



MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.00 P.M.
ON THURSDAY 23 JUNE 2022
AT THE COUNCIL CHAMBER

Councillors

Cllr E Townsend*

Cllr N Sanctuary*

(Vice Chairman of the Council)

Cllr R Burbridge*

Cllr P Chapman*

Cllr R Denton

Cllr C Gould*

Cllr S Jeacock*

Cllr D Nicholas*

Cllr M Scully*

(Chairman of the Council)

Cllr R Tyler

Cllr C Walker*

Cllr G Worthington*

PRESENT*

ALSO PRESENT: Parish Clerk B Bell FSLCC, one member of the public in person and one member of the public via zoom.

1. APOLOGIES FOR ABSENCE

The apologies of Cllr R Denton (work commitment) and Cllr R Tyler (unwell) were AGREED.

2. DECLARATIONS OF INTEREST

- Cllr D Nicholas declared he is a member of the Football Club.
- Cllr P Chapman declared he is a member of the Cricket Club.
- Cllr N Sanctuary declared is the Chairman of the Glebelands School Governors.
- Cllr E Townsend declared she is a Waverley Borough Councillor and Surrey County Councillor.
- Cllr R Burbridge declared she is a Trustee of Rowleys.

3. GUEST SPEAKER: MR ANDREW SMITH, HEAD OF HOUSING DELIVERY AND COMMUNITIES, WAVERLEY BOROUGH COUNCIL

Mr Smith attended the meeting to discuss the WBC Affordable Homes Delivery Strategy. He said there had been changes in national policy for First Homes. WBC hope to make homes truly affordable to lower income households in the borough. The median property price in Waverley is £500,000 and the required salary to purchase a lower quartile property is £75,000 per annum. Waverley is the ninth most expensive borough in the country. The Strategy is based on an Affordability Study to set the level of rent and Viability Study to show that developers can deliver the homes. It is based on three themes: build more, build better and build for life. Cllr G Worthington arrived.

WBC has a housing revenue account which is ring fenced for rent income and to maintain properties. New homes are funded from receipts from right to buy and borrowing from the government. Shared ownership homes cross subsidise social rented homes. Shared ownership should be comparable to the cost of private renting over the lifetime of the scheme.

WBC have their own housing management team and partner with Homes England to deliver new homes. They aim to deliver 20 new homes per annum but always exceed this figure. There are no new home schemes at present in Cranleigh but the village is well provided with affordable housing. There are approximately 12 right to buy purchases a year. Mr Smith will confirm the level of discount offered and how much of the receipt WBC are permitted to keep. The Chairman thanked Mr Smith for his presentation.

4. PUBLIC SESSION

- A member of the public asked on behalf of the Civic Society if the trees outside the Council Office and Band Room are being removed. The Clerk replied that the Council is in the process of having its two yearly tree survey and the report has not been received yet. There has been no discussion about the removal of these trees. The member of the public asked if the tree by the tennis courts is being felled as WBC had refused a TPO for this tree. Cllr E Townsend said WBC only permit TPOs on trees at risk and this tree is not at risk. There are no plans for car parking close to this tree as part of the Leisure Centre project and, if there were, WBC would ensure a root protection zone around the tree.
- A member of the public asked about the clearance of the trash screen at the New Park Road culvert as this issue has been ongoing for three years. The Clerk said she has frequently sought an update from WBC and the last date for work was March this year, but it has not happened. Cllr E Townsend said she would follow this up.
- A member of the public said that homeowners had received a letter about their responsibilities as riparian owners of the watercourse; the Clerk was unaware of these letters.

5. PARISH COUNCIL MINUTES

The draft minutes of the Parish Council meeting held on 26 May 2022, having previously been circulated, were AGREED and signed by the Chairman as a true record.

