



MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.00 P.M.
ON THURSDAY 22 JUNE 2023
IN THE COUNCIL CHAMBER

Councillors

Cllr R Burbridge*

Cllr A Morrison

Cllr H Nicholson*

Cllr D Nicholas*

Cllr N Sanctuary*

Cllr M Scully*

(Chairman of the Council)

Cllr L Talmage*

Cllr E Townsend*

Cllr R Tyler

Cllr C Walker*

Cllr M West*

Cllr G Worthington*

PRESENT*

ALSO PRESENT: Senior Admin Clerk L Glazier, four members of the public.

1. APOLOGIES FOR ABSENCE

The Council AGREED the prior commitment apologies of Cllrs A Morrison and R Tyler.

2. DECLARATIONS OF INTEREST

- Cllr R Burbridge declared she is a Trustee of Rowleys.
- Cllr E Townsend declared she is a Waverley Borough and Surrey County Councillor.
- Cllr C Walker declared he is a member of the Newlands Residents Association.
- Cllr N Sanctuary declared he is the Chairman of Glebelands School Governors.
- Cllr M West declared he is an employee of Sainsbury's.

3. GUEST SPEAKER: MR DAVE HAWKINS, SOUTH EAST COAST AMBULANCE SERVICE NHS FOUNDATION TRUST

Dave Hawkins explained his role and that the ambulance service is changing, where the service is receiving more and more calls.

His visit to the Parish Council was prompted by a local cardiac arrest where a defibrillator assisted in saving the patient's life.

The ambulance service is looking for ways to promote the GoodSam app, which alerts those with first aid training to nearby cardiac arrests, for them to assist until an ambulance arrives. Local people with first aid training, who are over 18yrs and are physically able are encouraged to download and sign up for the GoodSam app.

The ambulance service is also looking into setting up community responders, this would be a team of 5-6 local residents, how would be trained to help patients while an ambulance is on route. The

community responders would have a kit to be used when responding, the kits cost around £1500. If a local group was set up would the Parish Council consider making a donation towards a local response kit.

Dave Hawkins has offered free first aid and defibrillator training for local people, this could be arranged through the Parish Council by use of the Village Hall or other community groups.

It is hoped that in the future schools will allow the use of their defibrillators for local and nearby emergencies.

Members offered their ideas on how to promote the GoodSam app:

- It should be part of first aid training as it is not widely known about.
- When training is advertised the app should be included.
- Guidance on where to get first aid training.
- Explore the possibility of monthly first aid training in the Village Hall.
- Contact local groups and businesses – Art Centre, Chamber of Commerce, Lions, churches, post office, leisure centre, schools, WBC, SCC.
- Share information about the apps and training sessions through local social media, along with leaflets.

It is hoped that the app will encourage more local people to take part in first aid training and be able to assist in an emergency.

The Chairman thanked Dave Hawkins for his time and encouraged his colleagues and himself to come along to the carnival this weekend to promote the GoodSam app.

4. PUBLIC SESSION

There were no members of the public present who wished to speak.

5. MINUTES

The draft minutes of the Parish Council meeting held on 18 May 2023 and the extraordinary Parish Council meeting on 25 May 2023, having previously been circulated, were AGREED and signed by the Chairman as a true record.

6. CHAIRMAN'S REPORT

The Council NOTED the following report:

- The Parish Council has a stand at the carnival this weekend, a rota will be arranged for Councillors to tend to the stand between 10am and 5pm, with members to set up and take down. With a gazebo and display board to be arranged.
- The funeral for Phil Tilbury will take place on Tuesday 18th July at 1.30 p.m. at St. Nicolas Church, the Chairman invited Members to attend and confirmed he would be attending.

7. CLERK'S REPORT

The Council NOTED the following report:

- Citizens Advice Guildford and Ash and Citizens Advice Waverley formally merged on 01 June 2023 to create Citizens Advice South West Surrey. Becky Jeffrey will lead the organisation as Chief Officer. Paul Jarrett will become Chair of the Trustees.
- Licensing application for Sainsburys for modernization of the front of the store, comments

Cllr M West left the meeting.

required by 27 June 2023. Members noted the application.

Cllr M West Returned to the meeting.

- Wyphurst Farm have given SCC notice of a highway statement.
- Tree work continues: aerial inspection of a tree at the Beryl Harvey Field, felling of two trees at Snoxhall Fields supervised by the Surrey Wildlife Trust and overhanging deadwood at the Beryl Harvey allotments being removed on 28 June. Felling of a tree at Snoxhall Fields may be delayed as Surrey Wildlife Trust have discovered moderate bat roost suitability. The tree surgery at the tennis courts to be supervised by the Surrey Wildlife Trust on 06 July. Further microdrill inspection of a tree at the Bruce McKenzie Field awaited by WBC.
- The new swings are being installed on Monday 26 June.
- SCC are offering more free trees to plant.
- The public toilets are being deep cleaned before the carnival on Saturday.
- WBC are looking to co-opt two Parish Councillors to the Standards Committee. Nominations must be in by 12 noon on 28 July 2023.

