. COMMUNITY ASSET TRANSFER

To consider a request from Rowleys for the Parish Council to take on the freehold and leasehold for Rowleys from Waverley Borough Council.

Recommendation:

- **To consider a request from Rowleys for the Parish Council to take on the freehold and leasehold for Rowleys from Waverley Borough Council.**

14. PARISH COUNCIL ELECTION MAY 2027 COSTS

To receive an update on the estimated cost of the May 2027 Parish Council Elections from WBC.

Recommendation:

- **To consider the Parish Council's response.**

15. BUSINESS PLAN 2027 - 2031

Presentation by the Clerk

Recommendation:

- **To appoint a Working Party to review the Census data, current Business Plan and scope consultation.**

16. CLIMATE AND ECOLOGICAL POLICY

To consider amending the Climate and Ecological Policy to permit one bonfire per annum to dispose of Parish Council non-combustible green waste.

Recommendation:

- **To consider amending the Climate and Ecological Policy to permit one bonfire per annum to dispose of Parish Council non-combustible green waste.**

17. SNOXHALL FIELDS

To consider a request for permission to install advertising signs by Moooh, subject to advertisement consent.

Recommendation: To consider the request.

18. SNOXHALL MACHINE SHED
To receive an update on the Strategic CIL application.
To receive an update on utilities connection.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To note the update on Strategic CIL and consider alternative funding options.**
 - **To consider quotations for utilities connections for the Machine Shed.**
19. SNOXHALL COMMUNITY CENTRE AND PAVILION REFURBISHMENT
To consider a quotation to appoint an architect to prepare options for refurbishment of Snoxhall Community Centre and Pavilion.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To appoint the architect funded from the Business Plan EMR.**
20. LEISURE CENTRE BRIDGE
Update on planning permission for the Leisure Centre Bridge Project.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To note the update.**
21. SUBJECT ACCESS REQUEST
To receive an update on the court claim for compensation.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To receive an update on the court claim for compensation.**
22. STAFF MATTERS
To receive an update on staff matters from the Clerk.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – staff in confidence).
Recommendation:
- **To receive an update on staff matters from the Clerk and any actions necessary.**
 - **To confirm contractual terms for new posts.**
 - **To update the Maternity Leave, Paternity Leave and Sickness and Absence Policy in accordance with amended legislation.**
23. DATE OF NEXT MEETING
Thursday 16 April 2026 at 7.00pm

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.