



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

Thursday 16 April 2026 at 7.00pm
Council Chamber

To ALL MEMBERS OF THE COUNCIL

Councillors are respectfully summoned to attend the a meeting of the Parish Council to be held at 7.00pm on Thursday 16 April 2026 at the Council Chamber.

Beverley Bell FSLCC
Parish Clerk

09 April 2026

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

[Join Zoom Meeting](#)

Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE
Recommendation: To receive apologies and reasons for absence.
2. DECLARATIONS OF INTEREST
Recommendation:
 - To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.
3. PUBLIC SESSION
Recommendation:
 - To note any comments from parishioners.
4. PARISH COUNCIL MINUTES
Distributed separately.
Recommendation:
 - The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 19 March 2026.
5. CLERK'S REPORT
Recommendation: To note the report.
6. MINUTES OF COMMITTEES
 - To receive and approve as a correct record the Planning Committee on 16 March 2026.**Recommendation:**
 - To receive the minutes listed above.
7. FINANCIAL MATTERS
 1. The expenditure list for 16 April 2026 to follow.
 2. Bank Reconciliation for 31 March 2026 to follow.
 3. Cashbook Reconciliation and earmarked reserves for 31 March 2026 to follow.
 4. To review cashflow and investment with CCLA PSDF.**Recommendation:**
 1. To agree the expenditure list to 16 April 2026.
 2. To approve the bank reconciliation to 31 March 2026.
 3. To approve the cashbook reconciliation and earmarked reserves allocation to 31 March 2026.
 4. To review cashflow and investment with CCLA PSDF.
8. OUTSIDE BODIES
To receive reports from outside bodies:
 - Beryl Harvey Conservation Field
 - Centenary Garden
 - Community Speedwatch
 - Recreation Users
 - Youth Council
 - Village Hall Events
 - Cranleigh Carnival and Parade**Recommendation:**
 - To note the reports.

9. DEVOLUTION
To receive an update on the local government reorganization for Surrey.
Recommendation:
- **To note the local government reorganization for Surrey.**
10. COMMUNITY ASSET TRANSFER
To receive an update on the nomination of Rowleys as a Community Asset Transfer to the Parish Council.
Recommendation:
- **To receive an update on the nomination of Rowleys as a Community Asset Transfer to the Parish Council.**
11. WBC STREET TRADING CONSENT
Bodrum Kebab
Closing Date: 27 April 2026.
Recommendation:
- **To submit a response.**
12. COUNTRYSIDE AND RIGHTS OF WAY ACT 2000
Under section 56 of the Countryside and Rights of Way Act 2000 (The CROW Act 2000), footpaths and bridleways that are not recorded on the Definitive Map by 1 January 2031, that have only been classified as a footpath or bridleway and that were in use before 1949 will automatically be stopped up on that date.
Recommendation:
- **To consider if there are any footpaths or bridleways not recorded on the Definitive Map.**
13. BUSINESS PLAN 2027 - 2031
To receive an update from the Working Party.
Recommendation:
- **To receive an update from the Working Party.**
14. SNOXHALL MACHINE SHED
To receive an update on utilities connection.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To consider quotations for utilities connections for the Machine Shed.**
15. SNOXHALL COMMUNITY CENTRE AND PAVILION REFURBISHMENT
To receive an update on the initial meeting with the architect.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To receive an update on the initial meeting with the architect.**

16. LEISURE CENTRE BRIDGE
Update on planning permission for the Leisure Centre Bridge Project.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To note the update.**
 - **To issue the tender invitation.**
17. SUBJECT ACCESS REQUEST
To receive an update on the court claim for compensation.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To receive an update on the court claim for compensation.**
18. WEBSITE
To consider quotations for a new Parish Council website.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To order a new Parish Council website to be funded from the Website EMR.**
19. CAB LEASE
To consider renewing the lease for the CAB Office for one year from 31 May 2026.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation:
- **To offer Citizens Advice South West Surrey a one year lease from 31 May 2026.**
20. CRANLEIGH VILLAGE HEALTH TRUST
To consider appointing the Council's solicitor regarding the covenant on the Paddock Field, overage agreement and charity proposal.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).
Recommendation: To appoint the Council's solicitor.
21. STAFF MATTERS
To receive an update on staff matters from the Clerk.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – staff in confidence).
Recommendation:
- **To receive an update on staff matters from the Clerk.**
22. DATE OF NEXT MEETING
Thursday 21 May 2026 at 7.00pm

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.