



CRANLEIGH PARISH COUNCIL

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Village Way
Cranleigh
Surrey
GU6 8AF

14 January 2021

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend an online meeting of the Parish Council to be held at **7.00 pm** on **THURSDAY 21 January 2021**

To join the meeting:

Parish Council Meeting
Thu, Jan 21, 2021 7:00 PM - 9:00 PM (GMT)

Please join my meeting from your computer, tablet or smartphone.

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Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE ONLINE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- **To receive apologies and reasons for absence.**

2. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

3. DECLARATIONS OF INTEREST

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

4. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- **The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 17 December 2020.**

5. CHAIRMAN'S REPORT

Recommendation:

- **To note the report.**

6. CLERK'S REPORT

Recommendation:

- **To note the report.**

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation:

- **To note the reports.**

8. MINUTES OF COMMITTEES

Planning Committee Minutes 07 and 15 December 2020.

Recommendation:

- **To receive the minutes listed above.**

9. FINANCIAL MATTERS

1. The expenditure list for 21 January 2021 to follow.
2. Bank Reconciliation for 31 December 2020 to follow.
3. Cashbook Reconciliation for 31 December 2020 to follow.
4. Fixed term investment matures 21 January 2021.
5. Risk Assessment Review 2021 – generic and portfolio
6. Insurance Review 2021
7. Fixed Asset Register Review 2021

Recommendations:

1. **To agree the expenditure list to 21 January 2021.**
2. **To approve the bank reconciliation to 31 December 2020.**
3. **To approve the cashbook reconciliation to 31 December 2020.**
4. **To agree the Fixed Term Investment.**
5. **To approve the Risk Assessment Review 2021**
6. **To approve the Insurance Review 2021**
7. **To approve the Fixed Asset Register 2021**

10. S106 - Update from the Clerk
Recommendation:
- To note the update from the Clerk
 - To consider the maintenance of the High Street litter bins.
11. CORONAVIRUS COVID 19
 Report by the Clerk on the mass vaccination centre.
Recommendation:
- To note the report.
12. WBC CONSULTATIONS LOCAL PLAN PART TWO AND LOCAL DEVELOPMENT SCHEME
 Closing date: 29 January 2021
https://www.waverley.gov.uk/downloads/file/7503/draft_submission_local_plan_part_2
https://www.waverley.gov.uk/downloads/file/5208/local_development_scheme_lds_-_july_2016
Recommendation:
- To consider the draft response prepared by the Working Party.
13. WBC STREET TRADING POLICY REVIEW
 Closing Date: 27 January 2021
[https://www.waverley.gov.uk/Portals/0/Documents/services/business-and-licensing/licences-and-registrations/street%20trading/Waverley%20Draft Street Trading Policy 2020 Ctee Amends 15 Dec.pdf?ver=gE3FJNzrKI1cRrbmQ6A4kg%3d%3d](https://www.waverley.gov.uk/Portals/0/Documents/services/business-and-licensing/licences-and-registrations/street%20trading/Waverley%20Draft%20Street%20Trading%20Policy%202020%20Ctee%20Amends%2015%20Dec.pdf?ver=gE3FJNzrKI1cRrbmQ6A4kg%3d%3d)
Recommendation:
- To consider submitting a response.
14. NIGHT FLIGHT RESTRICTIONS CONSULTATION
 Closing Date: 03 March 2021
<https://www.gov.uk/government/consultations/night-flight-restrictions-at-heathrow-gatwick-and-stansted-airports-between-2022-and-2024-plus-future-night-flight-policy/night-flight-restrictions>
Recommendation:
- To consider submitting a response.
15. CRANLEIGH NEIGHBOURHOOD PLAN
 To withdraw the Plan from independent examination for review of site allocations.
Recommendation:
- To withdraw Cranleigh Neighbourhood Plan from the independent examination.
16. FOUNTAIN SQUARE CLOSURE TRAFFIC REGULATION ORDER
Recommendation:
- To consider the results of the Chamber of Commerce questionnaire for businesses and surrounding residents.
17. REOPENING HIGH STREETS SAFELY FUND
Recommendation:
- To apply for funding for the artwork and seven High Street information noticeboards
18. CRANLEIGH VILLAGE HOSPITAL
 Grade II Listed Building condition
Recommendation:
- To receive an update on the proposed meeting with the NHS and Civic Society

19. SMART CRANLEIGH REQUEST

Recommendation:

- **To consider a request from SMART Cranleigh to nominate a Parish Council representative to their Acute Treatment Centre project.**

20. PAVEMENT OUTSIDE ONESTOP ELMBRIDGE ROAD CRANLEIGH

Recommendation:

- **To consider the options from SCC Highways Officers to address the parking issues outside One Stop, the general condition of the highway and pavement and the future use of the red telephone box.**

21. CRANLEIGH VILLAGE HEALTH TRUST (CVHT)

CVHT Response to letter exchange

Recommendation:

- **To consider the response from CVHT to the Council's request for any meeting to form part of the Council meeting held in public.**

22. CRANLEIGH VILLAGE HALL INSURANCE CLAIM

Insurance claim for leaking incoming water main

Recommendation:

- **To consider accepting settlement in full for incoming main water leak of £6,906**

23. LONG TERM HIRERS LICENCE FEE

(This item may be held in private and confidential session: reason – commercial in confidence)

Recommendation:

- **To consider a request to review long term hirer fees as a result of the national lockdown.**

24. DATE OF NEXT MEETING:

Parish Council Meeting Thursday 18 February 2021.

Please note that the agenda and all associated papers can be found on the Parish Council website [f](#) Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.