



CRANLEIGH PARISH COUNCIL
MINUTES OF THE PERSONNEL COMMITTEE MEETING
ON MONDAY 07 NOVEMBER 2022 at 6.00pm at the Council Chamber

Councillors

Cllr R Burbridge* Vice Chairman

Cllr C Gould*

Cllr N Sanctuary*

Cllr M Scully*

Cllr R Tyler* Chairman

PRESENT*

ALSO PRESENT: B. Bell Parish Clerk FSLCC

1. APOLOGIES FOR ABSENCE – There were no apologies for absence.
2. DECLARATION OF INTERESTS
Cllr N Sanctuary declared an interest as Chairman of the Glebelands School Governors.
Cllr R Burbridge declared an interest as a Trustee of Rowleys.
3. PERSONNEL COMMITTEE MINUTES
The draft minutes of the Personnel Committee meeting held on 04 July 2022, having previously been circulated, were AGREED and SIGNED by the Chairman as a true record.
4. CHAIRMAN’S REPORT - The Chairman had no report.
5. PUBLIC SESSION - There were no members of the public present.
6. STAFF MATTERS
The Committee AGREED to exclude the press and public from the meeting, reason staff in confidence.
The Committee AGREED:
 - To recommend the National Salary Award 2022/23 for the Clerk to the Council for adoption, salary increase backdated to 01 April 2022 and including an extra day’s annual leave from 01 April 2023.
 - To recommend to Council to include the draft staff salary budget for 2023/24 including staff structure change, pension rate at 21% and inflationary salary increase of 2% for all staff.
 - To recommend to Council to adopt the hybrid working arrangement permanently for the Clerks.
7. DATE OF NEXT MEETING
Monday 06 February 2023.

The meeting closed at 6.33pm

Signature.....

Date.....