



MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.00 P.M.
ON THURSDAY 15 SEPTEMBER 2022
AT THE COUNCIL CHAMBER

Councillors

Cllr E Townsend*

Cllr N Sanctuary* (Vice Chairman of the Council)

Cllr R Burbridge*

Cllr P Chapman*

Cllr R Denton

Cllr C Gould*

Cllr S Jeacock

Cllr D Nicholas*

Cllr M Scully* (Chairman of the Council)

Cllr R Tyler*

Cllr C Walker*

Cllr G Worthington*

PRESENT*

ALSO PRESENT: Parish Clerk B Bell FSLCC. Three members of the public.

There was a minutes silence in remembrance of HM Queen Elizabeth The Second.

1. APOLOGIES FOR ABSENCE

The prior commitment apologies of Cllrs R Denton and S Jeacock were AGREED.

2. DECLARATIONS OF INTEREST

- Cllr N Sanctuary declared he is the Chairman of the Glebelands School Governors.
- Cllr E Townsend declared she is a Waverley Borough Councillor and Surrey County Councillor.
- Cllr R Burbridge declared she is a Trustee of Rowleys.
- Cllr P Chapman declared he is a member of the Cricket Club.
- Cllr D Nicholas declared he is a member of the Football Club.
- Cllr G Worthington arrived.

3. PUBLIC SESSION

Mr Raj and Mrs Natasha Dhall of Little Hearts Nursery addressed the meeting.

Mr Dhall said that the Little Hearts Nursery business is running well and serving the community, but he had concerns that Cranes Bar is disrupting the business which may affect the wider community. He had received concerns from parents that the bar would affect the children attending the nursery. Mr Dhall said that the nursery's advertising banners had been removed and their equipment damaged which does affect the children. He said his wife is passionate about childcare, but her hard work is being bought into disrepute.

Mrs Dhall said she was dismayed at the extent of damage to the nursery equipment and feels their trust has been broken. She circulated photographs of the damage at the meeting. She said the inset day usually reserved for staff training had to be used to tidy up damage.

Mr Dhall said if the right people were involved in the bar and both parties worked together, the dual occupation could be mutually beneficial, but there have been problems from the outset with the bar. Mr Dhall said the nursery wishes to do the right thing by the community.

Mr John Dennison of Cranes Bar addressed the meeting.

Mr Dennison said he had had a couple of hiccups since opening the bar, but is getting more people attending each week. He said there had been a smooth transition when the nursery returned from the summer holidays.

Mr Dennison made two requests for help:

- Last weekend, he had anticipated income of £1,000 - £1,500 but only took £48 as all football had been cancelled due to the national mourning. He asked for a refund of his licence fee for this weekend.
- There have been four objections to his premises licence application which is going to a hearing in October, but he expects to be granted his licence at the hearing. He said he has covered safeguarding and CCTV and is happy to meet with the licencing requirements. Until the hearing he will operate using TENS for Saturday and Sunday only and has asked for the Council to refund the licence fee for Fridays.

Mr Dennison said he has made every effort to placate the nursery and offered to help them. He said there is a clause in his licence agreement that he is not responsible for the nursery's equipment and he said he had not damaged any of the nursery equipment whatsoever. Mr Dennison agreed to look through the photograph's of damaged nursery equipment.

Mr Dennison said he understands why the Parish Council is upset and they have had his explanation by email.

4. PARISH COUNCIL MINUTES

The draft minutes of the Parish Council meeting held on 21 July 2022 and extraordinary Parish Council meeting on 18 August 2022, having previously been circulated, were AGREED and signed by the Chairman as a true record.

5. CHAIRMAN'S REPORT

The Council NOTED the report from the Chairman:

- There will be a Moment of Reflection and one minute's silence at the flagpole on Sunday 18 September 2022 at 8.00pm to remember HM Queen Elizabeth The Second.
- At this time of national mourning, the meeting agenda will be reduced to essential business only. The balance of items will be considered at an extraordinary meeting of the Council on Thursday 29 September 2022 and the Planning Committee meeting will be moved to Monday 26 September 2022.

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6. CLERK'S REPORT

The Council NOTED the following report:

- Thank you to my colleagues for standing in for me and organizing the proclamation of His Majesty The King.
- Invite to Safe Drive Stay Alive Thursday 03 November 2022 9.45am – 1.30pm at Dorking Halls.
- Cranleigh Vallendar Club are no longer able to travel for exchange visits to our twin town in Germany.
- WBC are progressing the Parish Council's s106 funding application for the surface under the shade shelter.
- The cemetery oak tree will be felled to a monolith on 21 October 2022. An ecologist from Surrey Wildlife Trust will be supervising the work.
- WBC advise that the outcome of the Waverley bid for the UK Shared Prosperity Fund will be known in October. The Parish Council suggested funding for the tennis courts and MUGA, Lashmere play area and re-surfacing the High Street pavements.
- The Order for Footpath 70 diversion has been confirmed.

