



CRANLEIGH PARISH COUNCIL

**NOTICE OF A MEETING OF THE PARISH COUNCIL  
AS SOLE MANAGING TRUSTEE OF THE SNOXHALL FIELD CHARITY**  
Registered Charity: 1178530

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**Thursday 21 May 2026 after Council meeting  
Council Chamber**

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To ALL MEMBERS OF THE COUNCIL

Councillors are respectfully summoned to attend the annual meeting of the Parish Council to be held **on Thursday 21 May 2026 immediately after the Parish Council at the Council Chamber.**

Beverley Bell FSLCC  
**Parish Clerk**

14 May 2026.

Members of the public and press are entitled to attend this meeting in person and may also attend via zoom using this link:

[Join Zoom Meeting](#)

Please note that there is a maximum capacity of 25 persons in the Council Chamber including the Council.

Members Questions

At the discretion of the Chairman, those members of the public, residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, for a maximum of 3 minutes per person or 15 minutes overall.

## AGENDA

1. APOLOGIES FOR ABSENCE  
**Recommendation:**
  - **To receive apologies and reasons for absence.**
2. DECLARATIONS OF INTEREST  
**Recommendation:**
  - **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**
3. PUBLIC SESSION  
**Recommendation:**
  - **To note any comments from parishioners.**
4. MINUTES  
Distributed separately.  
**Recommendation:**
  - **The Council as Charity Trustee to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 17 July 2025.**
5. CHAIRMAN'S REPORT  
**Recommendation:**
  - **To note the report.**
6. CLERK'S REPORT  
**Recommendation:**
  - **To note the report.**
7. CHARITY POSITION  
**Recommendation:**
  - **To confirm that the Council deals with all aspects of the charity and no further meetings are required for the forthcoming year.**
8. CHARITY COMMISSION ANNUAL RETURN 01/04/25 – 31/03/26  
**Recommendation:**
  - **To delegate authority to the Clerk to submit a NIL return to the Charity Commission.**
9. DATE OF NEXT MEETING  
**To be arranged.**

Please note that the agenda and all associated papers can be found on the Parish Council website. Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.