6. CHAIRMAN'S REPORT

The Council NOTED the report from the Chairman:

- He attended the SALC Chairman's Forum and learned about Operation London Bridge and was pleased to learn from the Clerk that the Parish Council is well prepared. The Surrey County Deal will devolve powers from central government but local Councils can opt out if they do not feel they have sufficient resources.
- 1,230 Ukrainian refugees are booked on the sponsor scheme and 3,482 through the Homes for Ukraine Scheme to arrive in Surrey; about half have arrived so far. Surrey has the second highest number of refugees, who are predominantly female aged 33 – 45 with children aged 6 – 17 years old. There are a few unaccompanied children. It is unclear what the arrangements will be after they have spent six months in the country, but support is being provided for safeguarding and employment.
- Local Plan Part 2 commences public examination next month.
- Mr Martin Bamford has invited the Parish Council for a tour of the Knowle Parkland.
- A resident in Horsham Road had been without telephone and broadband for some time, but it appears that the issue has been resolved today.

7. CLERK'S REPORT

The Council NOTED the following report:

- Waverley Ukrainian Jobs Fair Friday 08 July 10am-12.30pm. DWP will invite their list of claimants to book, and have suggested time slots for walk-ins to enable everyone to speak to those employers and advisors they need to: 10-11am – refugees from the Farnham and Haslemere areas. 11am-12.30pm - those from the Godalming and Cranleigh areas. Venue: The Memorial Hall, Babbs Mead, Farnham GU9 7EE.

- The licensing application by Swirls ice cream for Stocklund Square will be determined by WBC's Licensing Committee on 04 July 2022 as there have been objections.
- WBC have provided an update on the 2023 elections. The Local Government Boundary Commission for England has [published its changes](#) for the number of borough councillors and borough wards, to take effect at the May 2023 elections. This obliges WBC to conduct a review of polling districts and polling places, including the locations of polling stations, to reflect new boundaries. WBC are also undertaking a [community governance review](#), which has to be completed before the polling districts review. The timetable is below. There will be time to consider any views about the polling stations within this timetable.
 - 10 June: Community Governance Review 2nd consultation ended
 - 19 July: CGR, consideration of final recommendations to Full Council
 - August: CGR, publish final recommendations and seek consent from LGBCE for any amendments
 - 15 August: Prepare Polling Districts Review and start 6-week consultation
 - October: Consider responses to PDR
 - 13 December: PDR report to Full Council
 - January-February: Amendments implemented
 - 1 March: Publish new register incorporating all changes, to be used for May 2023 elections
 - 4 May 2023: Borough and Parish Council elections
- Invitation to attend WBC Draft Climate Change and Sustainability SPD briefing on Monday 27 June 2022 at 6.30pm. Cllr C Gould will attend on behalf of the Parish Council.
- Invitation to attend celebration afternoon tea at Woodhatch Place, Reigate on Thursday 14 July 2022 2.00 – 4.00pm for participating in the first Forestry Commission treescapes planting project. Cllr M Scully will attend on behalf of the Parish Council.
- The sports hall floor will be repaired, sanded and sealed week commencing 25 July 2022.
- The noticeboard funded by One Stop has been installed.
- The Snoxhall public toilet keeps blocking as it is very well used. The pipework has been jetted today and a quotation will be provided for a more direct waste route to minimize future blockages.
- The flat swings have been removed as the bushes have worn and it is becoming increasingly difficult to retrofit new bushes to old equipment.
- Repair and maintenance work has been ordered from the manufacturer of the aerial runway.
- Notices have been displayed at the cemetery advising of the forthcoming memorial safety work. The stone masons will test the memorials before any safety action is taken to check if they have been repaired without the Council being informed.
- WBC carried out an urgent microdrill assessment of the large oak tree in the cemetery as the Sexton discovered a hole at the base. Their report advises tree surgery within three months. The issue is further complicated by their observation of a stag beetle in the hollow, so the Clerk has asked the Surrey Wildlife Trust for a quotation to attend site during tree surgery works. The arboriculturist also advises a fence around the drip line of the tree to discourage access and mulch from the tree arisings in a 6m circle. This may impact on the use of the cemetery composting bays and potentially impact mourners attending the children's section, some ashes and full burials plots. The Clerk has requested a quotation for the tree surgery and added this to the agenda for the next meeting of the Property & Asset Committee.
- WBC are looking to submit a bid for the UK Shared Prosperity Fund as part of the levelling up agenda. Items for inclusion for Cranleigh are High Street CCTV and public WIFI. The Clerk will circulate the email for Councillors to make suggestions. Cllr N Sanctuary said there could be joined up working with the Cranleigh BID.
- The Clerk has organized a back stage tour of the Cranleigh Arts Centre for the Youth Council.

