



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

Thursday 14 May 2026 at 7.00pm
Council Chamber

To ALL MEMBERS OF THE FINANCE COMMITTEE

To:- The Finance Committee

Cllr T Cobby

Cllr D Nicholas Vice Chairman

Cllr M Scully

Cllr E Townsend

Cllr R Tyler

Cllr C Walker Chairman

Councillors are respectfully summoned to attend a meeting of the Finance Committee to be held at **7.00pm on Thursday 14 May 2026 at the Council Chamber.**

Beverley Bell FSLCC
Parish Clerk

07 May 2026.

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

[Join Zoom Meeting](#)

Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

AGENDA FOR THE FINANCE COMMITTEE MEETING

1. APOLOGIES FOR ABSENCE

Recommendation:

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

4. FINANCE COMMITTEE MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Finance Committee Meeting held on 22 January 2026.

5. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

6. CLERK'S REPORT

Recommendation:

- To note the report.

7. BUDGET REPORT 01/04/25 – 31/03/26

Review income and expenditure budget report to 31 March 2026.

Recommendation:

- To note the report from the Clerk.

8. INTERNAL AUDIT

- Report from the Internal Auditor on the year-end Internal Audit for financial year 01/04/25 – 31/03/26.
- Report from Councillors on the scope and effectiveness of the Internal Audit.

Recommendation:

- To recommend the approval of the recommendations in the year-end Internal Audit report for financial year 01/04/25 – 31/03/26 to the full Council.
- To recommend the report from Councillors in attendance at the Internal audit on the scope and effectiveness of the Internal Audit to the full Council.

9. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 01/04/25 – 31/03/26

Recommendation:

To recommend the approval of the annual return for financial year 01/04/25 – 31/03/26 to the full Council:

- **Assertion 10 compliance – review of controls in accordance Local Governance and Accountability Practitioners Guide.**
- **Annual Governance Statement**
- **The Accounting Statements**
- **To note the period of public rights to inspect the AGAR from Wednesday 03 June 2026 to Tuesday 14 July 2026.**

10. RESERVES/CIL/S106 REVIEW

- To review the level of Council reserves.
- To review the expenditure and deadlines for Neighbourhood CIL and S106.

Recommendation:

- **To make a recommendation to the Council on the level of reserves held.**
- **To note the expenditure and deadlines for Neighbourhood CIL and S106.**

11. DEBTORS

(This item may be considered in private and confidential session: Reason - commercial in confidence).

Recommendation:

- **To make a recommendation to the Council.**

12. ROWLEYS

(This item may be considered in private and confidential session: Reason - commercial in confidence).

To discuss the financial implications of the Community Asset Transfer of Rowleys to the Parish Council.

Recommendation:

- **To make a recommendation to the Council.**

13. PICKLEBALL

(This item may be considered in private and confidential session: Reason - commercial in confidence).

To consider a request from Pickleball for a discount for block booking.

Recommendation:

- **To make a recommendation to the Council.**

14. DATE OF NEXT MEETING

To be arranged.

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.