



CRANLEIGH PARISH COUNCIL

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Cranleigh
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GU6 8AF

22 April 2021

NOTICE OF AN ONLINE MEETING OF THE PERSONNEL COMMITTEE

Members of the Personnel Committee are respectfully summoned to a Meeting to be held on
Thursday 29 April 2021 at 6.00p.m. via Zoom

To join the meeting:

Topic: Personnel Committee
Time: Apr 29, 2021 06:00 PM Greenwich Mean Time

Join Zoom Meeting
<https://zoom.us/j/96242384146>

Meeting ID: 962 4238 4146
One tap mobile
+13126266799,,96242384146# US (Chicago)
+13462487799,,96242384146# US (Houston)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 301 715 8592 US (Washington DC)
Meeting ID: 962 4238 4146

Beverley Bell FSLCC
PARISH CLERK

To:- The Personnel Committee

Cllr R Burbridge Vice Chairman
Cllr N Sanctuary
Cllr R Tyler

AGENDA

1. APOLOGIES FOR ABSENCE
Recommendation: To accept apologies and reasons for absence.

2. DECLARATION OF INTERESTS
Recommendation: To receive any declarations of interest from Members in respect of any item to be considered at the meeting and notification of any changes to Members' Interests.

3. PERSONNEL COMMITTEE MINUTES
Recommendation: The Committee to approve and the Chairman to sign as a correct record, the Minutes of the Personnel Committee Meeting held on 28 January 2021.

4. CHAIRMAN'S REPORT
Recommendation: To note the report.

5. PUBLIC SESSION
Recommendation: To note any comments by members of the public.

6. STAFF MATTERS
Recommendation:-
 - **To exclude members of the press and public – reason staff in confidence.**
 - **To receive an update on Staffing Matters from the Clerk including COVID-19 risk assessments.**
 - **To consider the Grounds Maintenance Association Annual Salary Report 2021 recommendation of a 1.2% increase for grounds staff from 01 April 2021 and to make a recommendation to the Council.**

7. DATE OF NEXT MEETING
To be arranged.

Please note that the agenda and all associated papers can be found on the Parish Council website www.cranleigh-pc.gov.uk

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees, and not seated in the designated no-filming area, will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.