



CRANLEIGH PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

Thursday 30 July 2026 at 7.00pm
Council Chamber

To ALL MEMBERS OF THE COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held
at **7.00pm** on **Thursday 30 July 2026** at **the Council Chamber**.

Beverley Bell FSLCC
Parish Clerk

23 July 2026

Members of the public and press are entitled to attend this meeting in person
and may also attend via zoom using this link:

[Join Zoom Meeting](#)

Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

AGENDA FOR THE PARISH COUNCIL MEETING

1. **APOLOGIES FOR ABSENCE**
Recommendation:
 - To receive apologies and reasons for absence.
2. **DECLARATIONS OF INTEREST**
Recommendation:
 - To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.
3. **GUEST SPEAKER: Dr Barbara Grabher and Jacqueline Wick, Brighton University**
To present the results of their research into the health and wellbeing survey of the needs of Generation Z residents in the Cranleigh villages.
Recommendation:
 - To note the results.
4. **PUBLIC SESSION**
Recommendation:
 - To note any comments from parishioners.
5. **PARISH COUNCIL MINUTES**
Distributed separately.
Recommendation:
 - The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 21 May 2026 and the extraordinary Parish Council Meetings held on 06 and 20 July 2026.
6. **CHAIRMAN'S REPORT**
Recommendation:
 - To note the report.
7. **CLERK'S REPORT**
Recommendation:
 - To note the report.
8. **REPORT FROM WEST SURREY, SURREY AND WAVERLEY COUNCILLORS**
Recommendation:
 - To note the reports.
9. **MINUTES OF COMMITTEES**
 - To receive and approve as a correct record the Planning Committee on 18 May, 08 and 29 June 2026.**Recommendation:**
 - To receive the minutes listed above.

10. FINANCIAL MATTERS

1. The expenditure list for 30 July 2026 to follow.
2. Bank Reconciliation for 31 May and 30 June 2026 to follow.
3. Cashbook Reconciliation and earmarked reserves for 31 May and 30 June 2026 to follow.
4. To review cashflow and investment with CCLA PSDF.
5. To delegate authority to two Councillors and the Clerk to approve the August accounts for payment.

Recommendation:

1. **To agree the expenditure list to 30 July 2026.**
2. **To approve the bank reconciliation to 31 May and 30 June 2026.**
3. **To approve the cashbook reconciliation and earmarked reserves allocation to 31 May and 30 June 2026.**
4. **To review cashflow and investment with CCLA PSDF.**
5. **To delegate authority to two Councillors and the Clerk to approve the August accounts for payment.**

11. OUTSIDE BODIES

To receive reports from outside bodies:

- Beryl Harvey Conservation Field
- Centenary Garden
- Community Speedwatch
- Recreation Users
- Youth Council
- Village Hall Events
- Performing Arts Meeting
- Cranleigh School Volunteers

Recommendation:

- **To note the reports.**

12. LOCAL GOVERNMENT REORGANISATION

To receive an update on the local government reorganization for Surrey.

Recommendation:

- **To note the update on the local government reorganization for Surrey.**

13. BUSINESS PLAN 2027 - 2031

- To receive an update from the Working Party with the results of consultation at the Carnival.
- To agree the Survey Monkey Questionnaire to prioritise projects.

Recommendation:

- **To agree the Survey Monkey Questionnaire to prioritise projects.**

14. MEMBERS ALLOWANCES POLICY

To update the Members Allowances Policy in alignment with the HMRC approved mileage rates 2026 to 2027.

Recommendation:

- **To adopt the revised Members Allowances Policy.**

15. STAFF EXPENSES POLICY

To update the Staff Expenses Policy in alignment with the HMRC approved mileage rates 2026 to 2027.

Recommendation:

- **To adopt the revised Staff Expenses Policy.**

16. WBC STREET NAMING

- To note the proposed name 'Jasmine Close' for the land to the rear of Little Park Hatch, Bookhurst Road, Cranleigh.
- To suggest road names for the development at Sandelands, Woodland Avenue, Cranleigh.

Recommendation:

- **To note the proposed name 'Jasmine Close' for the land to the rear of Little Park Hatch, Bookhurst Road, Cranleigh.**
- **To suggest road names for the development at Sandelands, Woodland Avenue, Cranleigh**

17. COMMUNITY ASSET TRANSFER

To review the Building Condition Survey of Rowleys and to consider the Community Asset Transfer to the Parish Council.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To review the Building Condition Survey of Rowleys and to consider the Community Asset Transfer to the Parish Council.**

18. PADDOCK FIELD AND TENNIS COURTS

- To consider quotations for the valuation of the land.
- To allocate the sum of £10,000 from General Reserve to an Earmarked Reserve for legal fees for the transfer of the Paddock Field to the Parish Council and tennis courts to Waverley Borough Council.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To appoint a contractor to value Paddock Field and tennis courts.**
- **To allocate the sum of £10,000 from General Reserve to an Earmarked Reserve for the legal fees for the transfer of the Paddock Field to the Parish Council and tennis courts to Waverley Borough Council.**

19. TREE SURVEY

To consider a quotation for further detailed tree survey required.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To appoint the arboriculturalist to carry out the additional works funded from the Tree Management revenue budget.**

20. INSURANCE RENEWAL

To consider renewal of the Council insurance policies for one year with current provider.
(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To consider renewal of the Council insurance policies for one year with current provider.**

21. SNOXHALL MACHINE SHED

To receive an update on utilities connection.

To receive an update on revised tender.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To consider quotations for utilities connections for the Machine Shed.**
- **To consider the revised tender documentation.**

22. SNOXHALL COMMUNITY CENTRE AND PAVILION REFURBISHMENT

To receive an update on the initial meeting with the architect.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To receive an update on the project.**

23. LEISURE CENTRE BRIDGE

- Update on planning permission for the Leisure Centre Bridge Project.

- To consider tenders for the replacement bridge.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To note the update.**
- **To consider tenders and funding.**

24. SUBJECT ACCESS REQUEST

To receive an update on the court claim for compensation.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence).

Recommendation:

- **To receive an update on the court claim for compensation.**

25. STAFF MATTERS

To receive an update on staff matters from the Clerk.

(This item may be considered in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – staff in confidence).

Recommendation:

- **To receive an update on staff matters from the Clerk.**
- **To consider quotations for Staffing Review and HR/staff Handbook support.**

26. DATE OF NEXT MEETING
Thursday 17 September 2026 at 7.00pm

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.