



**CRANLEIGH PARISH COUNCIL**

Tel: 01483 272311  
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Village Way  
Cranleigh  
Surrey  
GU6 8AF

11 June 2020

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

Councillors are respectfully summoned to attend an online meeting of the Parish Council to be held at **7.00 pm** on **THURSDAY 18 June 2020**

To join the meeting:

Parish Council Meeting  
Thu, Jun 18, 2020 7:00 PM - 9:00 PM (BST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/642416045>

You can also dial in using your phone.  
(For supported devices, tap a one-touch number below to join instantly.)

United Kingdom: +44 808 178 0872  
- One-touch: <tel:+448081780872,,642416045#>

Access Code: 642-416-045

Beverley Bell FSLCC  
**Parish Clerk**

To all Members

## AGENDA FOR THE ONLINE PARISH COUNCIL MEETING

### 1. APOLOGIES FOR ABSENCE.

#### **Recommendation:**

- **To receive apologies and reasons for absence.**

### 2. PUBLIC SESSION

#### **Recommendation:**

- **To note any comments from parishioners.**

### 3. DECLARATIONS OF INTEREST

#### **Recommendation:**

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

### 4. PARISH COUNCIL MINUTES

Distributed separately.

#### **Recommendation:**

- **The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 21 May 2020 and the Minutes of the Extraordinary Parish Council Meeting held on 08 June 2020.**

### 5. CHAIRMAN'S REPORT

#### **Recommendation:**

- **To note the report.**

### 6. CLERK'S REPORT

#### **Recommendation:**

- **To note the report.**

### 7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

#### **Recommendation:**

- **To note the reports.**

### 8. MINUTES OF COMMITTEES

Planning Committee Minutes 11 May 2020.

#### **Recommendation:**

- **To receive the minutes listed above.**

### 9. COUNCIL STRUCTURE

#### **Recommendation:**

- **To appoint Councillors to Committees and Outside Bodies vacancies.**

### 10. FINANCIAL MATTERS

1. The expenditure list for 18 June 2020 to follow.
2. Bank Reconciliation for 31 May 2020 to follow.
3. Cashbook Reconciliation for 31 May 2020 to follow.
4. Fixed Term investment maturity 22 June 2020.

#### **Recommendations:**

1. **To agree the expenditure list to 18 June 2020.**
2. **To approve the bank reconciliation to 31 May 2020.**
3. **To approve the cashbook reconciliation to 31 May 2020.**
4. **To agree the Fixed Term investment.**

11. S106/CIL - Update from the Clerk  
**Recommendation:**
  - **To note the update from the Clerk**
12. CORONAVIRUS COVID 19  
Report by the Chairman and Clerk on the work on the Recovery Task Group  
**Recommendation:**
  - **To note the report.**
13. WBC STREET TRADING CONSENT  
Ice Cream van on the Common. Closing Date 22 June 2020.  
**Recommendation:**
  - **To submit a response to Waverley Borough Council.**
14. PROPOSED LOCATION FOR NEW WAVERLEY BOROUGH COUNCIL SKATE PARK  
**Recommendation:**
  - **To comment on WBC's four proposed locations for a new skate park at Snoxhall Fields.**
15. PARKING CONTROL IN CRANLEIGH  
**Recommendation:**
  - **To contact Guildford Borough Council for more information about parking control in Cranleigh.**
16. SNOXHALL FIELDS CIRCULAR PATH SPECIFICATION  
To approve the specification for issue with the invitation to tender for the contract.  
**Recommendation:**
  - **To approve the specification for issue with the invitation to tender for the contract.**
17. BBQ DISPOSAL UNITS  
**Recommendation:**
  - **To consider the purchase of BBQ disposal units for Snoxhall Fields and Bruce MacKenzie Field.**
18. CRANLEIGH VILLAGE HALL  
Update from the clerk on the structural work projects for:
  - Rear wall project
  - Main hall ceiling lights
  - Stage replacement
  - Insurance claim for water ingress**Recommendation:**
  - **To note the report.**
19. THE LOCAL ELECTRICITY BILL  
**Recommendation:**
  - **To consider writing to our MP asking our MP to support the Bill.**
20. DATA PROTECTION OFFICER CONTRACT  
*(This item may be held in private and confidential session – reason: commercial in confidence)*  
**Recommendation:**
  - **To consider renewal of the Data Protection Officer contract.**

21. THREE YEARLY ELECTRICAL SAFETY INSPECTION

Three yearly electrical safety inspection of the Snoxhall Fields floodlights, streetlights and Sports Hall ceiling lights.

*(This item may be held in private and confidential session – reason: commercial in confidence)*

**Recommendation:**

- **To appoint a contractor to undertake the three yearly electrical safety inspection of the Snoxhall Fields floodlights, streetlights and Sports Hall ceiling lights.**

22. LITTLE HEARTS NURSERY SCHOOL

- Renewal of licence agreement

*(This item may be held in private and confidential session – reason: commercial in confidence)*

**Recommendation:**

- **To agree the terms of the licence agreement renewal.**

23. CRANLEIGH VILLAGE HEALTH TRUST

*(This item may be held in private and confidential session – reason: commercial in confidence)*

**Recommendation:**

- **To re-visit the following decision made by the Council on 05 September 2019:**

To consider a request from a member of the public to have the land swapped to CVHT returned to the Parish Council – Bruce MacKenzie Field and the Paddock Field.

Following the Clerk's presentation, the Council asked if they could still act on the exchange of letters between the Parish Council and CVHT that if the hospital is not built within five years, the parties would discuss the site and its future use. The Clerk confirmed that the Parish Council could still make this request to CVHT in the spirit of the letter exchange.

The Council AGREED to write to CVHT and request a meeting to discuss the site and its future use.

24. DATE OF NEXT MEETING:

**Parish Council Meeting Thursday 16 July 2020.**

Please note that the agenda and all associated papers can be found on the Parish Council website [www.cranleigh-pc.gov.uk](http://www.cranleigh-pc.gov.uk) Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.