



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE SUBJECT ACCESS REQUEST COMMITTEE

Tuesday 26 August 2025 at 6.00pm
Council Chamber

To ALL MEMBERS OF THE SUBJECT ACCESS REQUEST COMMITTEE

Councillors are respectfully summoned to attend the a meeting of the Subject Access Request Committee
to be held
at **6.00pm** on **Tuesday 26 August 2025** at **the Council Chamber.**

Louise Glazier
Senior Admin Clerk

19 August 2025.

Members of the public and press are entitled to attend this meeting in person
and may also attend via zoom using this link:

Join Zoom Meeting

<https://us06web.zoom.us/j/82917941299?pwd=3aXLmDsig6SrEAbOQgrrRFKAluAZ0D.1>

Meeting ID: 829 1794 1299

Passcode: 581253

One tap mobile

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Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

AGENDA FOR THE SUBJECT ACCESS REQUEST COMMITTEE MEETING

1. **APOLOGIES FOR ABSENCE**

Recommendation:

- To receive apologies and reasons for absence.

2. **DECLARATIONS OF INTEREST**

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. **PUBLIC SESSION**

Recommendation:

- To note any comments from parishioners.

4. **SUBJECT ACCESS REQUEST**

(This item may be held in private and confidential session – reason: GDPR in confidence)

Recommendation:

- To consider the Subject Access Request, advice of the Council's Data Protection Officer and respond accordingly.

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.