



CRANLEIGH PARISH COUNCIL

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07 May 2020

NOTICE OF AN ONLINE MEETING OF THE FINANCE COMMITTEE

Members of the Finance Committee are respectfully summoned to a Meeting to be held on
Thursday 14 May 2020 at 6.30pm via Goto Meeting.

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Beverley Bell FSLCC
PARISH CLERK

To:- The Finance Committee

Cllr R Cole Vice Chairman
Cllr D Nicholas
Cllr N Sanctuary Chairman
Cllr E Townsend
Cllr G Worthington

AGENDA

1. APOLOGIES FOR ABSENCE
Recommendation: To accept apologies and reasons for absence.
2. DECLARATIONS OF INTEREST
Recommendation: To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.
3. MINUTES OF THE FINANCE COMMITTEE
Recommendation: The Committee to approve the Minutes of the Meeting of the Finance Committee held on 03 February 2020 as a correct record and the Committee Chairman to sign.

4. PUBLIC SESSION
Recommendation: To note comments by members of the public.
5. CHAIRMAN'S REPORT
Recommendation: To note the report.
6. CLERK'S REPORT
Recommendation: To note the report.
7. BUDGET REPORT
Review income and expenditure budget report to 31 March 2020 and to approve virements to cost centre overspends in accordance with Financial Regulation 4.2.
Recommendation:
 - **To review the income and expenditure budget report to 31 March 2020 and to approve the virements to cost centre overspends.**
8. INTERNAL AUDIT
 - Report from the Internal Auditor on the year-end Internal Audit for financial year 01/04/19 – 31/03/20.
 - Report from Councillors on the effectiveness of the Internal Audit.**Recommendation:**
 - **To recommend the approval of the recommendations in the year-end Internal Audit report for financial year 01/04/19 – 31/03/20 to the full Council.**
 - **To recommend the report from Councillors in attendance at the Internal audit on the effectiveness of the Internal Audit to the full Council.**
9. ANNUAL RETURN 01/04/19 – 31/03/20
Recommendation:
 - **To recommend the approval of the annual return for financial year 01/04/19 – 31/03/20 to the full Council:**
 - **Annual Governance Statement**
 - **The Accounting Statements**
10. BUDGET REPORT
Report on budget commitments 01/04/20 – 31/03/21
(*This item may be considered in private and confidential session: Reason - commercial in confidence*).
Recommendation:
 - **To review the budget for 01/04/20 – 31/03/21 and impact of the coronavirus.**
 - **To review the budget for 01/04/20 – 31/03/21 and make a recommendation on the allocation of reserves to the Council.**
11. DEBTORS
Report on debtors to 31 March 2020.
(*This item may be considered in private and confidential session: Reason - commercial in confidence*).
Recommendation: To note the report.
12. DATE OF NEXT MEETING - To be arranged

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.