



CRANLEIGH PARISH COUNCIL

Tel: 01483 272311
Website: www.cranleigh-pc.gov.uk

Village Way
Cranleigh
Surrey
GU6 8AF

11 March 2021

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend an online meeting of the Parish Council to be held at **7.00 pm on THURSDAY 18 March 2021**

To join the meeting:

Parish Council Meeting
Thu, Mar 18, 2021 7:00 PM - 9:00 PM (GMT)

Please join my meeting from your computer, tablet or smartphone.

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Beverley Bell FSLCC
Parish Clerk

To all Members

AGENDA FOR THE ONLINE PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE.

Recommendation:

- **To receive apologies and reasons for absence.**

2. PUBLIC SESSION

Recommendation:

- **To note any comments from parishioners.**

3. DECLARATIONS OF INTEREST

Recommendation:

- **To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.**

4. PARISH COUNCIL MINUTES

Distributed separately.

Recommendation:

- **The Council to approve and the Chairman to sign as a correct record, the Minutes of the Parish Council Meeting held on 18 February 2021.**

5. CHAIRMAN'S REPORT

Recommendation: To note the report.

6. CLERK'S REPORT

Recommendation: To note the report.

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Recommendation: To note the reports.

8. MINUTES OF COMMITTEES

- Finance Committee Minutes 28 January 2021.
- Planning Committee Minutes 15 February 2021.

Recommendation:

- **To receive the minutes listed above.**

9. COUNCIL STRUCTURE

To nominate new Parish Councillor to Committees and Outside Bodies.

Recommendation:

- **To nominate new Parish Councillor to Committees and Outside Bodies.**

10. FINANCIAL MATTERS

1. The expenditure list for 18 March 2021 to follow.
2. Bank Reconciliation for 28 February 2021 to follow.
3. Cashbook Reconciliation for 28 February 2021 to follow.
4. Fixed Term Investment matures 29 March 2021.
5. Update the following Financial Regulation to increase expenditure limit from £500 to £1,000:
4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:
 - the council for all items over £5,000;
 - a duly delegated committee of the council for items over £500; or
 - the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £500.
6. Bank Mandate – to add one new signatory to the current signatories of Cllrs. D Nicholas, N Sanctuary, M Scully, E Townsend, G Worthington and remove Mr R Cole.

Recommendations:

1. To agree the expenditure list to 18 March 2021.
2. To approve the bank reconciliation to 28 February 2021.
3. To approve the cashbook reconciliation to 28 February 2021.
4. To agree Fixed Term Investment.
5. To amend the following Financial Regulation to increase expenditure limit from £500 to £1,000:
 - 4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:
 - the council for all items over £5,000;
 - a duly delegated committee of the council for items over £500; or
 - the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £500.
6. Bank Mandate – to add one new signatory to the current signatories of Cllrs. D Nicholas, N Sanctuary, M Scully, E Townsend, G Worthington and remove Mr R Cole.

11. S106

Update from the Clerk

Recommendation:

- To note the update from the Clerk
- To consider the maintenance of the High Street litter bins.

12. CORONAVIRUS COVID 19

- Report by the Clerk on the mass vaccination centre.
- Report by the Clerk on arrangements for when the The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility Of Local Authority And Police And Crime Panel Meetings) (England and Wales) Regulations 2020 on holding remote meetings end on 06 May 2021.

Recommendation:

- To note the report.
- To consider an action plan for resumption of face to face meetings, if required after 07 May 2021.
- To agree the Scheme of Delegation.

13. CRANLEIGH HIGH STREET

- Reopening High Streets Safely (RHSS) Fund
- Empty Shop Window Vinyls
- Bank Holiday Events

Recommendation:

- To approve the purchase of artwork and seven High Street information noticeboards from the RHSS Fund, and to delegate authority to the Clerk and nominated Councillors to approve the artwork.
- To consider the need for vinyls for empty shop windows and their content.
- To consider participating in the Bank Holiday Events

14. REMOTE MEETING SUBSCRIPTION

Recommendation:

- To purchase an annual Zoom Pro subscription

15. WBC PUBLIC SPACE PROTECTION ORDER (PSPO) CONSULTATION

Closing Date: 02 April 2021

Recommendation:

- To consider submitting a response.

16. SCC DETERMINATION OF SURREY'S ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS AND COORDINATED SCHEMES – 2022
Closing Date: 15 May 2021
Recommendation:
- **To consider submitting a response.**
17. GATWICK KEEPING IN TOUCH WITH THE COMMUNITY - 25TH MARCH 2021
Recommendation:
- **To nominate one Councillor to attend the virtual meeting.**
18. 20 IS PLENTY
Recommendation:
- **request that Surrey County Council prioritise the establishment of a wide-area 20mph speed limit in Cranleigh, tasking SCC officers to work with this Council to draw up detailed plans on the scope, funding and implementation timetable of these schemes**
 - **request Waverley Borough Council to task its officers to work in partnership with Cranleigh Parish Council and Surrey County Council in progressing a wide-area 20 mph speed limit in Cranleigh.**
19. COUNTY ASSOCIATION MEMBERSHIP
Recommendation:
- **To consider membership of the new County Association.**
20. COUNCIL OFFICE NOTICEBOARD
Recommendation:
- **To purchase a new noticeboard from the Property Maintenance Revenue Budget.**
21. CRANLEIGH YOUTH CENTRE
Recommendation:
- **To consider re-naming the building to reflect its wider community usage.**
22. APPEAL (APP/B3600/W/21/3268579) PLANNING APPLICATION SCC 2019/0072 & WBC WA/2019/0796
UK Oil & Gas Loxley Well Site - Land South of Dunsfold Road and East of High Loxley Road, Dunsfold
Recommendation:
- **To support 'rule 6 party' action by Waverley Borough Council.**
23. CRANLEIGH VILLAGE HEALTH TRUST (CVHT)
CVHT Response to letter exchange
Recommendation:
- **To consider the response from CVHT to the Council's request for any meeting to form part of the Council meeting held in public.**
24. DEWLANDS LANE CEMETERY
(This item may be considered in private and confidential session: reason – staff in confidence).
Recommendation:
- **To consider a request from a member of the public for public access through the southern boundary pedestrian gate.**
25. DATE OF NEXT MEETING: Parish Council Meeting Thursday 15 April 2021.

Please note that the agenda and all associated papers can be found on the Parish Council website [f](#) Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated non-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.