



MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M.
ON THURSDAY 29 SEPTEMBER 2022
AT THE COUNCIL CHAMBER

Councillors

Cllr E Townsend*
Cllr N Sanctuary* (Vice Chairman of the Council)
Cllr R Burbridge*
Cllr P Chapman
Cllr R Denton
Cllr C Gould*
Cllr S Jeacock*
Cllr D Nicholas*
Cllr M Scully* (Chairman of the Council)
Cllr R Tyler
Cllr C Walker
Cllr G Worthington

PRESENT*

ALSO PRESENT: Parish Clerk B Bell FSLCC. Five members of the public.

1. APOLOGIES FOR ABSENCE

The prior commitment apologies of Cllrs P Chapman, C Walker and G Worthington were AGREED.

2. DECLARATIONS OF INTEREST

- Cllr N Sanctuary declared he is the Chairman of the Glebelands School Governors.
- Cllr E Townsend declared she is a Waverley Borough Councillor and Surrey County Councillor.
- Cllr R Burbridge declared she is a Trustee of Rowleys.
- Cllr D Nicholas declared he is a member of the Football Club.

3. PUBLIC SESSION

- Mr John Dennison of Cranes Bar said it is his intention to attend every Parish Council meeting. He said there is a lot of mis-information in the Council's letter and he would like the Council to ask him questions at Council meetings rather than through third parties. Cllr S Jeacock arrived. Mr Dennison said he would like to open for the second and third games of the World Cup and can provide one week's notice of match dates. He would also like to open for Combined Counties Games. Mr Dennison said he will be attending the WBC Licensing Hearing on 07 November 2022 to discuss his premises licence.
- Mr Bob Wild and Mr Brian Freeston attended the meeting on behalf of the Cranleigh Arts Centre. Mr Wild said he is the Chairman of the Arts Centre which is a registered charity, but WBC own the building. Notes of the Arts Centre plans had been circulated to all Councillors. He said he wished to seek the support from the Parish Council for an application for CIL funding. Cllr E Townsend declared an interest as a member of the WBC CIL Board and said she would not be making any comments.

Mr Wild asked for support for two CIL bids:

- £457,000 to move the main bar, tea bar, kitchen and install solar panels in 2023.
- £1.3m to expand seating capacity from 120 to 300 seats in 2025 – 2026.

4. CHAIRMAN'S REPORT

The Chairman had no report.

5. CLERK'S REPORT

The Council NOTED the following report:

- The Business Plan Survey will be circulated next week.
- The Clerk had attended a meeting with the Council's consultant for the RCEF Feasibility Study today:
 - Solar PV appraisal done.
 - Heat and electricity demand has been assessed.
 - Looking at 4 options for a heat source:
 - Open loop – the top 200mm of soil is clay so it is not ideal
 - Closed loop
 - Water source but need to know if the river flow rate is sufficient
 - Bore holes along the river
 - Town Rock Energy have spoken with Knowle Park and have the data for their borehole.
 - The demand assessment will be finished soon.
- Gatwick Airport Limited would like to invite representatives to join one of two Parish Council Stakeholder Briefing Sessions where they will explain the progress of the airspace change to date and update the Council on the Comprehensive List of Options they have developed as well as provide an overview of the Design Principle Evaluation and Initial Options Appraisal processes.

The briefings will be conducted as a virtual meeting using the Microsoft Teams application.

Two virtual meetings are planned for:

- 10:00 to 12:00 on October 5th 2022
- 17:00 to 19:00 on October 6th 2022

Cllr M Scully agreed to attend the briefing on 06 October 2022.

6. FINANCIAL MATTERS

1. The expenditure list from 16 – 29 September 2022 was circulated earlier and AGREED by the Council. Cllrs C Gould and N Sanctuary signed the cheques.
2. The Council AGREED the application to move to online banking and for Cllrs N Sanctuary and M Scully to sign the instruction.

7. TOWN TWINNING

The Council DEFERRED this item to the next meeting. Cllr N Sanctuary reported that Glebelands School have set up an exchange with Semur-en-Auxois.

8. THAMES WATER LETTER

A draft letter had been circulated to all Councillors. The Council AGREED to send the letter to Thames Water.

9. YOUR FUND SURREY

The Clerk advised that the Council would need three quotations for a MUGA in accordance with Financial Regulations. Cllr N Sanctuary said he had reached out to a number of companies and had met two on site. The Council AGREED to defer this item to the Property & Asset Committee for inclusion in the Project Initiation Document (PID).

10. CIL APPLICATION FOR CEMETERY TOILET

The Clerk had obtained an estimate to extend the current cemetery machine shed to include a public toilet, extended workshop/welfare facility and covered porch. She added that an architect would be required to prepare plans and submit a planning application. The Council AGREED to defer this item to the Property & Asset Committee for inclusion in the Project Initiation Document (PID).

11. CRANLEIGH ARTS CENTRE

The Council AGREED to write a letter in support of the two CIL funding bins.
Cllr E Townsend abstained from the vote.

12. BUILDINGS INSURANCE VALUATION

The Council had recently carried out a three yearly buildings insurance valuation and the Clerk had obtained a quotation from the Council’s insurers to increase the insurance cover in line with the valuation. The Council AGREED to accept the quotation and increase the insurance cover.

13. WBC STREET TRADING RENEWAL

The Council SUPPORT the street trading renewal for Il Forno Volante.

14. YOUTH MUSIC CLUB CONCERT VISIT

The Council AGREED to fund a visit to the Arts Centre for the Youth Music Club from the youth earmarked reserve.

15. WAR MEMORIAL LIGHTING

This item was deferred to the next meeting as the Chairman and Vice Chairman are meeting with the Royal British Legion this week.

16. SNOXHALL PAVILION

This item was considered in private and confidential session: reason – commercial in confidence.

- The Council made a number of decisions relating to the licence agreements for the hire of the pavilion.
- The Council AGREED for Cllr M Scully to represent the Council at the WBC Licensing Hearing.

17. STAFF MATTERS

This item was considered in private and confidential session: reason – staff in confidence.

The Clerk presented an update on staff IT access and it was AGREED to commence a new mobile phone contract.

18. DATE OF NEXT MEETING

Thursday 20 October 2022 at 7.00pm. The meeting closed at 9.20pm

Signature.....

Date.....