- The Criminal Justice and Public Act 2004 has been updated to include two new clauses for unauthorized encampments:
 - Section 60C gives the landowner, their representative or police the power to make a request that the encampment leave when there has been or is likely to be significant damage, disruption or distress. It is for the police and courts to determine what amounts to significant and as such police will attend and work with the landowner regarding this new offence and any request being made.
 - Section 61 gives police the power to direct an encampment to leave once the landowner has made reasonable steps to remove the occupants, and certain conditions are met.
 - These conditions are that there must be two or more trespassers on land with the common purpose of residing and:
 - The group/individual has with them 6 or more vehicles, or
 - The group/individual has caused damage, disruption or distress

7. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

The Council NOTED the report of Cllr E Townsend from WBC and SCC:

- A BT Cable theft affected 2,500 properties.
- Cllr E Townsend met with Thames Water on 01 September 2022 and visited every leak in Cranleigh. Thames Water committed to a public meeting and to provide Cllr E Townsend with access to their live leaks map. Neither actions have happened yet, so Cllr E Townsend will escalate the issue to the Chief Executive Officer. Members of the public have not yet received compensation for loss of water this summer.
- She is dealing with school transport issues for children with special educational needs.
- The High Street Working Party is carrying out studies on boarding and alighting buses in the High Street.
- The extra fencing on the Downs Link has not yet been removed.
- Vegetation alongside the Elmbridge bridge will be cleared in the next couple of weeks in readiness for the bridge repairs in January. The bridge needs stabilising on all four corners.
- Bollards will be installed on the pavement opposite One Stop to prevent cars parking there.
- The planning application for the former Manns site has been approved.
- WBC has submitted its application for the UK Shared Prosperity Fund but Cllr E Townsend is unsure which projects WBC included in its bid.
- WBC have formed a Cost of Living Crisis Working Party and is looking into warm hubs.
- Leisure Centre design team are making a visit to Bromley by Bow this month.
- WBC and GBC have appointed new Directors and are looking to appoint Heads of Service.

8. MINUTES OF COMMITTEES

- The minutes of the Finance Committee Minutes of 04 July 2022 were RECEIVED.
- The minutes of the Planning Committee Minutes of 18 July 2022 were RECEIVED.

9. FINANCIAL MATTERS

1. The expenditure list for August and September 2022 was circulated earlier and AGREED by the Council. Cllrs E Townsend and G Worthington signed the cheques for September and Cllrs D Nicholas and N Sanctuary signed the cheques for August.
2. The bank reconciliation to 31 July 2022 and 31 August 2022 was AGREED and July was signed by Cllr P Chapman and August by Cllr R Burbridge.
3. The cashbook reconciliation to 31 July 2022 and 31 August 2022 was AGREED.
4. It was AGREED to invest the sum of £100,000 with Lloyds Treasury Reserve for 3 months on 27 September 2022.
5. The Council DEFERRED the Request for Proposal to the Finance Committee. Cllr P Chapman said he had spoken with the Chief Finance Officer at Waverley Borough Council and may suggest amending the Request for Proposal to a Treasury Management Function.

He said he is happy to answer Councillor's questions on his background papers already circulated.

6. The Council NOTED the conclusion of audit for financial year 01/04/21 – 31/03/22.

10. POLICIES REVIEW

The Council DEFERRED this item to the extraordinary meeting of the Council.

11. TOWN TWINNING

The Council DEFERRED this item to the extraordinary meeting of the Council.

12. CODE OF CONDUCT AND CIVILITY AND RESPECT PLEDGE

The Council DEFERRED this item to the extraordinary meeting of the Council.

13. THAMES WATER LETTER

The Council DEFERRED this item to the extraordinary meeting of the Council.

14. CRANLEIGH HIGH STREET IMPROVEMENTS

Cllr N Sanctuary reported that the Cranleigh Civic Society had raised a strong objection to the improvements to the bus bay. Cllr E Townsend said SCC are already speaking with the bus operators and she will contact the Cranleigh Civic Society.

The Council UNANIMOUSLY AGREED to support the improvements to the High Street, subject to full consultation, and to support SCC's application for CIL funding for the improvements.

15. YOUR FUND SURREY

The Council DEFERRED this item to the extraordinary meeting of the Council.

16. CIL APPLICATION FOR CEMETERY TOILET

The Council DEFERRED this item to the extraordinary meeting of the Council. The Property and Asset Committee were asked to prepare a Project Initiation Document (PID) for future projects.

17. CRANLEIGH ARTS CENTRE

The Council DEFERRED this item to the extraordinary meeting of the Council.

18. SNOXHALL FIELDS

This item was considered in private and confidential session: reason – commercial in confidence.

- The Clerk had sought three quotations for the repair of the play park fencing.
- The Council AGREED to appoint Southern Fabrications to repair, paint and add self-closing mechanisms to the play park fencing to be funded from the Snoxhall Fields charity reserve.
- The Council AGREED that the fencing should be painted green to match the spectator rail fencing with yellow gates for the visually impaired.

19. TREE SURGERY

This item was considered in private and confidential session: reason – commercial in confidence.

- The Clerk gave an update on the progress of the tree survey and additional inspections and tree management budget.
- The Council had received three quotations for the tree surgery and AGREED to appoint Benton Arboriculture for the aerial inspections, 3 and 6 month tree surgery to be funded from the tree management revenue budget.

20. WAR MEMORIAL LIGHTING

The Council DEFERRED this item to the extraordinary meeting of the Council.

21. SNOXHALL PAVILION

This item was considered in private and confidential session: reason – commercial in confidence.

The Council made a number of decisions relating to the licence agreements for the hire of the pavilion.

22. STAFF MATTERS

The Council DEFERRED this item to the extraordinary meeting of the Council.

23. DATE OF NEXT MEETING

Thursday 29 September 2022 at 7.00pm. The meeting closed at 10.12pm

Signature.....

Date.....