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

The Council NOTED the following report from Cllr E Townsend:

- There has been a speed survey request for Rowley.
- There is a consultation for wooden post near to St Nicolas Avenue.
- A new dropped kerb is being put in place at Park Mead.
- Thames Water is to fix the reservoir, via SCC Highways.
- Cllr E Townsend will be attending the opening of the new Netley Mill pipeline.
- Cllr E Townsend has a community fund for local projects and welcomes ideas.
- The Horsham Road bus stop that was recently damaged, will be replaced but maybe a different design.

9. MINUTES OF COMMITTEES

- The minutes of the Finance Committee Meeting of 06 February 2023 were RECEIVED.
- The minutes of the Planning Committee Meeting of 24 April and 22 May 2023 were RECEIVED.

10. FINANCIAL MATTERS

1. The expenditure list for June 2023 was circulated earlier and AGREED by the Council.
2. The bank reconciliation to 31 May 2023 was AGREED and signed by Cllr L Talmage.
3. The cashbook reconciliation to 31 May 2023 was AGREED.

11. COUNCIL STRUCTURE

The Council AGREED the following Committee appointments:

Finance Committee - Cllr G Worthington

Planning Committee - Cllr H Nicholson and Cllr N Sanctuary

Property and Asset Committee - Cllr N Sanctuary

12. CRANLEIGH NEIGHBOURHOOD PLAN

WBC are in the process of completing the compliance of the Neighbourhood Plan prior to Regulation 16 consultation. Cllr E Townsend that a few document had to be checked, but it is nearly complete and is anticipated soon.

13. RCEF COMMUNITY ENERGY FUND

Cllr N Sanctuary provided an overview of the Feasibility Study. The Council compiled the following questions for discussion at a future meeting to be arranged with their energy consultant:

- If there are bore holes, that would mean no football.
- There are assumptions made on the current kw rate, there would be a high financial input, a potential loss of income. With a long period, approximately 40yrs, to receive a return on and the additional running an maintenance cost, is it a financially beneficial project.
- Would it be beneficial to lease the land to another council (SCC), for a potential income and to minimise the Parish Councils risk.
- Has consideration been given to the ASVI, that it is an area in the countryside and the potential for glare that would reduce the productivity, if a solar array was considered.
- Could the County Park be a consideration for land for bore holes.
- There are grants available but these appear to be mainly for large projects.
- With any leases of the land, would it be expected to be a long lease.
- Do the proposals allow for change, as what is proposed today could be very different in 10yrs time.

Given the variables Members agreed the project is not of the scale to be viable, therefore it was proposed that the energy efficiency for the Parish Council buildings should be assessed instead. Would their energy consultant be able to provide recommendations on how to move forward with assessing the energy efficiency of the buildings.

It was noted that the consultants for the new leisure centre are also looking at energy efficiency.

14. YOUTH MUSIC CLUB POLICY

The Council AGREED the policy for adoption with the following amendments:

Children from Cranleigh ~~and local villages~~ or attend local schools may attend youth music club.

The Youth Music Club Leader must apply to the Parish Council for permission to spend funds from the Youth Music Ear Marked reserve ~~over the value of [£n]~~.

An addition point added and wording confirmed – No contact is to be made between volunteers and attendees on social media or friend requests accepted or made by either party, with the exception of family and/or close friends that were established before Youth Music Club attendance. A note may be made of any close relationships between volunteers and attendees, prior to attending the Youth Music Club.

15. ASSETS OF COMMUNITY VALUE

Members AGREED to defer this item to the next meeting.

16. CRANLEIGH BID

The Council AGREED to use its four votes to support the Cranleigh BID, as a customer and business property owner, but made it clear that this is not a vote on whether the fees charged are appropriate.

17. PROJECT INITIATION DOCUMENT

This item was considered in private and confidential session: reason – commercial in confidence.

- The Council will be displaying the draft Project Initiation Document proposals at the Carnival this coming weekend to gage residents opinions.
- Outline possible heads of terms with the Art Centre.
- Consider a charitable trust to attract increased funding.

- Further discussions on use of the land and surrounding land owners.
- Machine shed relocation should come first.
- Prioritising the Village Hall.
- Have a future meeting to address the PID and alternatives.
- Cllr E Townsend to arrange a meeting with the leisure centre architects and the Parish Council.
- Check if planning permission is needed for the machine shed.

18. DATE OF NEXT MEETING

Parish Council Meeting Thursday 20 July 2023 at 7.00pm

The meeting closed at 9.51pm

Signature.....

Date.....