



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

Thursday 18 June 2026 at 7.00pm
Council Chamber

To ALL MEMBERS OF THE COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held at 7.00pm on Thursday 18 June 2026 at the Council Chamber.

Beverley Bell FSLCC
Parish Clerk

11 June 2026

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

[Join Zoom Meeting](#)

Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

AGENDA FOR THE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE

Recommendation:

- To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Recommendation:

- To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PUBLIC SESSION

Recommendation:

- To note any comments from parishioners.

4. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 21 May 2026.

5. CHAIRMAN'S REPORT

Recommendation:

- To note the report.

6. CLERK'S REPORT

Recommendation:

- To note the report.

7. REPORT FROM WEST SURREY, SURREY AND WAVERLEY COUNCILLORS

Recommendation:

- To note the reports.

8. MINUTES OF COMMITTEES

- To receive and approve as a correct record the Planning Committee on 18 May 2026.

Recommendation:

- To receive the minutes listed above.

9. FINANCIAL MATTERS

1. The expenditure list for 18 June 2026 to follow.

2. Bank reconciliation for 31 May 2026 to follow.

3. Cashbook Reconciliation and earmarked reserves for 31 May 2026 to follow.

4. To review cashflow and investment with CCLA PSDF.

Recommendation:

1. To agree the expenditure list to 18 June 2026.
2. To approve the bank reconciliation to 31 May 2026.
3. To approve the cashbook reconciliation and earmarked reserves allocation to 31 May 2026.
4. To review cashflow and investment with CCLA PSDF.

10. COUNCIL STRUCTURE

- To nominate Parish Councillors to Committees and Outside Bodies.

Recommendation:

- **To nominate new Parish Councillor to Committees and Outside Bodies.**

11. OUTSIDE BODIES

To receive reports from outside bodies:

- Beryl Harvey Conservation Field
- Centenary Garden
- Community Speedwatch
- Recreation Users
- Youth Council
- Village Hall Events
- Performing Arts Meeting
- Cranleigh Carnival and Parade

Recommendation:

- **To note the reports.**

12. LOCAL GOVERNMENT REORGANISATION

To receive an update on the local government reorganization for Surrey.

Recommendation:

- **To note the update on the local government reorganization for Surrey.**

13. COMMUNITY ASSET TRANSFER

To receive an update on the nomination of Rowleys as a Community Asset Transfer to the Parish Council.

Recommendation:

- **To receive an update on the nomination of Rowleys as a Community Asset Transfer to the Parish Council.**

14. BUSINESS PLAN 2027 - 2031

To receive an update from the Working Party.

Recommendation:

- **To receive an update from the Working Party.**

15. MEMBERS ALLOWANCES POLICY

To update the Members Allowances Policy in alignment with the HMRC approved mileage rates 2026 to 2027.

Recommendation:

- **To adopt the revised Members Allowances Policy.**

16. STAFF EXPENSES POLICY

To update the Staff Expenses Policy in alignment with the HMRC approved mileage rates 2026 to 2027.

Recommendation:

- **To adopt the revised Staff Expenses Policy.**

17. WBC STREET NAMING

- To consider the proposed name 'Jasmine Close' for the land to the rear of Little Park Hatch, Bookhurst Road, Cranleigh.
- To suggest road names for the development at Sandelands, Woodland Avenue, Cranleigh.

Recommendation:

- **To consider the proposed name 'Jasmine Close' for the land to the rear of Little Park Hatch, Bookhurst Road, Cranleigh.**
- **To suggest road names for the development at Sandelands, Woodland Avenue, Cranleigh**

18. SNOXHALL FIELDS FLOODLIGHTS

To receive feedback from the Football Club on league requirements for floodlights.

Recommendation:

- **To consider the future of the floodlights.**

19. PADDOCK FIELD AND TENNIS COURTS

- To consider quotations for the valuation of the land.
- To allocate the sum of £10,000 from General Reserve to an Earmarked Reserve for legal fees for the transfer of the Paddock Field to the Parish Council and tennis courts to Waverley Borough Council.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To appoint a contractor to value Paddock Field and tennis courts.**
- **To allocate the sum of £10,000 from General Reserve to an Earmarked Reserve for the legal fees for the transfer of the Paddock Field to the Parish Council and tennis courts to Waverley Borough Council.**

20. SNOXHALL MACHINE SHED

To receive an update on utilities connection.

To receive an update on revised tender.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To consider quotations for utilities connections for the Machine Shed.**
- **To consider the revised tender documentation.**

21. SNOXHALL COMMUNITY CENTRE AND PAVILION REFURBISHMENT

To receive an update on the initial meeting with the architect.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To receive an update on the project.**

22. LEISURE CENTRE BRIDGE

- Update on planning permission for the Leisure Centre Bridge Project.
- To consider tenders for the replacement bridge.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To note the update.**
- **To consider tenders and funding.**

23. SUBJECT ACCESS REQUEST

To receive an update on the court claim for compensation.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To receive an update on the court claim for compensation.**

24. STAFF MATTERS

To receive an update on staff matters from the Clerk.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – staff in confidence).

Recommendation:

- **To receive an update on staff matters from the Clerk.**
- **To receive an update on staff recruitment from the Clerk.**

25. DATE OF NEXT MEETING

Thursday 16 July 2026 at 7.00pm

Please note that the agenda and associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.