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

The Council NOTED the report of Cllr E Townsend from WBC and SCC:

- Consultation will commence on 20 July 2022 on the £4m High Street improvements.
- Drawings are awaited for the permitted Alfold Road/Elmbridge Road improvements.
- There is anti-social behaviour at the Bruce McKenzie Field.
- Cllr E Townsend is trying to organise transport for Ukrainian refugees to the Jobs Fair in Farnham.
- Cllr E Townsend has written to the Chief Executive of Thames Water about Cranleigh water issues.
- The public examination into Local Plan Part 2 commences on 12 July 2022.
- There is a service at the flagpole every month on 24th at 6.00pm to mark each month of the war in Ukraine.
- If you see any vegetation that needs cutting back, please let Cllr E Townsend know.

9. MINUTES OF COMMITTEES

The minutes of the Planning Committee on 16 May 2022 were RECEIVED.

10. FINANCIAL MATTERS

1. The expenditure list for June 2022 was circulated earlier and AGREED by the Council. Cllrs C Gould and N Sanctuary signed the cheques.
2. The bank reconciliation to 31 May 2022 was AGREED and signed by Cllr P Chapman.
3. The cashbook reconciliation to 31 May 2022 was AGREED. It was AGREED to transfer the sum of £45,000 from the Business Reserve to the General Reserve. It was AGREED to place £100,000 on one month, £100,000 on two months and £100,000 on three months in Treasury Reserve whilst the Arbuthnot account is opened.

11. SNOXHALL FIELDS CHARITY SERVICE LEVEL AGREEMENT

The Council AGREED to defer this item to the July meeting to await the Council's solicitor's reply.

12. CARNIVAL STAND SATURDAY 25 JUNE 2022

Councillors have organised a rota to cover the stand during the day. Cllr N Sanctuary is preparing the display and will collect the display boards, Velcro, stickers, post-its, string, sails, Youth Council banner, flipchart, gazebo and tables and chairs.

13. COMMUNITY SHOWCASE SATURDAY 02 JULY 2022

Cllrs S Jeacock, N Sanctuary and M Scully will help set up the Village Hall on Thursday morning. Cllr D Nicholas will investigate hanging of the wall banners.

14. CHRISTMAS LIGHTS SWITCH ON

The Council AGREED to fund the Lego Brick Bus for four hours at a cost of £400 from the civic services revenue budget. The Council suggested asking the Lions for help with road closures.

15. SCC TREE PLANTING 2022 – 2023

The Council AGREED to request whips for planting around the green container at Snoxhall Fields. The Council AGREED to suggest to WBC that they request trees for planting at the far end of Cranleigh Mead on the edge of New Park Road, behind the bonfire site on the Common and on the windmill land on the Common.

16. WBC ASSET TRANSFERS

This item was considered in private and confidential session: reason – commercial in confidence. The Council UNANIMOUSLY AGREED that it is not currently in the position to accept the offered land transfers but would like to keep the opportunity open for review in six months' time.

17. SNOXHALL PAVILION

This item was considered in private and confidential session: reason – commercial in confidence. The Council has received two proposals for the use of Snoxhall Pavilion. Councillors have met with both parties individually for more information about their business plans. The Council AGREED to facilitate a round table discussion to see what the Council can do to facilitate both parties using Snoxhall Pavilion. It was AGREED that Cllrs C Gould, D Nicholas, N Sanctuary and G Worthington and the Clerk should attend the round table discussion.

18. SNOXHALL FIELDS ICE CREAM VENDORS

This item was considered in private and confidential session: reason – commercial in confidence.

- The Clerk had asked an authorised vendor for their details when she saw them at Snoxhall Fields, but they have failed to provide their particulars. The Clerk asked Councillors to approach the unauthorised ice cream vendor at Snoxhall Fields and ask them to leave if they return.
- The Council AGREED to enter into a licence agreement with Moooh Ice Cream for ice cream sales at Snoxhall Fields.

19. DATE OF NEXT MEETING

Thursday 21 July 2022 at 7.00pm. The meeting closed at 9.22pm

Signature.....

Date.....